

INDEPENDENT SCHOOL DISTRICT NO. 831

Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING

February 3, 2011

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, February 3, 2011 at 7:00 p.m. at the District Office Building. At roll call the following members were present: Bill Bresin, Kathy Bystrom, Joe Grafft, Dan Kieger, Karen Morehead, Rob Rapheal, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio.

The meeting agenda was reviewed and unchanged.

4. VISITORS:

Listening Session: Members Bystrom and Morehead conducted the Listening Session and reported that Tony Nobles from Masquers Theater came to discuss concerns with proposed changes to facility use policy 701.

5. STUDENT ACHIEVEMENT:

Wyoming Elementary – Principal Mike Conway reported on the process that Wyoming Elementary School went through to be named a School of Excellence. A celebration program was held last month that included US Senator Amy Klobuchar.

Deaf and Hard of Hearing Program – Five members of the district's Deaf and Hard of Hearing Program reported on the district's program that currently supports the educational needs of 37 students with hearing difficulties.

Positive Happenings:

Dan Kieger attended Wyoming Elementary School's School of Excellence program and reported that their school carnival is tomorrow (Feb. 4). He reported on the SAC program's participation in "Engineering in After School Programs", attended the special ed advisory council, and Masquers Theater.

Karen Morehead took two community members to last Monday's senior high music concert. She, along with Members Bystrom and Kieger attended the MSBA Leadership Conference. The City of Forest Lake plans to develop new banners and would like students to submit designs. Lino Lakes Elementary's Polar Plunge team, "Lino Laptop Leapers", has been very active in raising money for their team. Member Morehead also attended a recent EMID meeting and the transportation meeting at Lino Lakes Elementary.

Joe Grafft reported that Principal Massey has asked him to serve on a senior last week procedures committee. He also is participating in a social issues class.

Rob Rapheal commented on the many good programs and happenings going on throughout the school district despite budget and funding issues.

Bill Bresin and Rob Rapheal participated in the meeting at the state capitol with Representative Bob Dettmer and state Senator Ray Vandever regarding legislation needs for a partnership with Lakes International Language Academy (LILA).

Kathy Bystrom attended Wyoming Elementary's School of Excellence celebration program, participated in the Intro to Health Cares course and observed a technical writing class at the senior high, attended SHIP meetings, a Curriculum & Instruction meeting, the Forest Lake Elementary student of the month program, and plans on attending the Suburban East Conference Music Festival on Monday, February 7.

Erin Turner attended two basketball games, the Curriculum & Instruction meeting, and a Hall of Fame meeting. She reported that her son is also enjoying the Lego after-school Community Education class.

REPORTS:

Buildings & Grounds – Bill Bresin reported that the Buildings & Groups committee discussed three items: a building usage report, roofing needs and bidding, and energy saving programs.

Communications – Kathy Bystrom reported that the Communications Committee reviewed expanding the ECFE program for 2011-12, the 100th graduating class celebration and selections for the Hall of Fame.

Finance – Dan Kieger reported that the Finance Committee received budget updates and reviewed the budget reduction process.

Policy – Bill Bresin reported that the Policy Committee reviewed the seven policies up for first reading at this Board Meeting.

Staff Welfare – Erin Turner reported that the Staff Welfare committee discussed the LILA meeting at the state capitol, retirement incentives, and the proposed legislative platform.

City of Forest Lake – Karen Morehead reported the City Council Member Susan Young has been appointed as the council's liaison to the school district, and new City Administrative Dan Coughlin has been very busy attending meetings and getting familiar with the area.

Superintendent's report – Dr. Linda Madsen reported on the meeting at the state capitol with Senator Vandever and Representative Dettmer on the proposed LILA partnership, and the Forest Lake Human Rights Commission has awarded their "Making a Difference Award" to Illiana Hillberg, a volunteer in the district's diversity program. John Gray has begun transportation informational meetings throughout the district during the month of February, the ECFE program is being expanded next year to more elementary schools, the retirement incentive has exceeded the 25 minimum needed for implementation, the city of Forest Lake is collaborating with the district on the 100th graduating class celebration and the Hall of Fame, six staff members are participating in the University of Minnesota business retention and expansion program for the City of Forest Lake, and Superintendent Madsen urged participation in the upcoming Polar Plunge. She also reported that the oldest Forest Lake graduate turned 109 years old yesterday.

Minnesota Student Survey – Carolyn Latady gave a report on some of the results of the Minnesota Student Survey. This survey is given every three years.

7. CONSENT AGENDA ITEMS:

Member Bresin moved to approve consent agenda items 7.1–7.3. The motion was seconded by Member Grafft, all members voted aye and the motion carried.

7.1 Approved the Minutes of January 6, 13, 20, 31, 2011.

7.2 Approved the Bills as of February 3, 2011.

7.3 Classified Personnel:

A. Resignation:

1. Steven Carr – eff. 1/5/11.
2. Jeanette Wolfe – eff. 1/7/11.

B. Termination: Josephine Barron – eff. 11/30/10.

C. Employment:

1. James Harris – Temporary custodian eff. 1/10/11.
2. Lisa Melin – Special Ed Para. II eff. 1/18/11.
3. Christopher Rugar – Community Ed Athletic Planner V eff. 1/18/11.

D. Transfer:

1. Julie Cartford
2. James Larter – eff. 12/27/10
3. Marcella McCarthy – eff. 1/18/11.
4. Judith Merrell – eff. 1/18/11.
5. Charmaine Wodaszewski – eff. 1/25/11.

E. Leave of Absence:

1. Stacy Brewer – Dec. 6, 2010 – Jan. 31, 2011.
2. Thad Chergosky – January 10-31, 2011.
3. Kris Kne – January 17 – Feb. 28, 2011.
4. Barbara Proehl – January 7, 2011 to about February 11, 2011.
5. Julie Tietje – Dec. 28, 2010 to Jan. 31, 2011.

F. Additional Position: Cook Helper/Short Hour position at Wyoming Elementary

7.4 Licensed Personnel: Member Bystrom acknowledged the many retirements. Member Morehead moved to approve licensed personnel. The motion was seconded by Member Bresin, all members voted aye and the motion carried.

A. Unpaid Leave of Absence:

1. David Daniels – Child care leave of absence April 5-June 10, 2011 and the 2011-12 school year.
2. Laura Livermore – Child care leave of absence on or about May 27-June 10, 2011.
3. Rachel Strauss – Child care leave of absence on or about May 20-June 10, 2011 year through the 2011-12 school year.

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B. Non-Curricular Assignment:

1. Jeanne Garbers – Junior High Theater Play co-Director and Co-Assistant Director (CJH).

2. Michael Johnson - Junior High Theater Play co-Director and Co-Assistant Director (CJH).
 3. Drew Massey – 7/8 grade boys' Assistant Basketball Coach (SW).
 4. Keith Schwartz – 7/8 grade boys' Head Basketball Coach (SW).
- C. Employment:
1. Ellen Bielejeski – Long-term sub contract 1/25/11 to 6/10/11 (93 days).
 2. Kevin Hagen – Long-term sub contract 1/3/11 to 6/10/11 (109 days).
 3. Ruth Willius – ECFE Parent Educator eff. 1/10/11.
- D. Retirement – Application for Retirement Incentive Approved:
1. Joan C. Arnholt – Retire effective June 10, 2011 (37 yr.)
 2. Rena Benedict – Retire effective June 10, 2011 (33 yr.)
 3. Kathy Briguet - Retire effective June 10, 2011 (36 yr.)
 4. Nancy Ellias - Retire effective June 10, 2011 (35 yr.)
 5. Bruce Hafften – Retire effective June 10, 2011 (34 yr.)
 6. Deb Hecker – Retire effective June 10, 2011 (34 yr.)
 7. Diane Hipkins – Retire effective June 10, 2011 (23 yr.)
 8. Sandra Holcomb - Retire effective June 10, 2011 (41 yr.)
 9. Christine Hudspeth - Retire effective June 10, 2011 (32 yr.)
 10. Dennis Hughes - Retire effective June 10, 2011 (30 yr.)
 11. Malcomb Johnson - Retire effective June 10, 2011 (29 yr.)
 12. Daniel J. Kne – Retire effective June 10, 2011 (36 yr.)
 13. Thomas Malerich - Retire effective June 10, 2011 (31 yr.)
 14. George Malone - Retire effective June 10, 2011 (7 yr.)
 15. Robert Marzolf - Retire effective July 29, 2011 (27 yr.)
 16. Debra Matheson - Retire effective June 10, 2011 (36 yr.)
 17. Jonelle Mattson - Retire effective June 10, 2011 (20.5 yr.)
 18. Ken Mikolajczyk - Retire effective June 10, 2011 (35 yr.)
 19. Jill Genaw Olson - Retire effective June 10, 2011 (26 yr.)
 20. Joyce Partyka – Retire effective June 10, 2011 (34 yr.)
 21. Charles Petrich - Retire effective June 10, 2011 (25 yr.)
 22. Philip Raaen - Retire effective June 10, 2011 (31 yr.)
 23. Diane Retzlaff – Retire effective June 10, 2011 (20 yr.)
 24. Carol Rugar - Retire effective June 10, 2011 (32 yr.)
 25. Michael Sapa - Retire effective June 10, 2011 (31 yr.)
 26. Barb Teawalt – Retire effective June 10, 2011 (33 yr.)
 27. Marlene Wolinski – Retire effective June 10, 2011 (37 yr.)
- D. Denied Application for Retirement Incentive – Not Retired: Don Bjerke – application denied due to prohibition in MN Stat. 122A.48.
- E. Denied Application for Retirement Incentive – Retired: Marlene Wirth – application denied due to prohibition in MN Stat. 122A.48.

- 8.0 Donations: Member Grafft introduced the resolution to accept with appreciation the following contributions and permit the use as designated by the donor. The motion was duly seconded by Member Kieger, by roll call vote all members voted aye and the resolution was adopted. Donations: \$300 from Charlie Ollmann at The Music

Connection for senior high concert promotion posters; \$100 from Wells Fargo Community Support Campaign for Wyoming Elementary educational materials; \$10 to the Century Junior High student field trip fund, \$500 from an anonymous donor to the Century Junior High student field trip fund, \$161.70 from Box Tops for Education for Wyoming Elementary educational materials; \$749.98 iPad and equipment for the Forest View autism and DCD program from Rodney and Audrey Pletan; \$4,000 power equipment for the senior high power shop from J.L. Schweiters; and \$1,374 from the Scandia Elementary Enrichment Fund to purchase iPads for student use at Scandia Elementary.

The meeting recessed from 8:42-8:52 p.m. Upon reconvening, roll was called and all members were present.

9. OLD BUSINESS:

- 9.1 Legislative Platform – Member Bresin moved to adopt the 2011 Legislative Platform. The motion was seconded by Member Grafft, all members present voted aye and the motion carried.
- 9.2 Superintendent Goals – Member Bresin moved to approve the Superintendent’s Goals for 2010-11. The motion was seconded by Member Kieger, all members present voted aye and the motion carried.
- 9.3-9.15 New Courses – Member Bresin moved to approve adding the following courses: Kick Start Band 7, Swing Choir, Biznology, Cloud Computing, Video Game Design Basics, Sports Marketing, Retailing Fashion!, Flash Animation, Oodles of Doodles, Art Crawl, Comic Slam, Lost in Space/3D Art, and Sew What? The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried.
- 9.16 Community Use Policy – Superintendent Madsen reported that Director Donna Friedmann is researching parts of this policy and will report to the School Board at a future meeting.

10. NEW BUSINESS:

- 10.1-10.3 New Courses – Member Kieger moved to approve courses “The FACS Track”, “Get the FACS!”, and “Let’s Eat”. The motion was seconded by Member Grafft, by roll call vote all members voted aye and the new courses were approved.

- 10.4 Roofing Bids – Member Grafft moved to authorize administration to request bids for roofing needs. The motion was seconded by Member Bystrom, by roll call vote all members voted aye and the motion carried.
- 10.5 Reimbursement Guidelines Policy – First reading of School Board Member Reimbursement Guidelines – Policy 103A. This policy will be placed on the next agenda for Board consideration and action.

- 10.6 Out-of-State Travel Policy – First reading of Out-of-State Travel by School Board Members Policy 103B. This policy will be placed on the next agenda for Board consideration and action.
- 10.7 Student Sex Nondiscrimination Policy – First reading of Student Sex Non-discrimination Policy 421. This policy will be placed on the next agenda for Board consideration and action.
- 10.8 Anti-Bullying Policy – First reading of Anti-Bullying Policy 541. This policy will be placed on the next agenda for Board consideration and action.
- 10.9 Technology Acceptable Use and Safety Policy – First reading of Technology Acceptable Use and Safety Policy 540. This policy will be placed on the next agenda for Board consideration and action.
- 10.10 Veteran’s Preference Policy – First reading of new Veteran’s Preference Policy 441. This policy will be placed on the next agenda for Board consideration and action.
11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates. They reported receiving emails on STEM classes and policy 701.

As there was no further business, Member Bresin moved, seconded by Member Grafft, to adjourn. All members voted aye and the meeting was adjourned at 9:14 p.m.

Rob Rapheal

President

Karen Morehead

Clerk