

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 04/09/24



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 04/03/24

To: Corrina Guardipee-Hall
 Superintendent

From: Bev Sinclair
 Title: Director of Alternative Education

Subject: **CSA: June Leadership Week 2023-2024**

Description: Rebecca Rappold is requesting a CSA for Shantell Birdrattler of Napi to support Certified Staff with CSIC, ISAP Development, and SLT Planning Committee.

Financial Impact: \$720.00 (per Temporary Employment Compensation Schedule)

Funding Source (Budget/grant, etc.): 115.90.787.1700.150.634

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 04/4/24

Board Approval: 4/9/24

Contractor: Shantell Birdrattler

Phone: 406.229.5149 & 406.845.3685

Address: Box 3067 Browning, MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will support certified staff with CSIC, ISAP Development, and SLT Planning Committee.

Contracted Dates: 06/04/24 – 06/10/24

Rate per hour/per day: \$18.00 per hour x 40 hours per week x 1 week = \$720.00

Per Diem/per day: x # of Days = N/A

Mileage: miles @ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$720.00

Contract to be paid from:

115.90.787.1700.150.634

Independent Contractor:

Submit invoice on completion

Other

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office