

# Minutes of Budget Committee Meeting

## The Board of Education Waunakee Community School District

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A Budget Committee Meeting of the Board of Education of Waunakee Community School District was held Tuesday, January 7, 2025, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Heinemann called the meeting to order at 7:31AM

### **II. ROLL CALL**

Present: Heinemann, Hetzel, Heinrichs

Also Present: Dr. Brown, Summers, Newton, Grabarski

### **III. APPROVAL OF AGENDA**

A motion was made by Hetzel, second by Heinrichs, to approve the agenda as posted.

Motion carried 3-0.

### **IV. PUBLIC COMMENTS** – There were no public comments for this meeting.

### **V. 2025-2026 PLANNING**

#### A. Timeline

Newton reviewed the 25-26 budget timeline. Newton pointed out the open enrollment capacity approval that will take place at the January school board meeting.

#### B. High-Level Budget Planning

Newton presented and answered questions regarding a high-level overview of 25-26 budget planning, showing where the preliminary budget currently stands and what revenue and expense assumptions have been used. Enrollment by grade/school is critical for open enrollment planning which is approved by the board in January.

Summers explained and answered questions regarding section planning for 25-26 and there was discussion on the likelihood of having 14 sections instead of 15 sections at the elementary and intermediate levels. Administration was going to follow-up with building principals regarding this discussion.

#### C. Open Enrollment for 25-26

Newton and Summers presented and answered questions regarding a draft of open enrollment projection scenarios. The full board will approve the final draft at the regular board meeting. Administration will provide a recommendation at the regular board meeting, after discussions with several building principals.

### **VI. 2024-2025 BUDGET PLANNING**

#### A. Planning for 2024-2025 Budget and Beyond

Summers presented and answered questions regarding potential budget revisions for 24-25 and establishing an end of the year balance goal of \$0.

A motion was made by Hetzel, second by Heinrichs to recommend that the full board consider establishing a fund 10 balance goal for 24-25 of \$0 and authorizing administration to allocate expenditures across accounting funds to meet this goal. Motion carried 3-0. The committee asked administration to share options they have to reach this goal and to consider that the best way to meet this goal may be a combination of solutions.

B. Request for District Safety & Security Coordinator

Dr. Brown, Summers, and Grabarski introduced and answered questions regarding the request for approval of a range 0.5-1.0 FTE District Safety & Security Coordinator. A motion was made by Hetzel, second by Heinrichs, to recommend to the full board to consider approving posting this position as presented. Motion carried 3-0.

**DISCUSSION/ACTION ON PROPOSALS**

VII. **OTHER ITEMS FOR DISCUSSION**

A. Data Wrangler

Summers presented and answered questions regarding an update on the Data Wrangler implementation. The trial period started on October 1st as the meters and all technical systems have been installed. A number of savings opportunities were reviewed. Administration has implemented some of the opportunities and continues to evaluate others.

The District also received a \$10,000 grant from WPPI (Wisconsin Public Power), which Waunakee Utilities participates in, for our efforts with energy reductions connected to Data Wrangler. In addition, we were contacted about another opportunity through Focus on Energy/Waunakee Utilities to receive incentives for verified electrical bill savings. The district will apply for this program.

A motion was made by Heinemann to recommend that the full board approve a 3-year contract with Data Wrangler as presented. Motion carried 3-0.

B. Fund Balance Policy

This agenda item was not discussed during this meeting. It will be brought back at a later date.

VIII. **FUTURE AGENDA ITEMS** NA

IX. **ADJOURN**

A motion was made by Heinrichs, second by Hetzel, to adjourn this meeting at 9:19AM. Motion carried.