

**MODEL CERTIFICATION ADDENDUM**

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*If used, this Addendum becomes part of the Employee's Contract and should reflect certification requirements for the entire term of the Contract.*

\_\_\_\_\_ INDEPENDENT SCHOOL DISTRICT (the "District"), and the undersigned professional employee, \_\_\_\_\_ (the "Employee"), hereby enter into this Certification Addendum to the Employee's Probationary/Term/Continuing Contract (circle one) ("the Employee's Contract"), as follows:

The Employee acknowledges that:

- \_\_\_ he/she does not hold an endorsement, supplemental certificate, or standard certificate issued by the State Board for Educator Certification ("SBEC") in the current assignment; and he/she holds a \_\_\_\_\_ (enter employee's current permit, certificate, or deficiency plan); or
- \_\_\_ his/her certificate will expire during the term of Employee's Contract and that Employee is required by state law to renew the certificate.

The Employee's Contract is subject to the Employee's becoming and remaining certified and/or the Employee's completion of a deficiency plan, as follows (select applicable requirements):

- \_\_\_ The Employee must provide to the District by \_\_\_\_\_ (date) documentation that the Employee has passed all parts of the exam necessary for standard certification, supplemental certification, or endorsement in the Employee's current assignment;
- \_\_\_ The Employee must provide to the District by \_\_\_\_\_ (date) documentation that the Employee has completed \_\_\_\_\_ semester hours under the deficiency plan; and /or
- \_\_\_ The Employee must provide to the District by \_\_\_\_\_ (date) documentation that the Employee has obtained certification from SBEC, or has renewed his or her certificate with SBEC, in the Employee's current assignment.

The Employee agrees to satisfy the condition(s) indicated above by the date(s) specified.

I have read this addendum and agree to abide by its terms and conditions:

Employee: \_\_\_\_\_  
Date signed: \_\_\_\_\_

\_\_\_\_\_ Independent School District

By: \_\_\_\_\_  
\_\_\_\_\_ Title  
Date signed: \_\_\_\_\_