

Book	Policy Manual
Section	For Board Review - Vol. 28, No. 2
Title	Copy of CREATING A POSITION
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4111 - CREATING A POSITION

The Board ~~of Education~~ recognizes the need to establish positions which, when filled by competent, qualified support staff, will assist the District in achieving the education goals set by the Board. The District employs only persons ~~U.S. citizens and others~~ ~~lawfully~~ authorized to work in the United States.

The Superintendent shall verify all new full-time and part-time employees' and substitutes' identity and authorization ~~right~~ to work in the United States according to ~~the Federal law. Immigration Reform and Control Act of 1986.~~

The Board shall, upon the advice of the Superintendent, consider the advisability of creating a new support position or of increasing the number of support staff in an existing position.

The Board delegates the right to fix and prescribe the duties of support staff to the Superintendent.

Before a new support staff position is established, the Superintendent will provide to the employee a job description which specifies the job holder's qualifications, the job's performance responsibilities, and the method by which the performance of these responsibilities will be evaluated.

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Legal	Immigration Reform and Control Act of 1986 8 U.S.C. 1255a
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Last Modified by Jennifer Hagemann on October 16, 2019