



Consent Item

Date: December 8, 2025

Division: Finance

Subject: Vehicle Rentals – Cooperative Contract(s)

Background Information:

- Intent is to provide multiple procurement options for vehicle rentals using Lewisville ISD-eligible cooperative contract(s).
- Vehicle rentals are primarily used for student travel to and from competitions, tournaments, games, performances, field trips, and out-of-state travel when it is more cost-effective than using buses. Vehicle rentals are also used for staff travel to and from conferences, conventions, workshops, training, and out-of-state travel. In less frequent cases, a vehicle may be rented when a district vehicle is being repaired. The ten (10) Suburbans® purchased by the District in 2020 will also be used for these trips. Currently, the Suburbans® are predominantly used for athletics and are utilized before vehicles are rented from a vendor.
- Due to fluctuations in McKinney-Vento student transportation needs, the Transportation Department may periodically rent vehicles to ensure timely and compliant student pickups when demand exceeds available district vehicle capacity.
- These Lewisville ISD-eligible cooperative contracts will provide additional procurement options and allow the District to continue uninterrupted operations in the case of cooperative contract expirations.
- If approved, the District will have access to a wide range of vendors, products, services, and pricing to help provide the best value.

Administrative Consideration:

- Funds for these services come from the general operating, state, local, and federal funds.
- Previous annual expenditures in this commodity:
 - 2024–2025: \$25,800
- Forecasting the annual expenses for this item is difficult, as this service is for unanticipated car rental needs. With the potential to exceed the \$50,000 threshold for Board approval, the administration is recommending the use of Lewisville ISD-eligible cooperative contracts for approval.
- Estimated annual expenditures for the 2025–2026 school year: \$50,000 but will not exceed the approved budget(s).

Recommendations:

- Lewisville ISD Board of Trustees to approve the use of Lewisville ISD-eligible cooperative contract(s) for Vehicle Rentals, the estimated expenditures, and the associated awarded vendors for two years.

Timeline/Report:

- Term: January 2026 – December 2027