



MAHTOMEDI PUBLIC SCHOOLS
2018-2019 Preliminary Budget
Fiscal Year Ending June 30, 2019

Independent School District 832

Mahtomedi Public Schools
www.mahtomedi.k12.mn.us

Engage, challenge, and inspire all students to create opportunities for themselves and others

Table of Contents

1. Introduction
2. Original 2018-19 Budget Forecast from January 4, 2018
3. Revised 2018-19 Budget
4. 2018-19 Programming Recommendations with changes & recommendations since January
5. Supplementary Information
6. Timeline

INTRODUCTION

DATE: March 22, 2018
TO: Mahtomedi School Board
FROM: Mark Larson, Superintendent & Bill Menozzi, Director of Business Services
RE: Introduction of Budget and Programming Recommendations for 18-19

The budget process for 2018-19 started on January 4, 2018 with administration's initial deficit forecast. Since that time, administration and the School Board have worked collaboratively to gain an understanding on enrollment projections, open enrollment impact, and potential program and staffing changes for 2018-19.

The following information will provide an overview of the work completed since early January on the budget. Also enclosed you will find administration's budget reduction recommendations for next year and staffing & section changes from 2017-18.

Administration will be recommending formal School Board action on these programming changes and budget reductions at the regular meeting on April 12th.

The 2018-19 budget process has been difficult and emotional for the community, staff, administration, and the School Board. Although challenging, the adjustments made now will help the districts become more sustainable and fiscally responsible as we look toward opportunities to improve our educational experience in the future.

ORIGINAL BUDGET FORECAST FROM JANUARY

The following budget document was presented as a financial forecast to the School Board on January 4, 2018. The original budget forecast assumed the same enrollment for 18-19 and \$0 expenditure reductions.

**MAHTOMEDI PUBLIC SCHOOLS
2018-19 PRELIMINARY BUDGET
PROJECTED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	Estimated Fund Balance 6/30/2018	2018-19 Preliminary Budget Revenues	2018-19 Preliminary Budget Expenditures	Surplus (Deficit)	Estimated Fund Balance 6/30/2019	Estimated Unassigned Fund Bal % 6/30/2019
General Fund						
Unassigned	2,298,361	35,362,663	36,998,362	- (1,635,699)	662,662	1.64%
Restricted						
Restricted - Capital Projects Levy	283,118	634,629	520,000	114,629	397,747	
Restricted - Health & Safety	67,714	-	-	(67,714)	-	
Restricted - Operating Capital	(91,553)	1,092,996	1,323,016	(230,020)	(321,573)	
Restricted - LTFM	(47,033)	1,078,750	826,680	67,714	272,751	
	212,246	2,806,375	2,669,696	136,679	348,925	
Assigned						
Assigned - Subsequent Year Budget	47,235	-	-	-	47,235	
Assigned - Building Donations	272,712	340,000	340,000	-	272,712	
Assigned - Student Activity Accounts	233,203	420,000	420,000	-	233,203	
Assigned - Severance	411,850	-	-	-	411,850	
	965,000	760,000	760,000	-	965,000	

Notes

Includes amounts for 17-18 & 18-19 Mahtomedi Education Association contract settlement. Amount subject to change depending on settlement.

Includes other assumptions & estimates that are subject to change before approval in June, 2018.

Assumes \$0 budget adjustments for 18-19.

Assumes same enrollment at 3,240 ADM for 18-19.



PRELIMINARY BUDGET (REVISED)

The following budget document has been updated to include changes and adjustments made and recommended since January. These changes/adjustments include, but are not limited to: Increased student count projection, Q-Comp subsidy decrease, labor settlements, early retirement incentive, and reduction of the DMG contract for 18-19.

The changes/adjustments made since January are projected to balance the general fund budget for 2018-19. Information shown below is based on best estimates by building and district administration regarding the expenditure impact of retirements and reductions. Amounts will change during the 18-19 revised budget process.

**MAHTOMEDI PUBLIC SCHOOLS
2018-19 PRELIMINARY BUDGET
PROJECTED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	Estimated Fund Balance 6/30/2018	2018-19 Preliminary Budget Revenues	2018-19 Preliminary Budget Expenditures	Surplus (Deficit)	Estimated Fund Balance 6/30/2019	Estimated Unassigned Fund Bal % 6/30/2019
General Fund						
Unassigned	2,298,361	35,894,515	35,795,926	98,589	2,396,950	6.22%
Restricted						
Restricted - Capital Projects Levy	283,118	634,629	633,953	676	283,794	
Restricted - Operating Capital	(91,553)	1,094,094	1,093,626	468	(91,085)	
Restricted - LTFM	(47,033)	1,120,314	1,003,450	116,864	69,831	
	<u>2,442,893</u>	<u>38,743,552</u>	<u>38,526,955</u>	<u>216,597</u>		
Assigned						
Assigned - Subsequent Year Budget	47,235	-	-	-	47,235	
Assigned - Building Donations	272,712	340,000	340,000	-	272,712	
Assigned - Student Activity Accounts	233,203	420,000	420,000	-	233,203	
Assigned - Severance	411,850	-	-	-	411,850	
TOTAL ASSIGNED	<u>965,000</u>	<u>760,000</u>	<u>760,000</u>	<u>-</u>	<u>965,000</u>	
GENERAL FUND TOTAL	3,407,893	39,503,552	39,286,955	216,597	3,624,490	

Notes

Assumes enrollment of 3,288 for 2018-19



2018-19 PROGRAMMING RECOMMENDATIONS & CHANGES FROM 17-18

Many of the budget reduction recommendations below are a result of staff retirements related to the early retirement incentive in the 2017-18 teacher contract. Section & staffing analysis, as well as enrollment projections can be found in the supplemental information section.

WILDWOOD ELEMENTARY

K: No Change

1st: No Change

2nd: 1.0 FTE reduction

Specialist: 1.0 FTE Spanish reduction

O.H. ANDERSON ELEMENTARY

3rd: No Change

4th: No Change

5th: 1.0 FTE reduction

Specialist: 0.2 FTE Spanish reduction

SECONDARY

Reductions: 1.0 FTE Counselor, 1.0 FTE FACS, 1.8 FTE Math, 1.2 FTE Social Studies, 1.0 FTE Language Arts, 1.0 FTE Science, 0.6 FTE Spanish, 0.4 FTE French, 0.7 FTE Physical Education, 0.3 FTE Music.

Coaches: Football, Volleyball, B & G Soccer, B & G Basketball, Baseball and Softball.

Add: 0.2 FTE Art

BREAKOUT BY BUILDING**MIDDLE SCHOOL**

Reductions: 1.0 FTE Counselor, 1.0 FTE Math, 0.4 FTE Social Studies, 0.2 FTE Science, 0.2 FTE Language Arts, 0.4 FTE Physical Education/Health, 0.1 FTE Spanish, 0.3 FTE Music

HIGH SCHOOL

Reductions: 1.0 FTE FACS, 0.3 FTE Physical Education/Health, 0.4 FTE French, 0.8 FTE Social Studies, 0.5 FTE Spanish, 0.8 FTE Science, 0.8 FTE Math, 0.8 FTE Language Arts. 8 B Squad

Coaches: Football, Volleyball, B & G Soccer, B & G Basketball, Baseball and Softball.

Add: 0.2 FTE Art

OTHER

Reductions: 1.0 Q-Comp Coach, DMG Contract \$55,000.

SUPPLEMENTAL INFORMATON

1. District & Building Enrollment Analysis
2. Staffing & Section Recommendations
3. 2018-19 Retirement & Reduction Detail

District & Building Enrollment Analysis

GRADE	17-18 ENROLLMENT (ESTIMATED)	18-19 ENROLLMENT (PROJECTED)	DIFFERENCE
K	182	185	3
1	187	198	11
2	195	193	(2)
3	216	204	(12)
4	224	241	17
5	243	237	(6)
6	267	278	11
7	284	279	(5)
8	273	290	17
9	305	292	(13)
10	294	310	16
11	296	293	(3)
12	282	294	12
TOTAL	3,248	3,294	46

BUILDING	17-18 ENROLLMENT (ESTIMATED)	18-19 ENROLLMENT (PROJECTED)	DIFFERENCE
WILDWOOD	564	576	12
O.H. ANDERSON	683	682	(1)
MIDDLE SCHOOL	824	847	23
HIGH SCHOOL	1,177	1,189	12
TOTAL	3,248	3,294	46

K-5 Staffing & Section Recommendations

GRADE	17-18 SECTIONS	17-18 STUDENTS/SECTION (ESTIMATED)	18-19 SECTIONS	18-19 STUDENTS/SECTION (PROJECTED)	DIFFERENCE
K	9	20.2	9	20.6	0.4
1	8	23.4	8	24.8	1.4
2	8	24.4	7	27.5	3.1
3	8	27.0	8	25.5	(1.5)
4	9	24.9	9	26.8	1.9
5	9	27.0	8	29.6	2.6

GRADE	16-17 METRO ECSU CLASS SIZE STUDY	GRADE PROGRESSION RATIOS (INITIAL ESTIMATES)
K	20.7	
1	21.8	8.8
2	23.3	7.5
3	24.5	4.3
4	25.9	6.8
5	26.6	8.0

NOTE: 2017-18 Metro ECSU class size data has not been released as of the date of this report. Data included is from 16-17. We expect average class sizes in the metro to continue to increase slightly for 17-18.

TIMELINE

DATE	TYPE	TOPIC	ACTION/DISCUSSION
March 22, 2018	Study Session	Budget Reduction Recommendations	Discussion
April 12, 2018	Regular Meeting	Budget and Programming Recommendations	Action
		Non-Renewed Contracts	Action
		Unrequested Leave of Absence (ULA)	Proposal
April 26, 2018	Study Session	18-19 Other Governmental Funds	Discussion
May 10, 2018	Regular Meeting	Unrequested Leave of Absence (ULA)	Action
May 24, 2018	Study Session	18-19 All Funds – Final Review	Discussion
June 14, 2018	Regular Meeting	18-19 Preliminary Budget – All Funds	Action