

Facilities Committee Minutes

November 9, 2010

Meeting was called to order at 4:30 p.m. at the Pana Unit Office

Members Present: Koontz, Beyers, Foor, Dively
Members Absent:
Superintendent Present: Yes
Visitors: Ron McMillen/Lori Ade, Facilities Directors

The committee discussed the following:

1. High School chiller claim –
 - a. Committee agreed to pay KingLar's and Clow's outstanding bills
2. A letter from BLDD with information regarding an ISBE energy efficiency grant was discussed.
3. HVAC Maintenance System –
 - a. Reviewed RFP. It was agreed to move forward on the bid process
 - b. It was suggested to get separate maintenance agreements for each school, but specifically to break out Jr. High.
 - c. The facilities committee will meet at 4:00 p.m. on Thursday, December 9th to review the history of costs for the HVAC system for the High School, the system functionality, and suggestions on better efficiencies of that system.
 - d. Bob Fogarty with Honeywell will be invited to attend the 12/9/10 meeting.
4. Tower Hill Bus Garage –
 - a. Committee agreed to move forward on bid process, with preference of a lower cost shelter, with rock floor, and electrical source for buses.
 - b. Facilities Director will prepare bid specs for this project.
5. Miscellaneous Items –
 - a. Green Tree Company has completed the Unit Office basement restoration.
 - b. Courtice Grason completed the air sampling work at Jefferson Middle School, which showed no potential hazard/problem with the air in the tested areas.
 - c. The Tower Hill gym floor has had bigger volleyball standard plates installed to allow for floor movement due to moisture.
 - d. A cost estimate has been requested to replace the area in the Tower Hill gym where damage occurred from water leaking onto the floor.
 - e. The 10-year Health/Life Safety reports for the High School and Jefferson were presented. Several items need repaired/replaced at Jefferson, but by utilizing our own staff, costs for these items will be significantly reduced.
6. Summer Priorities –
 - a. Repairing cracks, resealing, and relining the parking lots at the Jr. High and Sr. High Schools.

A motion was made by Foor and seconded by Beyers to adjourn the meeting at 6:07 p.m.

Member

Member