



Oak Park Elementary School District 97

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TO: Members, Board of Education
Dr. Carol Kelley, Superintendent of Schools

FROM: Dr. Alicia Evans, Assistant Superintendent for Finance and Operations

RE: Disposal of Office Furniture, Equipment and Other Materials

DATE: May 23, 2017

The warehouse building located at 541 W. Madison must be vacant due to the sale of the building. Most of the contents are obsolete or no longer used for educational purposes. Additionally, due to the size of the public works location, there is very little storage. A list of the items is attached for your convenience. Most of the office furniture, equipment and other materials are too numerous to count. Therefore, administration is asking for approval to dispose of the items after all efforts to salvage, sale or donate the furniture, equipment or other materials have been exhausted.

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