

WICHITA FALLS ISD BOARD OF TRUSTEES

June 10, 2025

Agenda Item:	Purchase of Barwise Special Education Project		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	Vendor Quote and Project Plan		
<u> X </u> Action Needed	<u> </u> Future Action	<u> </u> Information	<u> </u> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees approves the purchase of the Barwise Special Education Project of the Design-Build award to GB Construction in the amount of \$65,000, as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

On May 13th the Board of Trustees approved the Barwise Special Education Project construction method of Design-Build (per Policy CVE) utilizing a single vendor for the completion of this project. A 2-step competitive procurement (RFQ/RFP) 2425-30-S-26 was issued on May 14th, was advertised twice in the Times Record News, and issued on the district's online bidding platform. Eight (8) vendors accessed the bid, three (3) vendors indicated their intent to bid, and one (1) vendor submitted a proposal. The bid closed on June 4th.

On June 4th at 3:30pm the evaluation team, consisting of Chris Fain, Director of Maintenance, and Maintenance Supervisors Johnnie Ozee and Ken Callahan evaluated and scored the qualifications of Step 1 vendor response. At 5:00pm Lauren Zotz, Director of Purchasing, held a public bid opening (online) to unseal the RFP with project and pricing. The project plan was provided to the evaluation team determine if the option met the needs of the district, and is verified to be adequate, with possible non-substantial project adjustments for negoatiation prior to completing the award.

The district desires to award the project as soon as possible in order to expedite the completion prior to the start of the 2025-2026 school year. BYSP (Steve Wood) has agreed to serve as the independent representative of WFISD, as required by Policy CVE (Legal).

Fiscal Note:

This expenditure is to be funded with budgeted Maintenance Funds. Facility construction that meets the requirement of Board selection of a construction method requires Board of Trustees approval per Policy CVE (Legal).