

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Kelsey Glavin Kris Holt
Gabrielle Johnson _____

SCHOOL: Prince
Department (opt.): _____
DATE(S): June 12-14, 2018

ACTIVITY/EVENT: Advancement Via Individual Determination Summer Institute

LOCATION: Denver, Colorado

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$2385.00</u>	<u>100-18-100-2210-111-6360</u>
Transportation	<u>\$925.00</u> Mode <u>Air</u>	<u>100-18-100-2210-111-6582</u>
Rental Car	_____	_____
Meals	<u>\$309.75</u>	<u>100-18-100-2210-111-6582</u>
Lodging	<u>\$1486.24</u>	<u>100-18-100-2210-111-6582</u>
Substitutes	_____	_____
TOTAL	<u>\$5105.99</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: AVID training for our 3rd grade AVID teachers to support the implementation of the program at our site.

Outcomes and academic benefits to students and staff: Teachers will learn effective instructional practices and will work with our site team to explore data to construct an action plan for effective implementation at our site. The AVID program targets our underserved students (minority and average achievers), provides quality staff development for teachers, helps build community support systems for school success, and addresses how to grant equitable access to rigorous curricula for all students.

Submitted by: Mary Thatcher 3/14/18
Signature Date

Gamini Shuber 3/14/18
Principal/Supervisor Date

Kevin Nelson 4/3/18

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Sarah Moser _____

SCHOOL: CDO
 Department (opt.): French
 DATE(S): June 17-21, 2018

ACTIVITY/EVENT: AP By the Sea Summer Institute
 LOCATION: San Diego, CA

ABSENCE: # Days 5 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$775.00</u>	<u>525-00-100-2210-282-6360</u>
Transportation	<u>\$374.00</u> Mode <u>personal car</u>	<u>525-00-100-2210-282-6582</u>
Rental Car	<u>\$0</u>	_____
Meals	<u>\$125.25</u>	<u>525-00-100-2210-282-6582</u>
Lodging	<u>\$460.00</u>	<u>525-00-100-2210-282-6582</u>
Substitutes	<u>0</u>	_____
TOTAL	<u>\$1734.25</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Ms. Moser will attend the AP By the Sea Institute training for her department.

Outcomes and academic benefits to students and staff: The teacher will learn techniques and strategies to assist her in working with advanced and honors students.

Submitted by: [Signature] 3/13/18
 Signature Date
Tara Bullych 3/19/18
 Principal/Supervisor Date
[Signature] 4/3/18
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Daniel Schneider

SCHOOL: AHS
 Department (opt.): CTE
 DATE(S): 7/7/2018-7/10/2018

ACTIVITY/EVENT: Computer Science Teachers Association (CSTA) National Conference

LOCATION: Omaha, Nebraska

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$525.00</u>		<u>260-18-361-2210-281-6360</u>
Transportation	<u>\$450.00</u>	Mode <u>Flight</u>	<u>260-18-361-2210-281-6582</u>
Rental Car	_____		_____
Meals	<u>\$171.25</u>		<u>260-18-361-2210-281-6582</u>
Lodging	<u>\$550.00</u>		<u>260-18-361-2210-281-6582</u>
Substitutes	_____		_____
TOTAL	<u>\$1,696.25</u>		

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Attend the 2018 CSTA teaching conference in Omaha, Nebraska.

Outcomes and academic benefits to students and staff: I will participate in several workshops and keynotes addressing the need for resources, curriculum, and sound teaching strategies to provide an equitable computer science education to all students. Workshops will focus on both high school and middle school content, allowing me to bring back ideas and resources to other coding & computer science teachers in the district. Also, with the expanding Computer Science program at Amphi High, the resources from this conference will benefit all of the students who will enroll in these classes.

Workshop sessions that are offered at the conference and are reflective of our population are:

- Cooperative Learning Structures in the CS Classroom
- Problem-Based Learning in the Computer Science Classroom
- Cyber Security High School Curriculum
- All Means All: Exploring Computer Science and English Language Learners

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

Signature

Date

Principal/Supervisor

Date

Associate Superintendent/Superintendent

Date

David Scheer

3/29/18

W. Saffer

3/27/18

John Teller

4/3/18

rev. 8/25/17