

**Minutes of Regular Meeting  
The Board of Trustees  
Gregory-Portland ISD**

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A Regular Meeting of the Board of Trustees of Gregory-Portland ISD was held Monday, December 15, 2025, beginning at 6:30 PM in the Gregory-Portland ISD Administration Building, 1200 Broadway, PORTLAND, TX 78374.

I. Call to Order and Establish Quorum

The meeting was called to order at 6:20 pm by Tim Flinn, President. Members present: Zachary Simmons, Carrie Gregory, Mark Roach and Lora Deluna. Members absent: Melissa Gonzales, and Nicole Nolen. Others present: Dr. Michelle Cavazos, Dr. Ismael Gonzalez III, Penny Armstrong, Dr. Michael Norris, Brittney Soliz-Sandoval, Cameron Curran, Michael Thieme, Atanislao Acosta, Buffy Longoria, Dr. John Trevino, Ashley Rodriguez, Erica Tapia, Melinda Pena, Wesley Sanchez, Kyle Jones, Jeff Atkinson, Elizabeth Schubert, Tycee Sanchez, Crystal Tyler, Lee Roy Gonzalez, Sarah Bellaire, George Hernandez, Jessica Alvarado, and Amy Malone.

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CLOSED SESSION 6:57 P.M.  
OPEN SESSION 7:34 P.M.  
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- II. The time is now 6:57 pm and we will convene in Closed Session, As Authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, 551.084, 551.087, 551.129 et seq.
- A. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee or employees, including but not limited, to resignation and employment of personnel [551.074]
  - B. Deliberation regarding the purchase, exchange, lease, or value of real property pursuant to Section 551.072 of the Texas Government Code
  - C. Deliberations regarding security devices or security audits [551.076]
- III. Open Session Action, If Any, on Closed Session Deliberations Regarding:
- A. Consider Resignations of Personnel and Review Vacancy Report

Zachary Simmons made a motion to approve the change in assignment that was discussed in closed session, which was seconded by Lora Deluna; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X	-	-
<del>Melissa Gonzales</del>	-		
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	<b>5</b>	<b>0</b>	<b>0</b>

B. Consider Employment of Personnel

No Action Taken

IV. Invocation given by Tim Flinn

V. Pledge of Allegiance led by Students

VI. Reading of the Gregory-Portland ISD Vision, Mission & Belief Statements and Board Meeting Norms

VII. Recognitions / Presentations

A. Recognize Elected Officials & Honored Guests

1. Dominick Hernandez

B. Community Recognition

C. Student Recognition

1. Emma Barnes, Addyson Brennan, Sofia Cano, Alizay Cavazos, Julietta Chavarria, Harper Cotham, Josins Cotto-Mojica, Emma DeLaRosa, Ella Delgado, Tamzyn-Grace Dietz, Alanah Dunagn, Maraya Falcon, Aracely Flores Naranjo, Victoria Guerrero, Allie Hart, Kaylee Hartung, Lilah Hernandez, Scarlet Johnson, Callie Jones, Corinne Kahl, Skyla Khuong, Evelette Labatto, Sydney Lachlan, Carter Mae Leblanc, Zoey Myers, Alina Ochoa, Emily Palbicki, Blisse Pearson, Maya Pham, Jazlin Rangel, Hadley Ramos, Anna Roberson, Vada Salcido, Mattilina Sayles, Zoila Soler, Brylie Thibodeaux, Charlie Tovar, Sydney Turner, Kataleya Valdez, Kayla Gaspar, Connie Martinez, Jenny Poimboeuf, Gemma Devos, Brisa Hinojosa, Levi Lara, Roslynn Perales, Jett Bailey, Leo Guzman, Camila Perez, Amy Zamora, Solomon Brown, Rebecca Clark, Adalynn Hernandez, Adalynn Nevels, Crystal Chester, Pamela Gonzales, Christine Villarreal, Brenna Baddeley, David Becka, Troy Campbell, Isaac Cortez, Emilio Fraire, Madison Garza, Olivia Garcia, Ian Gonzalez, Emma Henry, Maggie Joseph, Dominic Molina, Valeria Rodriguez-Vallina, Sloane Sema, Jaxon Solis, Braelyn Torres, Liam Jacoway,

Celestina Tober, Yzabella Quiroga, Noah Molina, Juston Perez,  
David Becka, Austin Watkins

- D. Employee Recognition
  - 1. Esmeralda Ramirez
  - 2. Christina Alvarado
  - 3. Pam Gonzalez

VIII. Comments from Public in Open Forum – Dino Mulic – TAMUCC Piano Celebration Week 2026

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- IX. Consent Agenda
  - A. Receive and Approve Minutes
  - B. Consider Ratification of Payment of Bills
  - C. Consider Approval of Donations
  - D. Consider Approval of Budget Amendments
  - E. Consider Approval of Library Materials Under Consideration for Acquisition
  - F. Consider Approval of the Revision to the district of Innovation Plan
  - G. Consider Approval of Local Policy Change
  - H. Consider Approval of the Academic Calendar for the 2026-2027 School Year
  - I. Consider Approval of Academic Calendar for the 2027-2028 School Year

It was recommended that the board approve items A through D as one item. Carrie Gregory made the motion, which was seconded by Zachary Simmons; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
Melissa Gonzales	-	-	-
Nicole Nolen	-	-	-
Mark Roach	X		
<b>Totals</b>	<b>5</b>	<b>0</b>	<b>0</b>

It was recommended that the board approve items E through I as one item. Lora Deluna made the motion, which was seconded by Carrie Gregory; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	<b>5</b>	<b>0</b>	<b>0</b>

X. Regular Business Action Items

- A. Discuss and Take Possible Action to Approve a Resolution Authorizing a One-Time Incentive Pay for Eligible Non-Exempt Auxiliary and Operations Employees, Including Approval of the Necessary Budget Amendment to Allocate Funding

It was recommended that the Board approve the resolution, as presented by District administration, authorizing a one-time, non-recurring \$500 incentive payment for eligible full-time and part-time hourly, non-exempt employees within the Maintenance, Custodial, Transportation, Technology, Child Nutrition, Safety and Security departments, contingent upon successful completion of the required Workers' Compensation Safety Training by December 18, 2025, and approve the corresponding budget amendment to fund this incentive from the General Fund balance, not to exceed \$150,000. Carrie Gregory made the motion, which was seconded by Mark Roach; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	<b>5</b>	<b>0</b>	<b>0</b>

B. Discuss and Take Possible Action Regarding RFP# 2526-02  
 Construction Manager at Risk Visual & Performing Arts and Career &  
 Technical Education Academic Center

It was recommended that the Board approve and award a contract to the top-ranked Construction Manager-at-Risk (CMAR) firm, Bartlett Cocke General Contractors, selected through the one-step CMAR delivery method and evaluated in accordance with Texas Government Code Chapter 2269, Texas Education Code §44.031, and all applicable local board policies governing construction procurement. Carrie Gregory made the motion, which was seconded by Zachary Simmons; motion carried 4/1.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn		X	
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	4	1	0

C. Discuss and Take Possible Action Regarding CSP#2526- 01  
 Construction Emergency Access Road Relating to New T.M. Clark  
 Elementary School

It was recommended that the Board approve and award a contract to R.S. Parker Construction L.L.C, the top-ranked proposer for the Emergency Access Road project, selected through the Competitive Sealed Proposal (CSP) process and evaluated in accordance with Texas Government Code Chapter 2269, Texas Education Code §44.031, and all applicable local board policies. Zachary Simmons made the motion, which was seconded by Lora Deluna; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	5	0	0

D. Discuss and Take Possible Action Regarding CSP# 2526-02  
Construction Parking Lot Improvements High School Complex  
Stadium

It was recommended that the Board approve and award a contract to Fulton General Contractors as the top-ranked proposer for the High School Parking Lot Complex project, selected through the Competitive Sealed Proposal (CSP) delivery method and evaluated in accordance with Texas Government Code Chapter 2269, Texas Education Code §44.031, and all applicable local board policies. Mark Roach made the motion, which was seconded by Carrie Gregory; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	5	0	0

E. Discuss and Take Possible Action Regarding Utilization of Approved  
Cooperative Vendor for High School Fine Arts & Cafeteria Addition  
Renovation Furniture

It was recommended that the Board approve the Committee's recommendation to award a COOP furniture vendor to design and furnish the High School Fine Arts & Cafeteria Addition Renovation with a Budget not to exceed \$1,000,000. Carrie Gregory made the motion, which was seconded by Mark Roach; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	5	0	0

F. Discuss and Take Possible Action Regarding RFQ# 2526-01  
Professional Legal Services

It was recommended that the Board approve the evaluation committee's recommendation and select Leon Alcala Attorneys at Law as the provider of general legal services for Gregory-Portland ISD, and to authorize the Superintendent to negotiate fees and execute all necessary agreements in accordance with Texas Government Code Chapter 2254. Carrie Gregory made the motion, which was seconded by Zachary Simmons; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	5	0	0

It was recommended that the Board amend the previous motion to the evaluation committee's recommendation and select Leon Alcala Attorneys at Law as the provider of construction, contract, and procurement law services for Gregory-Portland ISD, and to authorize the Superintendent to negotiate fees and execute all necessary agreements in accordance with Texas Government Code Chapter 2254. Carrie Gregory made the motion, which was seconded by Tim Flinn; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	5	0	0

**RECESS at 8:54 PM**  
**RECONVENE at 9:12 PM**

G. Discuss and Take Possible Action to Approve the Utilization of Approved Cooperative Vendors to Purchase Regular, Special Education, and Activity Buses relating to BOND 2025

It was recommended that the Board approve the Utilization of Approved Cooperative Vendors to Purchase a total of 5 Regular Education, Special Education and Coachliner Charter Style Buses associated with Year 1 of the proposed plan to utilize Bond 2025 Funding. Lora Deluna made the motion which was seconded by Zach Simmons; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	5	0	0

H. Discuss and Take Possible Action to Approve the Utilization of Approved Cooperative Vendors to Purchasing White Fleet Trucks, Vans and SUV's relating to BOND 2025

It was recommended that the Board approve Utilization of Approved Cooperative Vendors to Purchasing White Fleet Trucks, Vans and SUV's relating to BOND 2025 in an amount not to exceed \$592,700.00. Zachary Simmons made the motion, which was seconded by Carrie Gregory; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	5	0	0

I. Discuss and Take Possible Action of Technology Purchase (Lenovo Chrome Books) for G-P Middle School Relating to BOND 2020 Replacement Plan

It was recommended that the Board approve the quote for Chromebooks at the Middle School. Lora Deluna made the motion, which was seconded by Mark Roach; motion carried 5/0.

<b>Board Member</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Lora Deluna	X		
Zachary Simmons	X		
Carrie Gregory	X		
Tim Flinn	X		
<del>Melissa Gonzales</del>	-	-	-
<del>Nicole Nolen</del>	-	-	-
Mark Roach	X		
<b>Totals</b>	5	0	0

- XI. Reports/Discussion Items
  - A. Board Scorecard Report
    - 1. Review Board Calendar
  - B. Superintendent's Report
    - 1. Priority 1.2 Update
    - 2. Priority 2.1 Update
    - 3. Legislative Update

XII. Board Instructions to President/Superintendent on Items of Discussion

NONE

XIII. Meeting Adjourned at 10:07 PM

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Board President, Tim Flinn

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Board Secretary, Melissa Gonzales