

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 6/25/25



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report           ☐ Old Business           ☐ Superintendent's Report  
**Action:**   ☐ Resignations                      ☐ Hiring                      ☒ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to   ☐ Elementary (only)                      ☒ High School/District Wide

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**Date:**      6/18/2025

**To:**          Board of Trustees

**From:**   Rebecca Rappold

**Title:**      Superintendent

**Subject: CSA: Summer Wellness Activities 2025**

**Description:** Robert Miller Summer Wellness Coordinator, works to support summer wellness activity planning & preparation for the school district and the BPS community partnership.

**Financial Impact: \$2,940.00**

**Funding Source (Budget/grant, etc.):** 115.90.470.2213.120.209

**Attachment(s):** CSA

**Superintendent Action:**   ☐ Approved   ☐ Denied   ☐ Deferred      Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**           ☐ N/A (Info)           ☐ Approved           ☐ Denied           ☐ Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** 6/18/25

**Board Approval:** 6/24/25

**Contractor:** Robert Miller

**Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
P.O. Box or Street Address

\_\_\_\_\_  
Browning, MT 59417  
City, State, Zip

**Type of Project/Service** (be specific) Summer Wellness Coordinator will work to support summer wellness activity planning & preparation for the school district and the BPS community partnership

**Contracted Dates:** June 29 -July 26, 2025

Rate per hour/per day: 21.00 x 140 hours # of Days = \$2,940.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = \_\_\_\_\_

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = \_\_\_\_\_

Other costs (explain): \_\_\_\_\_ = \_\_\_\_\_

**Total Project Cost** = **\$2,940.00**

**Contract to be paid from:**

115.90.470.2213.120.209  
\_\_\_\_\_

**Independent Contractor:**

☐ Submit invoice on completion

☐ Other \_\_\_\_\_

**Employee:**

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor

Yellow-Business Office