

Finance Committee Minutes
October 13, 2011

Meeting was called to order at 6:31 a.m. at the Pana Unit Office Board Room

Meeting was called to order by Clint Foor.

Members present: Metzger, Beyers, Foor

Members absent:

Superintendent Present: Yes

Visitors: David Dively

The committee discussed the following:

1. *Approval of the Minutes from 8/3/2011.* Motion by Beyers; Second by Metzger.

2. *Review FY12 First Quarter Financials* – Dr. Lett reviewed the first quarter financial reports with the Committee. At this time 41.44% of the revenues have been realized while expenses are at 26.5%. All FY11 revenues were realized by Sept. 27, 2011. The state didn't make the last payment for FY10 revenues until *Dec. 8, 2010*. Transportation expense is at 48.87% due to purchase of buses. Revenue for transportation is almost 70% because of receipt of FY11 revenue in FY12.

Dr. Beyers asked how the demolition of the bus garage at Tower Hill would be paid for. Dr. Lett explained that the asbestos abatement will be taken from Tort fund while the actual demolition will come from Operations and Maintenance.

The Treasurers Report shows that all funds except Lola Elliot and QZAB are being held in the Peoples bank account.

3. *Review of FY11 District Audit* – Robin Yockey provided a review of the most recent audit. She indicated that the district received a clean opinion and no control findings for the audit. She also explained that because the district received more than \$500,000 in Federal funds that they are required to perform a separate audit (single audit) on the federal funds. She reported that there were no compliance issues and that the district was receiving a clean opinion and no control findings in this area also.

Mrs. Yockey highlighted the audit report for the Committee and explained that the Financial Profile Score was 3.8 out of 4.0 for Recognition. Last year the score was 3.45. Dr. Lett was quick to point out that the district would probably not receive that high of score for 2012 due to deficit spending.

Mr. Metzger asked about how the district could earmark funds for the resurfacing of the track. Mrs. Yockey directed the Committee to page 37 of the audit report where it explained the process to designate an Assigned Fund Balance. This would result in the Board designating an amount to be set aside in the budget for a specified purpose. This procedure requires Board action and makes the set aside official.

Other Financial Considerations: Mr. Dively provided a proposal from Xerox to replace the copiers in the district. The proposal would result in new copiers being installed throughout the district with a savings on the current agreement for a five year commitment. Dr. Beyers asked that the committee be provided information on purchasing the copiers as opposed to leasing. The Committee also discussed the possibility of letting the current lease expire and then putting the copiers out for bid. TAP is also preparing a proposal to replace the current Xerox copiers. The Committee decided to table the discussion of this topic until January.

4. *Next Meeting Date* – The next meeting for the Finance Committee was set for Jan. 12, 2012 at 6:30 a.m. in the Unit Office Board Room.

A motion was made by Beyers and seconded by Metzger to adjourn the meeting of Oct. 13, 2011 at 7:58 a.m.

Member

Member