



NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM

TO: Esther Evikana, President
Members of the Board

THROUGH: David Vadiveloo, Superintendent *D. Vadiveloo*

FROM: Marie Stackhouse, Board Secretary

DATE: June 4, 2026

SUBJECT: Board Re-Organization for Board Clerk

Memo No. SB26-151
(Action Item)

NSBSD Strategic Plan Goal:

N/A Operational

Recommendation:

Below are the suggested action steps to assist in this re-organization during the Board's meeting taken from the Robert's Rules of Order handbook.

Issue Summary:

Nomination of Board Clerk:

1. Board Members will move, second, and carry the motion.

“I move to open the floor for nominations for the office of the Clerk.”

2. President will formally announce:

“The floor is now open for nominations for the office of the Clerk.”

NOTE: Nominations for officers do not require a second.

3. President will announce the names of nominees from Board members as:

“_____ is nominated.”

4. President will question:

“Are there further nominations for the office of Clerk?”

5. President will request for nominations to close if there are no more nominations as:

“Do I hear from the Board to close the nominations for the office of the Clerk?”

6. President will announce:

“unless it is a unanimous consent, a roll call vote or paper ballot is necessary.”

- ◆ Repeat the names of the nominees
- ◆ Board Secretary for roll-call vote or paper ballot (Requested by members)
 - Paper Ballots will be read aloud
- ◆ Announce results

Signature: *DS Vadiveloo*

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