

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: St Martin High School

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: Prom

Full Name of Sponsor/Coach/Outside Officer: Crystal Harkleroad

Dates of fundraising activity: Beginning - 01/28/2026 Ending - 03/02/2026

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Parent/child elementary dance

of students involved: 25 Anticipated revenue: \$ 5000

Anticipated use of revenue: Prom decorations

Were students informed in writing that the fundraiser is voluntary? _____

Crystal Harkleroad
Crystal Harkleroad (Oct 16, 2025 15:06:31 CDT)

10/16/25

Signature of Sponsor/Coach/Outside Organization Officer

Date

Approved by:

Wilson Scarborough
Wilson Scarborough (Oct 16, 2025 15:08:49 CDT)

10/16/25

Signature of Principal

Date

Montgomery Noblitt
Montgomery Noblitt (Oct 17, 2025 10:15:37 CDT)

10/17/25

Signature of Asst. Superintendent

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date