

NEAH-KAH-NIE SCHOOL DISTRICT 56
Regular Board Meeting 6:30 PM
January 14, 2019
Neah-Kah-Nie District Office Board Room

Present

PRESENT

Board Members

Terry Kelly, Chairman
Pat Ryan, Vice Chairman
JoDee Ridderbusch
Carol Mahoney
Michele Aeder
Landon Myers
Sandy Tyrer

District Office Staff

Paul Erlebach, Superintendent
Mark Sybouts, Business Manager
Kathie Sellars, Administrative Assistant

Student Representative

Kasey Purcell

OFFICIAL MINUTES

Official Minutes

CALL TO ORDER

Call to Order

The regular meeting of the Board of Directors of Neah-Kah-Nie School District was called to order at 6:30 p.m. by Chairman Terry Kelly. Mr. Kelly welcomed staff and patrons of the district. All present stood for the flag salute.

APPROVE AGENDA

Approve Agenda

M-Ryan/2nd Mahoney to approve the agenda as presented. Motion carried unanimously.

Motion to Approve

VOLUNTEER OF THE MONTH, Maddie Hopkins and Hailey Ernst Nominated by Angie Douma, Neah-Kah-Nie Preschool

Volunteer of the Month

Mr. Kelly read a prepared statement from Angie Douma thanking Maddie and Hailey for their support and help in the preschool. Ms. Douma presented both girls with a card. Mr. Erlebach presented each member with a certificate of appreciation.

Board Recognition

BOARD RECOGNITION - Oregon School Board Appreciation Month

Mr. Erlebach thanked the board members for their service. He stated that he understands the commitment that is required to be a board member. Mr. Erlebach presented each board member with a certificate of appreciation and sweatshirts.

CONSENT AGENDA

Consent Agenda

Approve Minutes from December 10, 2018 Regular Board Meeting
Personnel Report
Instructional Time Rules

Motion to Approve

M-Ryan/2nd Aeder to approve the consent agenda as presented. Motion carried unanimously.

COMMUNICATIONS

Communications

Oral Communication

Public Input

Public Input

None at this time.

Student Input, Kasey Purcell

Student Input

Ms. Purcell presented the high school report. The report is attached to these minutes.

Staff Input

Staff Input

- Dr. Buckmaster – Student of the Month, Tyler Ernst and Rowan Phoenix. The students are behaving really well, they are all involved
- Ms. Dills - This Friday we have TAG training for middle/high school teachers. Angela Adams from ODE will be here to train teachers. She will come out again in April to train elementary teachers. We are getting more students and staying busy
- Ms. Nugent – Will Hansen, Behavior Specialist from NWRES D came out to work with teachers on Trauma Informed Care. It was a great training. This Friday, we will have a math training. This Thursday will be a family paint night and next Wednesday (January 23rd) we will have a STEM night. Mr. Erlebach thanked Ms. Nugent for the parent involvement activity that she did with the train from Garibaldi to Rockaway, it was pretty spectacular. The high school choir was on the train. Ms. Nugent stated they had a limit of 250 and had to turn people away. It was an awesome opportunity for families who have not had an experience like that
- Mr. Lawyer stated that the lighting upgrade has really helped light up areas around the middle school. He also mentioned that he has record numbers of girls out for middle school basketball

Written Communications

Written
Communications

Mr. Kelly reviewed the various written communications.

December Enrollment Report

January 2019 Nehalem Nugget

January 2019 Howler

Thank You Letter to the Rockaway Lion's Club from Linda Hershey

REPORTS

Reports

Division 22 Standards, Paul Erlebach

Mr. Erlebach stated that every year in the month of January the district must report to the board and the community on sixty different standards. He and the administrators review the standards. He specifically mentioned the PE minutes requirements, there is a phase in process. We are not quite there yet, but we will be by 2022-23 when the requirements kick in. The only standard we are not in compliance is the elementary social studies and science curriculums. By next year we will go through the process to adopt. Currently there is only one science curriculum and two social studies curriculums.

UNFINISHED BUSINESS

Nehalem Seismic Upgrade Closeout Notice, Mark Sybouts

We have received our close out letter, it was in the board pack.

Garibaldi Grade School Seismic Upgrade, Mark Sybouts

We are at 100% of initial design and 60% of construction documents so they can send the documents out to bid that will allow them to present a guaranteed maximum price to the board. We are on track to do that project in June.

District LED Lighting Project, Steve Baertlein

We are 99 percent complete. When we first started the project, there were a lot of complaints that the lights were too bright, but people have adjusted. The exterior lights on the sidewalk at the district office were not part of that project. We will have lights by next month.

Neah-Kah-Nie High School Welding Lab, Steve Baertlein

Four units are up and running. The students are actually welding now. The welding table units have been brought in. The TBCC/High School Collaboration did a great job. It is impressive.

Exterior Door Locks

He is consulting with a couple different companies about keyless entries for electronic locks for all exterior doors. He is going to talk to Olaf who works for O'Brien Construction. Mark has informed him of an individual who has experience as well.

Neah-Kah-Nie High School Chemistry Lab Update, Paul Erlebach

We had three contractors show up for the mandatory walk-through on January 2nd, the last chance for questions was last Friday, he did not receive any. We will develop an addendum this Friday. Bid opening is February 6th. He hopes to bring bids to the board in February.

Neah-Kah-Nie School District Vehicle Storage Building

The busetts are now parked inside. He also mentioned that if you know of anyone who is good at trapping moles to let him know. Ms. Tyrer is going to try to find the name of the person who did her mole trapping.

Nehalem Stair Landing, Steve Baertlein

They are testing the soil now.

Mr. Baertlein stated that the chair-lift is still a problem. Ms. Buckmaster stated that the arm was stuck in the up position again today. The student who uses the lift is a bit of a jiggler and that is part of the problem. There is a safety sensor on the lift that makes it stop if someone is jiggling. This has been an on-going issue. Discussion occurred.

NEW BUSINESS

Policy Adoptions

ING-Animals in District Facilities

ING-AR Animals in District Facilities

JECA- Admission of Resident Students

JECBB-Intradistrict Transfer Students

JECBBA-AR-Intradistrict Transfer Procedures

JHC-Student Health Services and Requirements

JHCCF-Pediculosis (Head Lice)

JHCFF-AR Pediculosis (Head Lice)

JHF-Student Safety

JHFE-AR(2)-Abuse of a Child Investigations Conducted on District Premises

JHFE/KN(2)-Abuse of a Child Investigations Conducted on District Premises

KBA-Public Records

KBA-AR Public Records

KL-Public Complaints

KL-AR(1)-Public Complaint Procedure

KL-AR(2)-Appeal to the Deputy Superintendent of Public Instruction

KN-AR(1)-Relations with Law Enforcement Agencies

KN-AR(2)-Investigations Conducted on District Premises

KN/JHFE-AR(2)Abuse of a Child Investigations Conducted on District Premises

LBE-AR-Public Charter Schools

LGA-Compliance with Standards

LGA-AR(1)-Public Appeals and Complaints about Alleged Violations of Standards

LGA-AR(2)-Direct Appeals to the State Superintendent of Public Instruction about Alleged Violation of Standards

Ms. Aeder requested some additions to ING-AR, Animals in District Facilities. Her request has to do with service animals. She would like to know when they are going to be riding the bus, have current vaccination, and some rules in place about when they would be on the bus. Mr. Erlebach stated that we will make sure that her concerns are addressed.

M-Tyrer/2nd Aeder to adopt the policies and changes as recommended. Motion carried unanimously.

Motion to Approve

FISCAL

Fiscal

Payment of Bills

Payment of Bills

No board member raised an issue with the check register.

Fiscal Summary Sheet

Mr. Sybouts stated that things are going well so far. This is the month that the first payment from the county school fund comes in. We have received information on the property tax turnover. We are doing well on revenues. Interest rates have been going up, we received \$32,000 interest in one month. That is a part-time classified position.

BOARD RESIGNATION

Board Resignation

Mr. Kelly informed the Board that JoDee Ridderbusch has moved out of the zone that she has represented for the past four years and has resigned her seat on the board effective January 15th.

SUGGESTIONS AND COMMENTS

Suggestions and
Comments
Superintendent

Superintendent

Mr. Erlebach shared the following:

- ✓ Met with two people from the PUD who are interested in working on solar cars science experiment for 4th grade students. Each 4th and 5th grade student would receive a little solar powered car
- ✓ Attended a migrant parent meeting to help them work on a PAC, it would serve Tillamook County
- ✓ Began identifying students for the Neah-Kah-Nie High School Superintendents Student Advisory Committee
- ✓ Will attend the Robotic Challenge – Kathryn Harmon has a couple volunteers who come in and mentor our students in Robotics. Mr. Ryan asked if there might be a way to roll this into a CTE program. Ms. Buckmaster shared that there may be a way, but she would not know how to go about it. Mr. Erlebach stated that he will bring it up at the Tillamook Education Consortium meeting. Ms. Buckmaster invited the board members to attend the event
- ✓ Carol Richmond does a great job creating draft calendars, she has created three draft calendars which will be reviewed in Leadership and then sent out to the associations. One will be presented to the board at the February meeting.
- ✓ NWRES Local Service Plan will be presented to the board next month
- ✓ Portland Public Schools went through a performance audit, he is going to get a copy of it and will review to see if there are things that we are doing that we should not
- ✓ He mentioned that the Governor's budget is presented with 180 student contact days, which is a nine day increase. If this goes into effect for 20-21 school year, it would cost around \$300,000 to increase the student contact days by nine days. Mr. Ryan asked if the \$300,000 included PERS, Mr. Sybouts stated that would be an additional \$300,000 due to the PERS rate increases
- ✓ Next Tuesday he will attend a meeting sponsored by Commissioner Yamamoto regarding sex trafficking in Tillamook County. He will also be attending Congressman Schrader's Community Leaders meeting at Tillamook Bay Community College
- ✓ Mr. Kelly and Ms. Aeder will be his lunch dates for this month

Board

Board

- ✓ Ms. Ridderbusch stated the that 7th/8th grade boys have an extracurricular basketball team and they had a tournament up in Seaside, they won second place

- ✓ Mr. Myers stated that if there are any clubs that need a fund raiser the PUD has a vehicle wash twice a month. It take 2-3 hours and they pay \$500. Normally it is filled up, but he is in charge of it, there are a few openings
- ✓ Mr. Kelly asked about the district logo redesign? Mr. Erlebach stated that they intentionally decided to wait until third trimester so that students can participate. We are going to have a professional designer come in to work with students
- ✓ Mr. Kelly mentioned that apparently there is chatter out there about our utensils at the middle/high school. He stated that he discussed with Ashely Arthur, he observed that students are throwing utensils away. He would like the Superintendent Advisory Committee to come up with an idea. Mr. Kelly asked if we are not using metal utensils because they are being thrown away. Mr. Kelly mentioned that there is a device to catch that. Mr. Erlebach talked to the parent who brought up the issue on Facebook

PERSONNEL

Personnel

Hiring - Tutors

Hiring – tutors

Nehalem Elementary Math Tutors: Amy Cram, Sadie Huntley, Marta Thysell, Christina Pfister, Kate Romanov, Diane St Clare, Susan St John, and Nancy Medici

Coaches

Coaches

Fredia Tosch as Garibaldi Grade School Chess Coach

Alejandro Quintana as Neah-Kah-Nie MS Head Wrestling Coach

Resignations

Resignations

Coaches

Ryan Eckstrom as Neah-Kah-Nie Middle School Wrestling Coach

Jake Shipman as Neah-Kah-Nie High School Assistant Baseball Coach

NON LICENSED PERSONNEL INFORMATION - Informational Only

Non Licensed
Personnel Information

Hiring

Hiring

Sydney Lee as Special Ed Instructional Assistant at Nehalem Elementary

Resignations

Resignations

None at this time

ADJOURN

Adjourn

Hearing nothing more to come before the board the meeting was adjourned at 7:36 p.m.

1 **NKNHS****School Board Report**

ASB- Board Representative: Kasey Purcell

2 **Special Recognition:**

Student of the Month: Tyler Ernst, Rowen Phoenix

Athletes of the Month: Alicia Cruz-Lilly and Travis Bennett

Volunteers of the Month:

Evan Solley- volunteer HS technology and robotics coach - he has done an amazing job of getting this new club up and running and highly competitive! He meets with students at least twice per week, helps fundraise and attends all competitions!

Eric White- volunteer HS basketball coach and youth athletics volunteer- he practices with the team every day and goes to all the games!

3 **Athletic Team Updates:**

Boys Basketball: The boys team currently has a 3-4 record in league. They have had a couple nail biter losses that they are hoping to avenge during the second half of league

Girls Basketball: The team currently has a league record of 3-4...Including an upset win of higher ranked City Christian. There are 24 girls out for the team and the JV squad has been playing very well so the future looks bright.

Wrestling: The team heads over to Redmond for the Oregon Classic this weekend. Travis Bennett took first place this past weekend at the PAC RIM tournament in Seaside. The team is working hard everyday and is gearing up for the final stretch.

4 **Student Council Members are preparing for the end-of-the-trimester and Winter Break Assembly (12/14), as well as Winter Week (1/22).**5 **Club Updates**

Leo's Club:

Speech Club: Head Coach- Hannah Reynolds. We had 2 students final at our last tournament in Clackamas, and have now competed in 3 so far this year. We are practicing hard now for our first overnight trip to Pacific University on January 12-13.

NOSB: Please see a NOSB team member to order a shirt (\$15), hoody (\$30), or zip-up (\$35). Special thanks to Megan Troutman for this year's design. Thanks in advance for your support! (Head Coach: Nadja Paulissen, Asst. Coach: Mark McLaughlin)

National Honor Society:

6 **Club Updates- continued...**

FBLA: Firewood Raffle to win a cord of dry wood - chopped and delivered. \$5/ticket or 5 tickets for \$20. Regional conference sign-up deadline on Dec. 13th. 33 members strong this year!

Technology: Advisor- Kathryn Harmon - First Tech Challenge Robotics competed at Meet 3 on Saturday, December 15th. NKN Team 14687 - Goblet of Wires is solidly 1st place in league- we had the highest scoring round of any alliance that day!

Our final Tillamook League Meet will be our Qualifying Tournament on Friday, January

18th at Tillamook High School. Come and cheer on our team starting around 10:30AM!

7 **College/Career Ready - Counselor Reports**

Dual Credits 2018-2019: Total credits earned Tri 1 - 264 (est.)

Number of students taking dual credit class Tri 2: 67

Number of dual credit classes offered Tri 2: 3

Testing Update: ACT for all juniors to take place Feb 20

On-Track/Intervention Teams report:

- 9th Grade: 49 students, 98% on track!

- 10th Grade: 58 students, 9 8 credit def.

- 11th Grade: 62 Students, 8 3 credit def.

- 12th Grade: 47 students, (Reg.Diploma: 1 credit def.; 7 3 benchmark def. (1 reading, 2 writing, 3 1 math)

Advisory/GEARUP: College rep visits to date: 11 Military: 2 Career Speakers: 2

Field Trips: 2

Upcoming: TBCC Transfer Days and Financial Reality Fair 1/16/19

We have just started a school-wide mock interview process that culminates in March

(we're looking for volunteers to interview students in March ☺)

SENIORS: FAFSA Completion - 48.9%, Continuing work on college applications and scholarships

8 **School Updates**

PBIS: refresher lessons were planned and in process of being reviewed in advisory classes.

School Culture and Climate report: Student forum was held last week to address three climate and culture questions: 1. What is going well, 2. What is not going well., 3.

Suggestions for improvement. Approximately 20 students participated along with Kelly Thayer, James Billstine, Jennifer Holm (counseling intern), and Dr. Buckmaster.

Attendance report: Margaret Whiting

92.75 % Present to date, all grade levels are over 90%. We are still celebrating 29 students to date with Perfect Attendance!

ASPIRE report: Margaret Whiting. We currently have 68 students and 32 mentors working hard together to make plans for the future. In March

9th Grade On Track: Esther Troyer. Team is working to improve freshmen success through increased involvement of parents, focused attention on student relationships and use of mini grant funds to support a variety of planned activities.

9 **Site Council Report:**

Members: Heidi Buckmaster, Esther Troyer, Kathryn Harmon, Jaime Simpson, Kara Rumage, New Parent - Jenni Stinnett

Indistar:

We are currently analyzing all 34 indicators to prioritize areas for improvement and align them to the school goals we developed. We have completed the District and School Structure and Culture section and are working on the Educator Effectiveness section.

10 **Go Pirates!**