

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the contract for Principal Investigator Services (PI) from Ann Beheler, LLC for the Grants Management Office.

BACKGROUND

Collin College is the host of two National Science Foundation (NSF) grants: The National Convergence Technology Grant (ending September 2023) and the IT Skill Standards 2020 and Beyond Grant (ending August 2024). Collin College has been awarded these grants for approximately nine years. The grants are currently led by an outside Primary Investigator (PI) who works with the NSF to exceed the expectations of each program. With the short window of the grants remaining, this selected proposal allows for an outside PI to close out each grant and provide a historical documentary for future utilization.

Request For Proposal (RFP) Number 4535 was issued to procure Principal Investigator Services. Two responses were received and evaluated based on selection criteria stated in the RFP. The proposal submitted by Ann Beheler, LLC is being recommended as the best value to the District, based upon evaluation scores.

IMPACT OF THIS ACTION

The recommended PI for these two grants has an extensive background in NSF grants and has helped lead Collin College's efforts in both areas since the grants' inception. The recommendation provides continuity and extends the wonderful reputation Collin College has with the NSF. Contracting for these services saves Collin College additional salary and benefits needed for a full-time administrator and continues the outstanding relationships, nationally, with grant partners through program efforts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$200,000 for the initial term, with an option to renew for four additional one-year periods upon mutual agreement and Board approval. Funds are budgeted in the Grants Management Office FY23 operating budget and subsequent years' budgets, subject to Board approval. FY23 spend to-date is \$99,992. FY22 annual spend amount was \$118,380.42.

MONITORING AND REPORTING TIMELINE

The contract term July 1, 2023 through August 31, 2024.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880