

**ADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the special meeting of the Northwest Arctic Borough School District Board of Education to order at 4:09 p.m. on Monday, March 24, 2025.

Board Members present were:

Millie Hawley
Tillie Ticket
Carol Schaeffer
Marie Greene
Jeanne Gerhardt-Cyrus
Alice Adams
Shannon Melton
Joanne Harris
Alice Melton-Barr
Margaret Hansen
Zamara Ticket

A quorum was present.

Observed.

Staff/guests present: Terri Walker-Superintendent, Jeff Alexander, Assistant Superintendent; Natalie Dickey, Director of Administrative Services; Joy Cogburn-Smith, Director of State and Federal programs; Kathryn Self, Director of HR; Tracy Bell, Director of Curriculum; Amy Eaking, Director of Technology; Dena Strait, Capital Projects; Desiree Hagen, KOTZ Radio; Saul Friedman, Legal; Shayne Pungowiyi, Executive Assistant;

School's presenting:

- Buckland School
- Noorvik School
- Kotzebue Middle High School
- Noatak School

Carol Schaeffer moved that the Board go into an executive session to discuss matters, the immediate knowledge of which would have an adverse effect upon finance of the District; or to discuss subjects that tend to prejudice the reputation and character of any person; or to discuss matters which by law, municipal charter, which by law, municipal charter, or ordinance are required to be confidential. Seconded by Alice Melton-Barr.

The motion passed unanimously by voice vote. The Board went into executive session at 4:36 p.m.

Executive Session ended, and the meeting reconvened in open session at 5:36 p.m.

Marie Greene made a motion to adopt the consent agenda, Tillie Ticket seconded the motion. Passed by roll call vote.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

INTRODUCTION OF
STAFF/GUESTS

SCHOOL
PRESENTATIONS

EXECUTIVE SESSION

ADOPTION OF CONSENT
AGENDA

Superintendent's out-of-district travel requires Board approval. Request for Out-of-District Travel by the Superintendent Upcoming Travel Dates. The administration recommends the Board approve the Superintendent's request for out-off- district travel as presented.

APPROVAL OF SUPERINTENDENTS OUT OF REGION TRAVEL

Board approval is required for contracts exceeding \$50,000. NWABSD relies heavily upon E-Rate subsidies for its internet.GCI Education Service Order E-Rate eligible annual recurring charges total \$12,899,400.00 per year for five (5) years. Pending USAC approval of the new 2025-2026 E-Rate funding application, the district will receive a funding discount currently calculated at 90%; the district is responsible for the remaining 10%, or \$1,289,940.00 per year, for five (5) years.The administration recommends the Board award the E-Rate bid to GCI, Inc. in the amount of \$1,289,940.00 per year for five (5) years; to provide internet as presented.

APPROVAL OF E-RATE BID AWARD: GCI, INC.

Board approval is required to make grade level changes (changes in school membership/demographics) at sites within the district. The leadership at the June Nelson School and Kotzebue Middle/High School discussed changes to the student grade cohort and brought their proposal to the March 11th ASC meeting. A proposal was made to move the 6th grade to JNES so the sixth-grade students could be served within an elementary school setting. See attached meeting notes. The local ASC unanimously supported these proposed changes to start next school year (2025-26). A district can request an amendment for school membership (grade levels served) to be adjustment for individual schools' sites, however this request must be made in writing to the commissioner's office. For the requested grade changes the following must be submitted to the commissioner office.

APPROVAL OF JNES/KMHS GRADE LEVEL CHANGES

1. A copy of the local school board minutes approving of the grade change.
2. A written request for the Commissioners approval

The administration recommends board approval of the proposed JNES and KMHS grade level changes as presented.

Board approval is required for contracts that exceed \$50,000. GSD Educational Services provides reporting services to meet state and federal requirements. The consultant has a history of working effectively within our district and throughout the state to produce required federal and state reports. Services included in this MOA: Completion and submission of the Alaska Military Youth Academy Dropout Report, Gathering and preparation of information necessary to complete the federal Civil Rights Data Collection, Completion and submission of the Alaska Fall OASIS report and preparation of the FY27 Projected Enrollment, Completion of the Migrant Course History report twice annually, Completion and submission of the Alaska Suspension and Expulsion report, Completion, and submission of the Alaska Summer OASIS report. Aggregation of data for, and submission of the Alaska Report Card Data Collection, Preparation of rosters for the AK STAR and Alaska Science tests, Import of test scores into PowerSchool, PowerSchool support for district staff. The MOA, which includes travel, is for \$65,000. Funding Sources: Fund 100 Assessment and Data= \$65,000. The administration recommends board approval of the MOA with GSD Educational Services, in the amount not to exceed \$65,000 as presented.

APPROVAL OF FY26 GSD EDUCATIONAL SERVICES

April 9, 2025 3:00 p.m. Budget worksession virtually.

DATE AND TIME OF NEXT MEETING

Alice Adams moved to adjourn the meeting, seconded by Alice Melton-Barr.
Motion passed with unanimous consent. The meeting adjourned at 5:44 p.m.

Tillie Ticket, Secretary

Shayne Pungowiyi, Recording Secretary