

April 23, 2026

Ben Mainka, Superintendent of Schools
Novi Community School District
25345 Taft Rd.
Novi, MI 48374

RE: NCSD 2025 Bond Program
Technology Design Services Award Recommendation Letter

Dear Mr. Mainka:

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise the Novi Community School District (NCSD) in the procurement of Technology Design Services for the NCSD 2025 Bond Program (Project). This update represents the mutual efforts of PMR and NCSD Administration (The Project Team) to present a framework to identify, evaluate and recommend a Firm for this Project.

SELECTION PROCESS

On March 09, 2026 RFP documents were formally issued and made available. Five (5) firms were solicited and invited to provide proposals. These five firms included: Integrated Design Solutions (IDS), Wright & Hunter, Communications by Design, Plante Moran Technologies, and Commtech Design. Proposals were received on March 24, 2026. Upon receipt of proposals, the Project Team reviewed each firm's submission and conducted interviews with (2) firms on April 16, 2026.

RECOMMENDATION

The Project Team is recommending Integrated Design Solutions (IDS). The Project Team recommends the Board of Education approves to enter into an Agreement Between Owner and Technology Designer for Technology Design Services with Integrated Design Solutions (IDS). Terms and conditions negotiated by the Project Team, NCSD Administration, PMR, and the District's legal counsel. Integrated Design Solutions fee will be set at 5.5% of the cost of technology work for the duration of the program. Budgeted cost of technology work for the 2025 Bond Program is approximately \$20,628,000.

Should you have any questions regarding this recommendation, or the selection process described above, please do not hesitate to contact me at 586-703-1044 or kevin.donnely@plantemoran.com.

Sincerely,

Plante Moran Realpoint

A handwritten signature in black ink, appearing to read 'Kevin Donnelly', with a stylized flourish at the end.

Kevin Donnelly
Senior Vice President

Enclosures: PMR Proposal Summary Dated: April 16, 2026

Cc: Rebecca Scicluna, NCSD
Michael Dragoo, NCSD
Sandra Brasil, NCSD
Jason Smith, NCSD
Lisa Whiteside, NCSD
Greg VanKirk, PMR
Brian Weber, PMR
Shannon Momot, PMR
Micah Swansey, PMR

**NOVI COMMUNITY SCHOOL DISTRICT
TECHNOLOGY DESIGNER RFP TABULATION**

Budgeted Cost of the Work \$ 20,628,000
Construction Contingency \$ -

Category	Integrated Design Solutions (IDS)	Wright & Hunter (Kingscott)	Communications by Design	Plante Moran	Commtech Design	AVERAGES
General Information						
Local Offices	Troy, MI	Detroit, MI	Grand Rapids, MI	Southfield, MI	Rockford, MI	
Contact	Bruce Snyder	Scott Brune	Carl VanderZee	Mark Warner	Bret Emerson	
Addendum Acknowledged (#1 / #2)	Yes	Yes	Yes	Yes	Yes	
Agree to Contract Terms	No - Very Minor (1)	No - 11 Comments	Yes	No - 19 Comments	Yes	
Familial Disclosure	Yes	Yes	Yes	Yes	Yes	
Iran Sanctions	Yes	Yes	Yes	Yes	Yes	
Criminal Background Disclosure	Yes	Yes	Yes	Yes	Yes	
Proposed Fee Information						
AE Fee Percentage	5.50%	5.80%	5.65%	7.20%	8.00%	6.43%
CM Fee (as a dollar value)	\$ 1,134,540	\$ 1,196,424	\$ 1,165,482	\$ 1,485,216	\$ 1,650,240	\$ 1,245,416
Estimated Reimbursables	\$ 5,000	\$ 12,000	\$ -	\$ 15,000	\$ 70,000	
Total Estimated Tech Design Services Cost	\$ 1,139,540	\$ 1,208,424	\$ 1,165,482	\$ 1,500,216	\$ 1,720,240	\$ 1,253,416
Total Estimated Tech Design Cost as Percentage	5.52%	5.86%	5.65%	7.27%	8.34%	6.08%
Billable Hourly Rate Schedule						
Principal / Director	\$ 245.00	\$ 125.00	NONE PROVIDED	NONE PROVIDED	\$ 180.00	\$ 183.33
Vice President	\$ 200.00					\$ 200.00
Senior Associate	\$ 180.00					\$ 180.00
Associate / Designer	\$ 145.00	\$ 125.00			\$ 135.00	\$ 135.00
Project Coordinator V	\$ 125.00					\$ 125.00
Project Coordinator IV	\$ 120.00					\$ 120.00
Project Coordinator III	\$ 105.00					\$ 105.00
Project Coordinator II	\$ 95.00					\$ 95.00
Project Coordinator I	\$ 85.00					\$ 85.00
Principal Architect	\$ 190.00					\$ 190.00
Architect V	\$ 135.00					\$ 135.00
Architect IV	\$ 120.00					\$ 120.00
Architect III	\$ 95.00					\$ 95.00
Architect II	\$ 85.00					\$ 85.00
Architect I	\$ 70.00					\$ 70.00
Interior Designer V	\$ 120.00					\$ 120.00
Interior Designer IV	\$ 115.00					\$ 115.00
Interior Designer III	\$ 95.00					\$ 95.00
Interior Designer II	\$ 75.00					\$ 75.00
Interior Designer I	\$ 65.00					\$ 65.00
Designer V	\$ 145.00					\$ 145.00
Designer IV	\$ 125.00	\$ 125.00				\$ 125.00
Designer III	\$ 100.00					\$ 100.00
Designer II	\$ 95.00					\$ 95.00

Designer I	\$	80.00				\$	80.00
Principal Engineer	\$	210.00				\$	210.00
Engineer V	\$	155.00				\$	155.00
Engineer IV	\$	140.00				\$	140.00
Engineer III	\$	115.00				\$	115.00
Engineer II	\$	105.00				\$	105.00
Engineer I	\$	90.00				\$	90.00
CADD Operator	\$	75.00	\$	60.00		\$	135.00
Clerical	\$	65.00				\$	120.00
Notes							
Comments							
Clarifications							