

Board of Education
Van Alstyne Independent School District
Van Alstyne, Texas

Date: June 20, 2011

Subject: July Board Meeting Date

Background Information

Mr. Burge will be out of town on July 18, our next Board meeting. He is requesting that the meeting date be changed to July 11. An alternate date would be July 25. I would also like to schedule a meeting on June 30 for the sole purpose of hiring new personnel.

Administrator Recommendation

Sample Motion

“I move we set Board meetings for June 30 and July 11.”

Motion by _____ Second by _____

Vote Tabulation: For _____ Against _____ Abstain _____