

Minidoka County School District

Superintendent's Report

February 12, 2018

Correspondence – We have had no correspondence that needs to come before the Board.

Information/Updates

- **Building Instructional Sweeps** – We started our Instructional Sweeps at Acequia Elementary on January 10. The Administration Team developed a document (attached) that is used when observing classrooms focusing on our Priority focus. The data collected is used to provide feedback to the building principal and staff on how effectively they are working towards the District Priority Focus.
- **Negotiations** – We had our second Budget Training with MCEA. Michelle Deluna did a great job of going over how we develop our budget. I will be sharing some of the information she compiled with the Board. Our first official meeting will be on Tuesday, February 13 from 4 to 5:30 where we will review Interest Based Bargaining and establish standards and ground rules. T.L. Lowder has agreed to be our facilitator for this process.
- **Reality Town** – I have met with Dan Gammon, Rupert Kiwanis President, and our middle school administrators to consider participating in this project. The Kiwanis are willing to pay for the start-up costs (~\$500). It has been used in school all over the northwest to help students get a feel for the complexities of managing a budget in real life. Student will be taught about the process in their Advisory classes for a few weeks and will then get to participate in a 2 to 3 hour event in May. During this time they will get to buy a car, then go get insurance, a license, etc. We will be reaching out to include community members as about 40 volunteers will be needed for the event. I will provide more information as it becomes available.
- **ARTEC – Industrial Regional Professional Technical Charter (RPTC) School** – I met with Steve Rayborn the Assistant Director at the Idaho Career and Technical Education Division. We discussed the new charter school and I explained how the ARTEC funds are used at Minico to provide an additional CTE teacher. We are waiting on a letter of approval from them before the new charter school application will be approved.
- **State of the District Report** – I have updated this document, correcting a chart on page 14 and adding a paragraph on our Mentoring Program on page 4. I have shared it as a Press Release to the media.
- **Calendar Committee Report** – I have included a summary of the calendar survey along with a recommendation since the majority chose Calendar Option A.
- **Transportation Contract** – I have been in contact with the State Department of Education regarding our Transportation Request for Proposal (RFP) but have yet to hear back from them.
- **Safe Routes Grant - Villa Drive Walking Path** – No new information on this project.

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Meetings/Activities

- **Staff/Building Visits:**

I conducted two informal expulsion hearings since our last board meeting. Both students were allowed back in school, one at Mt. Harrison and the other at East Minico.

I participated in the **Instructional Sweeps** at Heyburn Elementary and Rupert Elementary. I encourage trustees to attend one of these if possible. It is a great opportunity to see our teachers in action. At one of the meetings it was mentioned how much the staff appreciated **Trustee visits** in their buildings.

I have met with the Minico Building Leadership Team to discuss criteria for hiring the principal there. I also met with Minico students and handed out a short questionnaire to get their input on the characteristics of the new principal and interview questions they would like to have asked. I plan on doing the same with the West Minico staff and students.

I met with our middle school music teachers to clarify the work they are doing with Joan Wilson in helping to establish a music curriculum at the elementary level. I also interviewed three candidates for the Transportation Supervisor position and have a recommendation for the Board.

I continue to meet with administrators in reviewing their Administrative Individual Professional Learning Plans (AIPLP), and their mid-year self-evaluation.

I have begun to schedule staff meetings to discuss our Town Halls with staff and to get their input on the future of the District.

- **Committee/Community Meetings:**

I attended part of the Mini-Cassia Suicide Prevention Summit that was held last month. We were well represented with staff from each of our secondary schools present. I also attended the Mini-Cassia Chamber of Commerce Annual Banquet where former board member Jason Gibbons and his wife Sally were recognized as **Community Volunteers of the Year**.

I was also able to attend the Idaho Education Technology Association (IETA) Conference in Boise this past week. We had a large contingent of teachers and tech folks there and everyone felt it was well worthwhile.

My first meeting as the Region IV K-12 representative on the **Region IV Development Association (RIVDA) Board** will be March 1 in Twin Falls.

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Upcoming Events

February 13	Negotiations 4:00 pm
February 14	Minidoka Education Foundation 12:00 pm Policy Review Committee Meeting - 3:45 pm
February 15	Minico Instructional Sweep 8:30 – 11:30 Parent Patron Advisory Team 12:00 pm
February 19-20	ISBA Day on the Hill
February 26	Town Hall Meeting 6:30 pm
March 6	West Minico Instructional Sweep 8:00 – 10:00 am
March 12	Agenda Review - 2:00 pm
March 13	Health and Wellness Committee – 2:00
March 14	Policy Review Committee Meeting - 3:45 pm
March 15	Parent Patron Advisory Team 12:00 pm
March 19	Regular Board Meeting - 4:30 pm Agenda Review, 6:00 pm Work Session Topic: Budget Assumptions – Student Fees