

Collin County Community College District Board of Trustees

2021-10-5

October 26, 2021

Resource: Mike Dickson
Chief Innovation Officer

AGENDA ITEM: Consideration of Approval of Upgrades to Four Conference Centers, Three Board of Trustee Meeting Spaces, and Ten Meeting Rooms

DISCUSSION: Across the Collin College District, the conference centers capabilities are inconsistent. The four conference centers (McKinney, Plano, Frisco, and Wylie) are currently unable to stream events. This upgrade will standardize equipment and capabilities of the conference centers, including adding capability to live stream events and meetings. This will allow for broader community participation and allow for cross-district events.

The scope of each conference center upgrade varies based on the lifecycle of the equipment currently installed at each location and the need for upgraded equipment to support streaming capabilities:

- | | |
|------------------------------|------------------|
| • McKinney Conference Center | Partial upgrade |
| • Plano Conference Center | Complete upgrade |
| • Frisco Conference Center | Majority upgrade |
| • Wylie Conference Center | Partial upgrade |

The schedule for future upgrades needed for the conference centers will be submitted as a supplemental request on the following fiscal years:

- | | |
|------------------------------|-------------|
| • McKinney Conference Center | 2025 – 2026 |
| • Wylie Conference Center | 2026 – 2027 |
| • Frisco Conference Center | 2027 – 2028 |
| • Plano Conference Center | 2028 – 2029 |

At the Higher Education Center, the Board of Trustees utilize rooms 139, 135, and 407 for board meetings, work sessions, and committee meetings. This proposal will increase streaming capabilities in 139, the Board Room, so that viewers will better be able to see the Board of Trustees and presenters. The upgrades will enable switching between cameras live during meetings and allow presentations to be streamed while also viewing the

presenter. The Board Conference Room 135 will have streaming capabilities added. The ability to stream has been needed in times that committee meetings are relocated to a larger space. The President's Conference Room 407 will also be upgraded for improved streaming capabilities.

Ten meeting rooms have been selected across the district that currently have media that does not allow streaming or have no media installed. This will upgrade each meeting room with the ability to stream video and audio. The meeting rooms selected are McKinney C121 and LA118, Plano G235 and L108, Wylie CC137 (small classroom) and L101, and Frisco J230A, J130A, L215A, and LH113.

Implementation of this recommended project will begin immediately upon approval of the Board of Trustees. The total cost for all areas is \$1,960,440. As this need is directly related to the effects of COVID-19, this project will utilize CARES Act funding.

Expected completion date for upgrades to the conference centers and meeting rooms is May 14, 2022. The Board of Trustees meeting location upgrades will be planned for July 2022, pending an extension for use of CARES Act funds is approved through May 14, 2023.

**DISTRICT PRESIDENT'S
RECOMMENDATION:**

The District President recommends approval of utilization of CARES Act funding to upgrade current technology in four conference centers, three Board of Trustee meeting spaces, and ten selected meeting rooms.

SUGGESTED MOTION:

"Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the utilization of CARES Act funds in the amount of \$1,960,440 to upgrade current technology in four conference centers, three Board of Trustees meeting spaces, and ten selected meeting rooms."