

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)
Independent School District 6094-52

Regular Meeting

Tuesday, January 23, 2024, 4:00 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Goerwitz, Mohs, Robicheau
Board Members Absent: Jones
Staff Members Present: Correll, Elstad, Hillmann, Korolewski, McGuire, Qual,
Ristau, Smith, Washa

1) **Call to Order/Adoption of Agenda:**

Motion to Call the Meeting to Order and Approve the Agenda: Goerwitz
Second: Robicheau

AYE: All
NAY: None

The meeting was opened at 4:04 PM.

2) **Consent Agenda:**

Motion to Approve the Consent Agenda: Robicheau
Second: Goerwitz

AYE: All
NAY: None

A) *Approval of the Minutes from the Regular Board Meeting on December 19, 2023*

B) *Approval of Claims*

C) *Staff Updates*

(1) New Hires:

Keppers, Taylore - EA at ALEX - Effective 01/02/2024

Monroe, Amaya - EA at ALEX - Effective 01/16/2024

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

Spencer, Isabelle - EA at SUN - Effective 12/29/2023

(4) Leaves of Absence:
Boehme, Nicole - EA at SUN - FMLA from 01/04/2024 - 01/21/2024

(5) Other:

3) **Public Input:**

There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's Report*

CVSEC is celebrating their 39 Educational Assistants this week. Their hard work and dedication to the students is much appreciated! McGuire outlined the percentage of Licensed and Non-Licensed staff employment vacancies in each program. The Cooperative will continue to pursue international teaching candidates for the 2024-2025 school year. The 2023-2024 budget revision will be presented at the next meeting. The 2024-2025 preliminary budget will be presented at the April meeting.

B) *Enrollment Report*

Current enrollment is 77 students. ALEX expects to enroll one to two new students soon and SUN will have a new student starting next week. CVSEC currently has one student who is partially transitioning back to their home district. Two students recently transitioned full-time back to their home districts.

C) *STEP Coordinator Report*

STEP Coordinator Smith and Work-Based Learning Coordinator Correll talked about student work-based learning experiences, including job placements. Smith said that with STEP enrollment projected to increase 70% next year, there will not be enough worksites to accommodate all the students who need WBL experience. A possible solution is for STEP to open its own worksite in the Faribo West Mall. It would be located in a separate 900 square foot location in the mall that CVSEC already leases. Smith explained it would be a retail site, possibly selling handmade items, coffee/pre-packaged foods, and CVSEC merchandise. Smith's team has been in touch with the Chamber of Commerce and other agencies. The site could accommodate 6+ students at a time.

5) **Old Business:**

There was no Old Business.

6) **New Business:**

A) *CVSEC Board Policy 410: Family and Medical Leave Act – First Reading*

Motion to Approve CVSEC Board Policy 410: Family and Medical Leave Act: Mohs
Second: Goerwitz

AYE: All
NAY: None

B) *CVSEC Board Policy 506: Student Discipline – First Reading*

Motion to Approve CVSEC Board Policy 506: Student Discipline: Mohs
Second: Robicheau

AYE: All
NAY: None

7) **Other: Discuss March 2024 Board Meeting Date**

Motion to move March Board Meeting Date from 03/26/2024 to 03/19/2024: Goerwitz
Second: Mohs

AYE: All
NAY: None

8) **Comments: Board/Director:**

There were no comments.

9) **Next Meeting Date:**

February 27, 2024, at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Mohs
Second: Goerwitz

AYE: ALL
NAY: NONE

The meeting adjourned at 4:28 PM.

APPROVED BY: _____ DATE: 02/27/2024

Amy Goerwitz, Board Secretary