

**Minutes of Regular School Board Meeting  
Win-E-Mac School District  
Monday, August 20, 2024  
6:30 A.M. – Conference Room**

The meeting was called to order by Chairperson Jim Ferden. Members present: Brekken, Ferden, Huschle, Sander, Strom. Members absent: Rock and Swanson

Members of the Audience included: John Eckman, Rob Hole, Nathan Johnson, Brady Langemo, Kristi Plante and Casey Reierson.

Brekken moved; Sander seconded to approve the agenda as presented. Motion carried.

Brady Langemo gave the Athletic Directors report. The parents meeting was on 7/30. There was a very good turnout. Brady met with the coaches on 7/30 to discuss the upcoming season, protocols, and other expectations. The Fall area MSHSL meeting will be on 9/10 in Thief River Falls. Football, Volleyball, Cheerleading, and Junior High Volleyball practices began on Monday, August 12. Junior High Football practice will begin on August 20. Fall sports pictures will be taken on August 28 starting at 8:30 a.m. The first home games of the season for volleyball will be August 29<sup>th</sup> vs Blackduck (early starts) and for football will be Thursday, August 29<sup>th</sup> vs Ashby-Brandon-Evansville. He will have detailed participation numbers next month. The gym floors have been waxed and prepped for the fall volleyball season.

John Eckman updated the board on the trip to Washington, DC this summer. The kids enjoyed themselves and it was very educational seeing all the different places; Washington Monument, White House & Lafayette Square; Memorial Tour: Vietnam; Korean; Lincoln & Reflecting Pool; Tidal Basin Walk: MLK; FDR; Thomas Jefferson; old Town Alexandria Night; George Washington's Mount Vernon; Museum; Tomb; Smithsonian Museums. All in all, everyone enjoyed the experience.

Auditors for the month of August were Ferden and Sander. Sander moved to approve the payment of bills with computer check numbers 50672-50764 in the amount of \$264,283.25; activity check numbers - 19977-19978 in the amount of \$2,309.91, wire payments in the amount of \$167,808.54 and MSDLAF Transfers Redemptions in the amount of \$470,000. Seconded by Huschle. Motion carried.

Tracy McGlynn gave the Finance Officer's report. Lunch letters have been distributed to families requesting them to fill out a free and reduced application. Anyone who is direct certified is already in our lunch system. Prior year certifications of free and reduced will drop off by mid-October if a new application is not submitted annually. Audit fieldwork was completed by Brady-Martz last month. They are still in the process of completing the audit; sending emails occasionally and awaiting the adjusted ADM report, which may affect ending balances yet. Overall preliminary numbers are below. For Fund 1, the General Fund, we are looking at a loss of approximately \$76,569. The Food Service Fund has a balance of approximately \$15,435. Community Service Fund had a loss of \$3,85. The Troutman Fund has a balance of 552,184.

Aaron Cook gave the Superintendents report. School Board Filings - 6 total candidates filed for the 4 open positions: Davin Swanson, Tyler Brekken, Kathrine Howard, Dean Roy, Amanda Schow and Nicki Carlson. Dean of Students Position – Brady Langemo is the new Dean of Students and will be a teacher on special assignment (TOSA) with additional contracted days. ESP Master Agreement - Looking for approval of the ESP Master Agreement. Steins Bus Contract - Looking for approval of contracting with Stein’s bus service for 1 route for the 24-25 school year – the bus route will be Pat/Doug’s old route – Bus #1. Garden Valley Device Management Quote - Real time monitoring for ransomware attacks; Updated antivirus software. Policy updates - Policy updates needed for approval from MSBA due to 2024 legislative session. There has also been some movement of offices: the nurse’s office will go in the hallway (Brady’s old AD office) along with the dry storage. Brady will move into the nurse’s office in the Admin area. Aaron also wanted to thank Jim and Sarah for their years of service on the school board.

Board reports were given. MSBA - 9 delegates to fill 3 open spots. Jim attended the summer conference; not a lot of people attended. The November conference will be November 17<sup>th</sup>-19<sup>th</sup>, 2024. Region 1 will hold their in-person conference starting this year again.

Principal Casey Reierson gave the Principal’s report. The High School schedule is complete. We added a section of DAPE (Developmental Adapted Physical Education) for our students with IEPs that specify the need. I completed a two-day training in Roseville for my Principal Mentorship Program. The last month was filled with interviews. We filled two paraprofessional openings (still need more), our open science position, dean of students, and elementary. We finalized our K-6 classroom rosters and sent notifications to families. Our school data team met on 8/19 to discuss academic focus areas for this school year. The MCA scores are not available yet. Our school leadership team was constructed with one member from each of our strategic plan committees. We are currently constructing a curriculum review cycle that will start with reading curriculum. Mrs. Anderson has agreed to team up to apply for MDE Youth Skills Training Grant for 2024-2025. Open House is planned and will take place on August 28<sup>th</sup> from 5-7pm, 7<sup>th</sup> grade orientation is at 4pm. I am in the process of trying to schedule some classes for community education.

Huschle moved; Sander seconded to approve the following consent items:

- 8.1 Approve minutes of the regular meeting held July 16, 2024
- 8.2 Accept Donations

RESOLUTION ACCEPTING GIFTS/DONATIONS  
WIN-E-MAC SCHOOL DISTRICT 2609

WHEREAS WEM Alumni Association – Russel B Hagen donation – to be used for STEM and computer purchases not covered by the school - \$5000; \$10,620 donated for Football Fieldhouse; Football Fieldhouse Golf Scramble - \$7,969; WEM Alumni Association – Youth Sports donated \$500 to Girl’s basketball; Fengestad Solie Post 200 American Legion – McIntosh - \$200 to band; WEM Patriots Pride Booster Club - \$500 for track therefore,

BE IT RESOLVED by the School Board of Win-E-Mac ISD No. 2609, Erskine, State of Minnesota as follows: The Win-E-Mac ISD 2609 School Board does hereby accept the following donations: WEM Alumni Association – Russel B Hagen donation – to be used for STEM and computer purchases not covered by the school - \$5000; \$10,620 donated for Football Fieldhouse; Football Fieldhouse Golf Scramble - \$7,969; WEM Alumni Association – Youth Sports donated \$500 to Girls basketball; Fengestad Solie Post 200 American Legion – McIntosh - \$200 to band; WEM Patriots Pride Booster Club - \$500 for track

9.1 Huschle moved; Brekken seconded to approve the First and Final reading of Following Polices:

- 102 - Equal Educational Opportunity
- 104 - School District Mission Statement
- 204 - School Board Meeting Minutes
- 207 - Public Hearings
- 413 - Harassment and Violence
- 416 - Drug, Alcohol, and Cannabis Testing
- 418 - Drug Free/Workplace/Drug Free School
- 419 - Tobacco Free Environment
- 425 - Staff Employment and Mentoring
- 503 - Student Attendance
- 506 - Student Discipline
- 507 - Corporal Punishment & Prone Restraint
- 509 - Enrollment of Nonresident Students
- 512 - School Sponsored Publications and Activities
- 513 - Student Promotion, Retention and Program Design
- 515 - Protection & Privacy of Pupil Records
- 516 - Student Medication & Telehealth
- 521 - Student Disability Nondiscrimination
- 522 - Title IX Sex Nondiscrimination
- 524 - Internet, Technology and cell phone acceptable use and safety policy
- 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEP's From School Grounds
- 535 - Service Animals in Schools
- 601 - School District Curriculum and Instruction Goals
- 602 - Organization of School Calendar and School Day
- 603 - Curriculum Development
- 604 - Instructional Curriculum
- 606.5 - Library Materials
- 607 - Organization of Grade Levels
- 608 - Instructional Services - Special Education
- 609 - Religion & Religious Cultural Services

613 - Graduation Requirements  
614 - School District Testing Plan and Procedure  
615 - Testing Accommodations, Modifications and Exemptions  
616 - School District System Accountability  
619 - Staff Development for Standards  
620 - Credit for Learning  
624 - Online Instruction  
707 - Transportation of Public School Students  
708 - Transportation of Non-Public School Students  
709 - Student Transportation Safety Policy  
802 - Disposition of Obsolete Equipment and Material  
806 - Crisis Management Policy  
Motion carried.

9.2 Approve the change of assignment and contract for Brady Langemo from 5th grade Teacher to Dean of Students. This motion, made by Jackie Huschle and seconded by Sarah Strom, Carried.

9.3 Approve hiring Shelby Engstrom as a 1.0 FTE Teacher. This motion, made by Sarah Strom and seconded by Jackie Huschle, Carried. Brekken – yea, Ferden – nay; Huschle – yea; Sander – yea; and Strom – yea.

9.4 Approve hiring Bradley Hubred as a 1.0 FTE Science Teacher. This motion, made by Sarah Strom and seconded by Jackie Huschle, Carried.

9.5 Approve hiring Mariah Christian as a paraprofessional. This motion, made by Tyler Brekken and seconded by Jackie Huschle, Carried.

9.6 Approve hiring Ciera Holmes-Selk as a paraprofessional. This motion, made by Brad Sander and seconded by Sarah Strom, Carried.

9.7 Approve the 2024-2026 ESP Master Agreement. This motion, made by Jackie Huschle and seconded by Sarah Strom, Carried.

9.8 Approve the lane change request for Nathan Johnson from MA to MA20. This motion, made by Brad Sander and seconded by Tyler Brekken, Carried.

9.9 Approve the Lane Change Request for Richard Hendrickson from BA30 to BA40. This motion, made by Brad Sander and seconded by Jackie Huschle, Carried.

9.10 Approve the lane change request from Ryan Breitbach from MA to MA20. This motion, made by Sarah Strom and seconded by Jackie Huschle, Carried.

9.11 Approve the lane change request from John Eckman from MA10 to MA20. This motion, made by Tyler Brekken and seconded by Brad Sander, Carried.

9.12 Approve the lane change request from Stephanie Frisk from MA to MA10. This motion, made by Jackie Huschle and seconded by Sarah Strom, Carried.

9.13 Approve the 2024-25 Propane Prepay Contract with Red Lake County Cooperative. This motion, made by Sarah Strom and seconded by Brad Sander, Carried.

9.14 Approve the contract with Steins bus service for 1 route for the 2024-25 school year. This motion, made by Brad Sander and seconded by Jackie Huschle, Carried.

9.15 Approve the device management quote from Garden Valley. This motion, made by Sarah Strom and seconded by Brad Sander, Carried. Tyler Brekken – abstained; Jim Ferden - abstained

Next regular meeting will be held on Tuesday, September 17th at 5:30 P.M. in the Conference Room.

Sander moved to adjourn the meeting at 7:28 A.M. Seconded by Huschle. Motion carried.

