

ISD 877 BOARD OF EDUCATION MEETING
Tuesday, July 12, 2011
Board Room
4:30 p.m.

1. CALL TO ORDER by Chair Sue Lee at 4:30 p.m. AND ROLL CALL

Present: Patti Pokorney, Sue Lee, Melissa Brings, Jeff Mattson, Rolf Mohwinkel
Doug Olson arrived at 4:33 p.m.
Absent: Dave Wilson

2. PRELIMINARY ACTIONS

- A. Pledge of Allegiance
- B. Public Comment – none
- C. Approval of Agenda

Mohwinkel/Pokorney to approve
Motion carried 5/0

3. COMMUNICATIONS – introduce Michael Swearingen as the new Student Representative to the Board of Education

A. Proud of

- 1. Julie Mundahl, FACS Teacher at BHS who received the 2011 New Achievers Award from the MN Association of Family and Consumer Sciences.

B. Board Calendar Dates

- 1. Monday, August 8 - MSBA Summer Seminar at Northland Inn
- 2. Monday, August 8 - Board Workshop, 4:30 p.m. Board Room
- 3. Monday, August 22 - Board Meeting, 7:00 p.m. Board Room

4. CONSENT AGENDA

A. Personnel Consent Agenda

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

- 1. Rachel Busch, Science Teacher at Buffalo High School effective August 29, 2011. This is a replacement for Micah Morris.
- 2. Neil Schlagel, JAG Teacher at Buffalo High School effective August 29, 2011. This is a replacement for Mike Yanko.

3. Stephanie Ogland, short-term substitute 4th Grade Teacher at Northwinds Elementary effective on or about September 6, 2011 and ending December 22, 2011. This is a replacement for Erin Gutwasser.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignations/retirements/terminations:

1. Adam Kluver, 5th Grade Teacher at Tatanka Elementary, resignation effective July 12, 2011.

B. Check Disbursements

Payroll checks # 192759 through 192878, and 140780 through 141266, amounting to \$546,079.58. P-card disbursement checks 24041 to 24388, and 24393 to 24397, totaling \$103,460.34. Handwritten checks 146445 through 146449, Bill-pay wires 00000, and 00000 through 00000. Employee reimbursement checks 90002886 through 90003034, and Accounts Payable checks 151322 through 151533, and 1186 through 1218, for the period of June 27 – July 6 as follows:

| | | |
|----|-----------------------|----------------|
| 01 | GENERAL FUND | 1,235,228.99 |
| 02 | FOOD SERVICE | 10,976.21 |
| 04 | COMMUNITY SERVICE | 42,566.06 |
| 05 | CAPITAL OUTLAY | 53,305.16 |
| 06 | NEW BUILDING | 2,500.00 |
| 07 | DEBT SERVICE | .00 |
| 09 | ACTIVITY FUND | 25,698.60 |
| 16 | ALTERNATIVE FACILITIE | .00 |
| | TOTAL | \$1,370,275.02 |

C. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of June 1 – June 30) is as follows:

| Date | Vendor & Purpose | Amount |
|---------|--|------------|
| 6/06/11 | BMO Corporate MasterCard – P-Card | 103,460.34 |
| 6/06/11 | Delta Dental – Dental Insurance | 14,226.00 |
| 6/07/11 | Xcel Energy – Utility | 2,454.98 |
| 6/07/11 | Xcel Energy – Utility | 9.31 |
| 6/07/11 | Xcel Energy – Utility | 270.63 |
| 6/08/11 | Delta Dental – Dental Insurance | 2,831.63 |
| 6/15/11 | MN Dept. of Revenue – Sales Taxes | 389.00 |
| 6/15/11 | MN Dept. of Revenue – State Taxes | 176,614.20 |
| 6/15/11 | Chicago USA Tax Pmt – Federal Taxes | 962,678.87 |
| 6/15/11 | Delta Dental – Dental Insurance | 3,489.22 |
| 6/16/11 | Educators Benefit Consultants – Deferred Annuities | 111,041.05 |
| 6/22/11 | Delta Dental – Dental Insurance | 11,312.80 |
| 6/29/11 | Delta Dental – Dental Insurance | 6,275.96 |

| | | |
|---------|-------------------------------------|-------------------|
| 6/30/11 | MN Dept. of Revenue – State Taxes | 19,248.70 |
| 6/30/11 | Chicago USA Tax Pmt – Federal Taxes | <u>113,949.04</u> |
| | Total | 1,528,251.73 |

D. Minutes - June 28, 2011, Regular Meeting

E. Donations/Grants

1. \$25 from Wells Fargo Educational Matching Gift program to BHS
2. \$88.53 from Coborn's Food Club Labels program to DES

F. Memberships 2011-12

1. MSHSL
2. Schools for Equity in Education
3. Minnesota School Boards Association

Pokorney/Mattson to approve
Motion carried 6-0

5. ACTION ITEMS

- A. Resolution Establishing Dates for Filing Affidavits of Candidacy, Anita Underberg

RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED, by the School Board of Independent School District No. 877 as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 877 shall begin on August 2, 2011 at 8:00 a.m.; and shall close on August 16, 2011 at 5:00 p.m. An affidavit of candidacy must be filed in the office of the school district and the \$2 filing fee paid prior to 5:00 p.m. on August 16, 2011.
2. The clerk shall delegate the administrative duties of the regular election to be held on November 8, 2011, to the Board of Education Administrative Assistant, Anita Underberg.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the Wright County Journal Press, the official newspaper of the district, at least two weeks prior to the first day to file affidavits of candidacy.
4. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative office of the school district at least ten days prior to the first day to file affidavits of candidacy.

Mohwinkel/Brings to approve
Motion carried 6-0

6. REPORTS

A. Restraint and Seclusion Rules, Joy Kieffer

Minnesota law was passed in 2009 with an implementation date of August 1, 2011. District policy is not necessary since Federal laws are in place. These procedures are used in response to a treatment failure that results in an individual's loss of control. Parent notification of use of a restrictive procedure is required. Staff training is provided.

Discussion – How is this handled in an EBD classroom where there is more likelihood of restraint being used. This is what will need attention since there is a requirement that a report be filed if 2 incidents occur within 30 days.

Is there discussion at the state level regarding availability of placement facilities for students who are not successful in the public school setting due to their behavior issues.

B. End-of-Year Department Goals – Finance, Gary Kawlewski

Completed four out of five goals: reduce workers comp experience, increase VEBA participation, develop 5-year levy plan, and implement additional paperless procedures. Did not meet goal of increasing investment earnings due to low interest rates and current economic situation.

7. COMMITTEE REPORTS - none

8. SUPERINTENDENT'S REPORT

Follow-up from a question asked at a previous meeting - \$96,436.96 was received in donations during 2010-11.

Chamber is holding a Quarterly Luncheon with legislators this Thursday.

State shutdown predictions are all over the place.

9. OTHER

Olson/Mattson to adjourn at 5:22 p.m.