



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Approval of Request(s) from Board Member(s) in re: Use of Board of Trustees Discretionary Funds for Various Projects/Campuses

SUBMITTED BY: Judd Gilpin **OF:** Board President

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: March 22, 2017

RECOMMENDATION:

It is recommended that the United ISD Board of Trustees approve Request(s) from Board Member(s) in re: Use of Board of Trustees Discretionary Funds for Various Projects/Campuses.

RATIONALE:

BUDGETARY INFORMATION:

Budget Amendment as needed

POLICY REFERENCE & COMPLIANCE:



**United Independent School District
Board of Trustees Discretionary Funds Request Form
Fiscal Year 2016-2017**

Requesting Campus: Veterans Memorial Elementary

Campus Principal: Luz Edith Serna-Ramirez

Board Member: Ricardo Molina

Board Member: _____

Board Member: _____

Description of Request: Incentives for First Annual Autism Awareness Parent Fair

Estimated Cost of Request Total Cost \$ 500.00

Principal or Director Signature: Luz Edith Serna-Ramirez Date 2-22-17

Associate Superintendent Approval: Yes No

Associate Superintendent Signature: _____ Date _____

Superintendent Approval: Yes No

Superintendent Signature: _____ Date _____

Board Member Approval: Yes No

Board Member Signature: Ricardo Molina / Griselda Rodriguez Date 02/23/17

Board Member Approval: Yes No

Board Member Signature: _____ Date _____

Board Member Approval: Yes No

Board Member Signature: _____ Date _____

Board Approval: Yes No Date Approved: _____



UNITED INDEPENDENT SCHOOL DISTRICT

PURCHASE REQUISITION

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VENDOR NAME AND ADDRESS

Veterans Memorial Elementary

5909 Saint Luke Boulevard Laredo, Texas

Phone 956 473-1200

Campus Veterans Rm # Special Ed

Date February 22, 2017

Fund/YR	Func	Org	Prog. Code	Local Option	Proj. Num	Obj.	Sub Object	Amount

Budget Code

Account Code

Approval Code: _____ Discount: _____

Qty	Item	Description	Unit Price Per	Discounted Price Per	Extension Unit Total
1		Check payable to Veterans Memorial for 500.00 dlls	\$500.00	\$500.00	\$500.00
		Special Ed Teachers will purchase parent fair supplies from differernt vendors.		\$0.00	\$0.00
		Please see attached list.		\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Disposition: Check ******* Mail _____ PickUp _____ Fax _____ Page Total **\$500.00**
 Remarks _____ Grand Total **\$500.00**

Originator Luz Edith Serna Ramirez (PRINT) Date 2/22/17
 Administrator Signature [Signature] Date 2/22/17

Budget Coordinator _____ Date _____
 Other _____ Date _____

Items needed for Autism Awareness Month and Parent Awareness Fair:

- Prizes for the booth (mostly sensory toys ex: clappers, stress balls, bubbles, light up toys)
- Pins for the teachers and staff- oriental trading
- Autism Decorations: blue table covers (roll), lights, helium tank, balloons)
- Autism Awareness Pencils for all students- oriental trading
- Food for the Fair(water, juices, pizza, cokes, fruit trays)
- Prizes for contest winners (basketball, volleyball, soccer ball, hula hoop)