

Todd Netzke  
School Management Services  
(t) 507-254-6215  
[tnetzke@schoolmanagementservices.org](mailto:tnetzke@schoolmanagementservices.org)

School Management Services Team:

The recommendation from the Superintendent to the Badger Board of Education is **to approve submitting formal written 60-day advance notice to terminate the outsourcing accounting agreement with School Management Services.**

If I am counting correctly an advance notice of 60 calendar days is ...

**Tues., Sept. 13, 2022**

This would be day one (1) when starting to count the morning after Badger School Board Meeting.  
End of counting sixty (60) calendar days would be Friday, November 11, 2022.

**Fri., Nov. 11, 2022**

*Page 9 of 11    ARTICLE II > DURATION OF THE AGREEMENT >  
Section 2 School District's Termination Rights: At any given time  
School District may terminate this Agreement upon **sixty (60) days written notice**  
in the event the School District determines in its sole discretion that it is not in the  
School District's best interests to continue using Contractor's services.*

*Page 7 of 11    Arrangements > Future installments – Quarterly \$21,750*

Invoice was already paid to SMS for 1<sup>st</sup> Fiscal Quarter consisting of July, August, September

The next full complete 2<sup>nd</sup> Fiscal Quarter would span October, November, December

October =	31 calendar days
November =	30 calendar days
December =	<u>+ 31 calendar days</u>
Total =	92 calendar days

If the anticipated termination date of November 11 is approved at this Monday, September 12 School Board Meeting, then **the pro-rated invoice should be for only 42 calendar days** spanning October 1 to November 11 rather than the complete 2<sup>nd</sup> fiscal quarter full count of 92 calendar days.

45.65% = only 42 days out of 92 calendar days for full complete fiscal quarter

**\$9,929.00 = 45.65% of \$21,750**

Thank you,

Kevin Ricke, Superintendent & Principal K-12  
Badger ISD #676  
PO Box 68, 110 Carpenter Avenue East  
Badger, Minnesota 56714-0068  
Website: [badger.k12.mn.us](http://badger.k12.mn.us)  
Office: 218-528-3201 ext. 102  
Fax: 218-528-3366  
[kricke@badger.k12.mn.us](mailto:kricke@badger.k12.mn.us)