

Finance Subcommittee Meeting – Draft Minutes

March 18, 2019, 5:30 p.m.

Via Zoom Teleconference

Attendance:

Jenny Emery	Present	Jordan Grossman	Present
Mark Fiorentino	Present	Anna Robbins	Present
David Peling	Present		
Melissa Migliaccio	Present		

Meeting commenced at 5:37 p.m.

Meeting adjourned at 6:30 p.m.

1. Public Comment: N/A
2. Approve Minutes from the February 19, 2020 Meeting: Dave moved, and mark seconded, approval of minutes. Motion passed, with Mark abstaining.
3. February Statement of Accounts: Anna reviewed the Statement of Accounts through February, which included a +\$31k credit for revenue received from CREC for the summer bus contract (they use and maintain our buses for camps and share the profit). By end of march we will begin to see what short term savings may accrue due to shut down of schools, even as Jordan is planning for the increased expense down the road that may be associated with the “academic hangover” from the shut-down. All agreed that diligent planning and active communication with the BOF is key to being able to respond to changing needs.
4. Food Services RFP: We have heard from 5 interested bidders, but the process has been slowed as the state has extended the deadline. This will come back to the Board in April. We also reviewed the curbside lunch offering being provided at GMMS. Utilization was initial slow and if it remains so we may go to an every-other-day schedule (as multiple days of food can be provided at one time).
5. Update on Building Projects: The State has been unresponsive regarding the MS roof approval which we submitted in the early March cycle. The administration will keep on it, as hopefully this is the kind of work that could proceed in this environment. We are out to bid for an architect for most of the rest of the desired work approved in the bond referendum and have extended the deadline by three weeks. Currently, virtual interviews are scheduled for April 2.
6. Other: Jenny raised concerns she has heard from the public regarding challenges some are having receiving school-wide communication. Linda and John (IT) have been tasked with determining where the problem(s) lie – school messenger, Cox, and/or Comcast – and how best to ameliorate the situation. Jenny requested that the Administration communicate actively with the public on this.

Mark moved and Dave seconded adjournment at 6:30 p.m.