

January 18, 2023 - Corbett School District Regular Board Meeting Minutes
Board Approved

Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, January 18, 2023, beginning at 7:00 PM in the MPB/Board Room and via ZOOM-Owl virtual platform. Board members present were Michelle Vo, Board Chair (virtual); Bob Buttke; Todd Redfern; Katey Kinnear (virtual); Rebecca Bratton (virtual in about 7:28 p.m.) and Todd Mickalson, Vice Chairman, (virtual). David Granberg had an excused absence. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead; Cindy Duley, Business Manager (virtual) and Jeanne Swift, Assistant Superintendent/Student Services Director. HS Student Representative, Anneliese Loveland was also present (7:17 p.m.). NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – There were 11 attendees online and as many or more in person. The link below to join the webinar:

<https://us02web.zoom.us/j/86432510383>

Or iPhone one-tap :

US: +16699006833,,86432510383# or +12532158782,,86432510383#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 864 3251 0383

International numbers available: <https://us02web.zoom.us/j/86432510383>

1.1. Call to Order / Flag Salute

Michelle Vo - Board Chair called the meeting to order at 7:01 p.m. and led all participants in the Pledge of Allegiance to the flag.

<https://policy.osba.org/corbett/I/INDB%20D1.PDF>

1.2. Review and Acceptance of Agenda

Michelle Vo - Board Chair, announced the agenda accepted as written.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

1.3. Board Chair Report Information Item

Michelle Vo - Board Chair is planning for items a. and b. dates to coordinate at the same time if it works. Board discussion.

- a. Board Retreat/Work Session
- b. Evaluation of the Superintendent - prior to March 15
- c. Government Ethics Commission - SEI flyer attached. Please contact Ms. Lindeen-Blakeley if you have not received an email yet to register on GEC.
- d. School Board Recognition Month - see attached certificates
- e. Special District Election May 16, 2023 for Board elections

Attachments: (5)

2. Approval of Minutes Action Item

Todd Michaleson moved and Bob Buttke seconded:

RESOLUTION NO. 1.59-23 - RESOLVED that the Board approved the minutes of the Regular School Board meeting of December 12, 2022.

The vote of the Board was 5-0; Rebecca Bratton not present for the vote.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

Attachments: (1)

3. Introduction and Comments of Guests and Representatives

Michelle Vo - Board Chair

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

7:09 p.m.

a. Kristen Wold, retired teacher, present substitute teacher, spoke virtually in support about the substitute teaching rate increases.

3.1. Principal / Director/ Supervisor Reports

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

Derek Fialkiewicz, Ed.D. introduced:

- a. Cassie Duprey, Assistant Secondary Principal and work-based learning students. Ms. Duprey presented a slideshow presentation which can be found at

https://docs.google.com/presentation/d/1RdzctpN4kCh-iBonYLS7MZAVnq-5_1MIXif3RtFJU8/edit?usp=sharing

Students reported in person regarding their experiences from 7:12 p.m.-7:27 p.m.

Dr. Fialkiewicz added that this is a good program and great experience for students.

- b. Jeanne Swift, Assistant Superintendent/Student Services Director and Helen Leedom, School Counselor - federal mental health grant – Dr. Fialkiewicz introduced Ms. Leedom and Ms. Swift to speak about the grant. Two handouts were given to the Board, one already an attachment in the board packet. The grant was submitted on November 3, 2022 and out of 242 reviewed applications only 102 selected. We were one of four schools in Oregon awarded a grant. The plan is to expand the mental health base from the school to the community. We will be working through DOE federal program officer and the five-year grant supports a grant director, social workers, social work interns, a .5 FTE administrative support person and lease for nearby building. Also working with PSU for staff recruitment, and other school districts that have set up school based health centers for their knowledge.

Dr. Fialkiewicz is excited for this opportunity as every community needs it. We will receive six million over five years in the total award, including a 25% match encompassed by the District that is already in our budget.

Annelise Loveland commented that the students were celebrating the news as they feel the need and are glad for it.

Board discussion.

Target goal is to have staff and facilities in place by February 1. The school will share news via the newsletter, fliers and community meetings.

Attachments: (1)

3.2. Student Representative to the Board Information Item

Anneliese Loveland reported to the Board regarding the high school in regards to the spirit week in January, and the training being done for evacuation, fire and lockdown drills.

Dr. Fialkiewicz reported that he just met with safety consultant about working with staff, so time to be set aside to do so.

Ms. Loveland added that the student council met with Dr. Morgan Osborn and opinions from students shared with her for Integrated Guidance application input.

The boys' bathroom painting has been completed.

<https://policy.osba.org/corbett/AB/BCBA%20D1.PDF>

7:47 p.m.

4. FINANCIAL REPORTS / MATTERS

Derek Fialkiewicz, Ed.D., Superintendent introduced Cindy Duley, Business Manager

<https://policy.osba.org/corbett/D/DIC%20D1.PDF>

4.1. Report Information Item - Cindy Duley, Business Manager, directed the Board on the information included in the board packet. It is standard and up to date for RV and XP through December 31. Auditors have not yet completed the 2021-22 audited statements, which is delayed until February 28. Their approval for exemption and delay was done through the Secretary of State. We worked hard to make deadline, but auditors are short across the State. Financial consequence is that SSF monthly grant not made until March to cover January and February monies. Not great for cash flow, but no action needed.

Board discussion.

The mental health grant will be on different calendar (not fiscal year) so the March board agenda will show line item detail for RV and XP. Approximately \$107,000 for 25% match and \$431,000 for federal award.

Standard business with W-2's and 1099's underway.

The statewide new paid family leave program from employer perspective will have no payroll impact for our employees until September for a September 3, 2023 claim rollout from OR Department of Employment. We have filed for equivalent plan with The Standard.

Board discussion.

Attachments: (2)

Dr. Fialkiewicz talked about the budget projection at \$9.5 billion for the biennium, with first year at 49% and second year at 51% allocations. This makes sense for rate increases, even though the 49% may be less than previous biennium. \$250,000 reduction right off the top, as \$200,000 salary rollup because of longevity and PERS about \$100,000. So, \$550,000 roll up with no pay increases just based on funding formula. We are looking at finding pennies unless State allocates \$10.3 billion for status quo, and thus cutting from this year's budget.

4.2. Licensed Substitute pay Action Item

Derek Fialkiewicz, Ed.D. said that licensed substitute pay comparison is attached in the board packet and we are far below competing districts. This action will keep us competitive and retain better quality substitutes, a cost savings overall.

Ms. Michelle Dawkins, GS Principal, added that she knew substitutes that were not taking our jobs because of pay. It causes a lot of havoc with pulling other staff to cover vacancies, but cuts into those students needing extra help.

The projected financial impact this year is \$32,000. Ms. Duley noted the budget this year for licensed substitutes is \$215,000.00. As of December 5 we have used 22% of our days for the year.

Board discussion.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 1.60-23 - RESOLVED that the Board approved new proposed licensed substitute short-term and long-term rates effective beginning February 1, 2023 as attached in the Board packet.

The vote of the Board was 6-0.

Attachments: (1)

5. Superintendent Dr. Fialkiewicz's Report Information item

a. Woodard Road property project – see item 9.0.

b. **Goals for 2022-23**

1. **Aligning for Student Success**

1. **ODE plan integrating six different ODE initiatives**
2. **Drive Corbett 5-year Plan**
3. **Include student, staff, family, community, and board input.**
4. **Complete by February 2023; Presented to the Board for vote March 2023**

2. **#OneCorbett**

1. **Bringing the Corbett community together through the schools.**
2. **Including the community in various district events**

3. Aligning efforts K-12

3. Promote CSD in the community and beyond

1. Use social media to promote the amazing things happening in classrooms, sports, activities, etc.

2. Remind everyone what makes Corbett great.

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

8:22 p.m.

Dr. Fialkiewicz introduced Dr. Shelia Morgan Osborne to speak virtually about the Integrated Guidance application for success.

Dr. Morgan Osborne thanked Ms. Loveland for mentioning the student council's input and reported that it was fun with the high school students she spoke with. This preliminary unaudited report was due to ODE on January 31. The finished work will be brought to the February 15 Board meeting where there is further discussion and final report is due at the end of March to ODE. She thanked all teams that are helping her to write information to add.

8:24 p.m.

Dr. Fialkiewicz met with student council the week of January 9th and also representation from each building, along with teachers and administrators, so many great forums for gathering input. Ms. Duprey, Assistant Secondary Principal, is working on a District K-12 student handbook, and included will be a consequence matrix that administration has worked on for next year across the District. We have positive feedback on K-12 versus four buildings, in order to have a "one shop stop" for parents. Social media and athletics is also being worked on from a K-12 standpoint.

5.1. Enrollment Update – Dr. Fialkiewicz reported enrollment at 1056 students K-12.

<https://policy.osba.org/corbett/KL/LBE%20R%20D1.PDF>

<https://policy.osba.org/corbett/F/FBB%20D1.PDF>

5.2. Update on Corbett School campus upgrades and/or grants – see item 3.1b.

6. CONSENT AGENDA

Todd Mickalson moved and Bob Buttke seconded:

6.1. **Consent agenda **Resolution items 1.61-23** through 1.62-23** Action Items Description: 11.2**RESOLUTION NO. 1.61-23** - RESOLVED** that the Board confirmed the Family and Medical Leave date of December 14, 2022-January 19, 2023 for Sis Childs, 1.00 FTE K-1st Teacher.

11.3RESOLUTION NO. 1.62-23** - RESOLVED** that the Board reconfirmed the Family and Medical Leave date for January 3-April 4, 2023 for Allie Johnson, 1.00 FTE Occupational Therapist. The vote of the Board was 6-0.

7. CURRICULUM

Derek Fialkiewicz, Ed.D., noted we are a year behind on some adoptions so looking for money with Ms. Duley for June budget for math curriculum in July. A curriculum committee will be started next year.

8. STUDENTS

Derek Fialkiewicz, Ed.D. – reported that our process is on the website with protocols and procedures added on January 15. We already have a good number of applicants, about 70, which bodes well for keeping enrollment at steady level.

Corbett Charter School Non-Resident Application and Admission Information Item

<https://corbett.k12.or.us/non-resident-info>

Attachments: (2)

9. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Derek Fialkiewicz, Ed.D. noted issues over winter break with the boiler in CMS. It misfired, spilled Diesel on concrete and left building with odor. Environmental experts gave diagnosis. Boiler Room was sealed off, they ground down the cement, put enzymes down and sealed floor to trap fumes. They also cleaned air and walls and shampooed carpeting. More air quality testing to be done the week of January 23. The students are spread out across campus right now, so a shout out to the grade school and high school teachers who gave up their rooms to accommodate the CMS teachers. Team teaching with two classes and two teachers for core classes and doing what is best for students.

Board discussion.

Dr. Fialkiewicz is excited to get started with Woodard. We are waiting for building permit from City of Gresham and then a groundbreaking ceremony is planned. Goal is to be in the two classroom buildings by the beginning of next school year.

Board discussion.

Information Items:

Selection of four General Contractors for bid opening was announced September 21, 2022: Bremik Construction, Deacon Construction, LLC., P & C Construction and Robinson Construction Co.

Notice of Intent to Award was awarded on October 25, 2022 to Bremik Construction.

Bremik Construction was officially awarded a contract as our general contractor for the Woodard Rd. property on January 12, 2023.

Attachments: (2)

10. CO-CURRICULAR ACTIVITIES – no information at this time in the meeting.

11. Personnel

Derek Fialkiewicz, Ed.D. announced:

Resignation/Retirement of Debra Baker, 1.0 FTE Special Education Secretary/Health Assistant, effective June 30, 2023.

11.1. Vacant Positions Information Item

Derek Fialkiewicz, Ed.D. announced Vacant Positions: <https://corbett.tedk12.com/hire/Index.aspx>

1.0 FTE 8th-12th High School Special Education Teacher, Corbett HIGH SCHOOL

Substitute Bus Driver

District Position

.85 FTE K-12 Special Education Assistant I District Position

K-12 .85 FTE Special Education Assistant I (FLS) District Position

MS Head Wrestling Coach Corbett MS

MS Head Girls/Boys Track Coach Corbett HS

11.1.a. See Consent Agenda for Items 11.2**-11.3**

12. Policy

Derek Fialkiewicz, Ed. D. directed the Board to the packet with forms and explained we are trying to make tracking better.

Board discussion.

Updated fundraising, donation and cash handling forms Information Item

<https://policy.osba.org/corbett/I/IGDF%20D1.PDF>

<https://policy.osba.org/corbett/I/IGDF%20R%20D1.PDF>

<https://policy.osba.org/corbett/KL/KH%20D1.PDF>

<https://policy.osba.org/corbett/KL/KH%20R%20D1.PDF>

Attachments: (5)

13. Matters for the Good of the Order

Board of Directors: a. Michelle Vo enjoyed hearing from the work based learning students with their reports and valid points.

- b. Todd Redfern talked about poll for available dates and a previous email notification.
- c. Todd Mickalson suggested a tool for Steve Salisbury, Maintenance Director, with follow up the week of January 23.
- d. Dr. Fialkiewicz added that CAPS students are advocating for their trip to Mexico with fundraising events; a movie night at 4:00 p.m. on January 20 and McMenamin's on Tuesday, February 7.

14. COMING EVENTS

Michelle Vo - Board Chair announced:

14.1. Friday, January 20, 2023- School Day and Mid-term

- 14.2. Thursday, January 26, 2023 - High School Conferences in the evening
- 14.3. Wednesday, February 15, 2023 - Regular School Board Meeting, 7:00 p.m. MPB/Boardroom and via OWL/Zoom
- 14.4. Budget trainings available, contact Robin if interested

Attachments: (1)

15. ADJOURNMENT

Michelle Vo - Board Chair, adjourned the meeting at 8:47 p.m.

January 18

