



BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

3E. Action

Date: October 25, 2004

SUBJECT: AUTHORIZATION FOR THE SUPERINTENDENT TO ENTER INTO A CONTRACT FOR CURRICULUM AUDIT SERVICES

BOARD GOAL: Academic Excellence

FISCAL NOTES: Not to Exceed: \$45,375 plus expenses of \$6000 from the exclusive vending contract proceeds with Coca-Cola

Background Information:

- Review and discussion of Curriculum Audit by Board of Trustees, September 27, 2004
- Other district audit processes investigated by Board Members, Superintendent, and Assistant Superintendent of Instruction
- Phi Delta Kappa International-Curriculum Management Systems, Inc.-focus on curriculum and instruction-written, taught and assessed

Administrative Considerations:

- The Curriculum Management Audit provided by Curriculum Management Systems, Inc. will identify and verify current and potential issues and the best practices to bring each component of the school district operations up to audit standards.
- Standards include Control, Direction, Connectivity and Equity, Feedback, and Productivity.
- Once authorization is received to enter into a contract with Curriculum Management Systems, a timeline of the audit process will be confirmed, a plan of action for collecting documents will be initiated, and coordination of the specific arrangements will be developed.
- Communication about the Keller ISD audit process will be disseminated to Board of Trustees, district staff members and the community.

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The administration recommends that the Board of Trustees authorize the Superintendent to enter into a contract for Curriculum Audit Services.

Respectfully submitted,

Donna Rawlings,
Acting Assistant Superintendent of Instruction