

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: March 13, 2018



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignations                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
                    This action request pertains to ☒ Elementary (only)                      ☐ High School/District Wide

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**Date:**      March 7, 2018

**To:**      Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**      Emorie Davis Bird  
**Title:**      Director of Human Resources

**Subject:** Hiring: Assistant Track Coach/BHS

**Description:** Tony Wagner, Director of Student Activities, would like to recommend the following individual for hire for the 2017-2018 sports season:

✚ Raymond Croff, Assistant Track Coach, High School, (Exp: 10), \$2,890.00

**Financial Impact:** Per Extra-Curricular Salary Schedule

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**   ☐ Approved   ☐ Denied      ☐ Deferred      Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)      ☐ Approved      ☐ Denied      ☐ Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>Assistant Track Coach</b>		Applicant Recommended <b>Raymond Croff</b>	
Department/Location <b>High School</b>		Supervisor <b>Robert Miller/Tony Wagner</b>	
Type of Position <b>Extra-Curricular</b>	Starting Date <b>3/14/2018</b>	Term <b>2017-2018 Sports Season</b>	

<b>Recruiting</b>	Date Posted: 1/24/2018	Closing Date: Open Until Filled
Comments:		

<b>Applicants</b>				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Croff, Raymond,		Yes	2/28/18
	Racine, Jerry		Yes	2/28/18
	Running Crane, Keith		Yes	Declined
	Tatsey, Shaylea		Yes	Declined

<b>Interview Committee</b>			
Name	Title	Name	Title
Robert Miller	BHS Head Track Coach		
Leo Bull Child	BHS Assistant Track Coach		
Ygnatio Laforge	BHS Assistant Track Coach		

**Recommendation:** Ray Croff has twenty years of Head and Assistant coaching track experience. His knowledge of the sport improves all areas within the track and field program

<b>Pre-Employment Requirements</b>	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	yes	Ok
TB documentation	on file	yes	Ok

Salary: \$2,890.00	Placement: <u>Exp: 10</u>	Contract Days: 3/12/18-5/26/18
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Prepared by: Sherie Blue Date 3/7/18 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_