

**Notice of Corrective Action Plan
March 27, 2025**

Dr. Robert Sormani
10335 Hwy. 290 E.
Manor, TX 78653

Ms. Ana Cortez
10335 Hwy. 290 E.
Manor, TX 78653

Signed Agreement Required

April 30, 2025

SENT VIA EMAIL

cynthia.kelley@manorisd.net

ana.cortez@manorisd.net

**Subject: TEA Complaint #SRDR2024-08-04
Corrective Action Plan Agreement – Manor ISD**

Dear Dr. Sormani and Ms. Cortez:

The purpose of this letter is to notify you that the Texas Education Agency (TEA) is requesting your signed and dated agreement of the Corrective Action Plan attached to this letter. TEA conducted a compliance review based on campus(es) in Manor ISD having a high rate of students graduating based on the determination of an individual graduation committee (IGC) and data concern(s) which relate to the following statutory provisions:

- When 10 percent or more of the students graduating in a particular school year from a particular high school campus are awarded a diploma based on the determination of an individual graduation committee under Tex. Educ. Code § 28.0258 (Tex. Educ. Code § 39.003(a)(15)); and
- Potential failure to submit accurate, useful, and timely PEIMS data to the agency (Tex. Educ. Code § 48.008; 19 Tex. Admin. Code § 61.1025).

After reviewing Manor ISD's response and supporting documentation, it was determined that the local education agency (LEA) is not in compliance with all legal requirements relating to IGCs. A corrective action plan is intended to be an early intervention to bring swift compliance and avoid the necessity of further investigation and accompanying sanctions and interventions enumerated in Chapter 39A of the Texas Education Code. Your agreement to enter into this corrective action is presently voluntary. However, electing to not enter into this agreement may lead to further investigation under Section 39.003 of the Texas Education Code.

We are requesting that the following actions be completed by Manor ISD. Upon board approval of the corrective action plan, the board president and superintendent must sign and date the corrective action plan by the requested deadline. Then, the LEA must also return a signed copy of the corrective action plan to the investigator by that deadline. After execution of the corrective action plan, the LEA will be contacted by an Intervention Coordination and Implementation Specialist who will support the LEA throughout the process. During the implementation of the plan, the LEA must comply with all requests for documentation regarding the completion of the corrective actions.

Manor ISD (CDN# 227907)

Case # SRDR2024-08-04

Failure to successfully complete this corrective action plan, as determined by TEA or the discovery of additional violations of a similar nature, may result in additional corrective actions, or a referral to the Special Investigations Unit for further investigation under Section 39.003 of the Texas Education Code.

We request your full cooperation and timely responses stated in the Corrective Action Plan Agreement. If you have any questions, please contact us at DataComplaints@tea.texas.gov.

Sincerely,

Brittany Wright, PhD
Director, Self-Reported Data Unit
Governance – Compliance & Investigations
Texas Education Agency