

Browning Public Schools

Policy:

Procedure Name: *Instruction and Evaluation Procedures for Written Expression*

Regulation: 4120R

Teachers in all grades and content areas are directed to provide students with developmentally appropriate instruction in the writing process and the following elements of six-trait scoring/evaluation:

Writing Process

- | | |
|----------------|---------------|
| 1. Pre-writing | 4. Editing |
| 2. Drafting | 5. Publishing |
| 3. Revision | |

Six Trait Scoring

- | | |
|--------------------------|---------------------|
| 1. Ideas and development | 4. Word Choice |
| 2. Organization | 5. Sentence Fluency |
| 3. Voice | 6. Conventions |

Instruction and Assessment: Instruction in writing process and six traits is to occur throughout the school year. Administration of the writing assessment must correspond to specific written directions accompanying the test and may not vary in any manner except as identified for accommodations noted on individual education or 504 plans for students with disabilities. Students will be assessed by district writing assessors for instructional and program effectiveness as well as District reporting.

Establish the writing assessment process including establishing grade level specific scoring rubrics to be used by the district writing assessors. SBE will receive the writing assessment data and review that data in order to recommend changes to the assessment process or the assessment instruments.

Cross Reference: #3015 Reporting Student Progress
#4120 Instructional Emphasis on Written Expression
#4030 Student/Program Evaluation, Testing and Data Generated
#5002 Qualifications of Certified Staff

Legal Reference: 20-3-324, MCA Powers and Duties

Policy History:

Adopted on: 12/13/94

Amended on: 1/12/99, 5/31/00, 6/29/16