

Catalog Discount Proposal for Instructional Supplies and Equipment Supplement CSP 100302

March 13, 2012

SUMMARY:

This item requests approval of a one year contract extension and approval of supplemental proposals received for discount off catalog purchases for Instructional Supplies and Equipment.

BOARD GOAL:

VI. Growth, Change & Fiscal Responsibility...demonstrate effective and efficient management of district resources.

PREVIOUS BOARD ACTION:

The proposal for Instructional Supplies and Equipment was approved at the April 20, 2010 board meeting. The first extension was approved on May 24, 2011.

BACKGROUND INFORMATION:

This proposal establishes a preferred vendor list to be used for the purchase of instructional supplies and equipment.

Thirty four (34) supplemental proposals were received.

SIGNIFICANT ISSUES:

This proposal will be used in conjunction with the larger number of vendors available at the BuyBoard. Due to the different teaching methods used across the state, Denton ISD uses more resources than are available at the BuyBoard. However, several of the vendors on this proposal also participate in the BuyBoard. Purchases will be made using the pricing that will be in the best interest of the district.

FISCAL IMPLICATIONS:

Costs will be borne by the campus/department local operating budgets.

BENEFIT OF ACTION:

Passage will allow the district to receive the best discounts for the products purchased.

ALTERNATIVES:

No alternative actions are proposed.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the contract for Instructional Supplies and Equipment be extended for the second term of one year and the 34 supplemental proposals be approved.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Executive Director of Budget and Finance
Kathy Arrington, Purchasing Agent
Alyce Hamman, Purchasing Buyer

ATTACHMENT:

None

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Comments: _____

Signature of Divisional Assistant Superintendent: _____

Comments: _____

Signature of Superintendent: _____

Comments: _____