



Ector County Appraisal District

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July 16, 2014

Mr. Thomas Crowe, Superintendent
Ector County Independent School District
Post Office Box 3912
Odessa, Texas 79760-3912

Dear Mr. Crowe,

I have received the resignation of Wade C. Hudman from the appraisal district board of directors, effective immediately.

Please consider an agenda item to appoint a member to the appraisal district board of directors for the remainder of the 2014-2015 term. I am required to register the appointed board members with the Texas Secretary of State and the Comptroller of Public Accounts, so please inform me of your entity's appointment at your earliest convenience. The other current members representing the Ector County Independent School District are:

Mr. Tom Sprawls, Secretary
Mr. Tom Pace
Ms. Debbie Stevens
Mr. Nelson Minyard

Enclosed are the eligibility requirements according to the Texas Property Tax Code. If you have any questions regarding the appointment process, please give me a call.

The next meeting is scheduled for August 6th. I will include an item on the agenda to inform the other board members of the vacancy.

Sincerely,

A handwritten signature in blue ink that reads "Anita Campbell".

Anita Campbell, RPA
Chief Appraiser-Executive Director

AC:sm
Enclosure

**ECTOR COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
2014**

Eligibility Requirements (Texas Property Tax Code, Sec 6.03(a))

- Members must have resided in Ector County for at least two years immediately preceding the date the individual takes office.
- An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

Terms of Office (Texas Property Tax Code, Sec 6.03(b))

- Members serve two-year terms beginning on January 1 of even-numbered years.

Prohibited Relationships (Texas Property Tax Code, Sec 6.035(a)(1))

- A person may not serve on the board if related to:
 - an appraiser who appraises property for use in the appraisal district's appraisal review board proceedings;
 - represents property owners for compensation before the appraisal district's appraisal review board; or
 - an employee of the appraisal district.

Delinquent Tax Status (Texas Property Tax Code, Sec 6.035(a)(2))

- A person may not serve on the board if he owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days.

Compensation of Directors (Texas Property Tax Code, Sec 6.04(c))

- Members of the board may not receive compensation for service.

Oath of Office (Texas Constitution XVI, Section 1)

- Directors must sign an anti-bribery statement and take an oath of office before beginning a term.

ECTOR COUNTY APPRAISAL DISTRICT Board of Directors meets quarterly on the first Wednesday of the second month of each quarter. The meeting is held at the appraisal district office beginning at 9:30 a.m. and usually concluding before 11:00 a.m. New members who have not received open meeting/public records training will need to attend training and provide the training certificate.

The board's responsibilities are:

- Hire a chief appraiser;
- Adopt the district's annual operating budget;
- Appoint a taxpayer liaison officer;
- Contract for necessary services including annual financial audit and CAD depository;
- Make general policies on district operations;
- Biennially develop a written plan for the periodic reappraisal of all property within the district's boundaries.

APPLICATION FOR

ECTOR COUNTY APPRAISAL DISTRICT BOARD OF DIRECTOR

I WISH TO BE CONSIDERED FOR AN APPOINTMENT
TO A POSITION ON THE ECAD BOARD AS A MEMBER THAT WILL REPRESENT
ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT

Name: _____

Address: _____

Spouse's Name: _____

Occupation: _____

Business Ownership or Management Experience _____

Board Governance Experience (Indicate if governmental, non-profit,
profit) _____

Policy Making and Budget Development Experience _____

Experience with Public Meeting and Open Record Requirements _____

Home Phone: _____

Business Phone: _____

Email Address: _____

Is your spouse or any family member related a member of the ECISD Board of
Trustees? _____

Are you a resident of Ector County? _____

Resume to be attached if available

**I have reviewed the attached eligibility requirements and verify that I meet
all of the requirements and can meet all of the board's responsibilities.**

Signature