

# Ector County Independent School District Odessa, Texas

## Memorandum

**TO:** Board of Trustees

**FROM:** Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL TO CHANGE BOARD MEETING  
DATES FOR 2012-2013**

**DATE:** April 17, 2012

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The Regular Board of Trustees' Meetings are set for the third Tuesday of each month and the Regular Board Workshops are set for the first Tuesday of each month. The following meetings for 2012-2013 are recommended for change:

- November, 2012 – Change from November 20, 2012 to November 27, 2012 due to Thanksgiving Holiday.
- January, 2013 – Change from January 1, 2013 to January 8, 2013 due to Winter Break.
- January, 2013 – Change from January 15, 2013 to January 22, 2013 to allow preparation of Board Agenda following Winter Break.
- March, 2013 – Change from March 19, 2013 to March 26, 2013 to allow preparation of Board Agenda following Spring Break.

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It is recommended that the Board of Trustees change the Regular Board Meeting dates as recommended.

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Respectfully submitted,

**Hector Mendez**  
Superintendent of Schools