



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: **May 7, 2013**

TITLE: **Approval of Career and Technical Education Student Organization Stipend**

BACKGROUND:

The Career and Technical Student Organization (CTSO) is an integral part of a Career and Technical Education (CTE) program. The CTSO, as one of the components of a model CTE program, plays an important role in preparing students to become productive citizens and leaders of the workforce and community. Advisors to the CTSO provide an organized curriculum that help students gain career, leadership, and personal skills that maximize employability.

Students are expected to compete at events throughout the year where they demonstrate content knowledge and/or develop a project that focuses on an extension of the learning that occurs in the program. Project focus can include, but is not limited to, career preparation, service or community learning, and leadership. Students develop their project, research, and present the findings at conferences and competitions.

The requirements of the CTSO put additional duties on a teacher/advisor outside of their normal teacher contract. Teachers/Advisors are expected to meet all of the CTSO requirements of the state department, attend numerous events during the year, guide students as they develop CTSO projects, and help them prepare to compete. The attached Career and Technical Education Teacher Leadership document illustrates the duties that the CTSO advisor takes on.

At a minimum, a CTE program must be affiliated with a recognized CTSO, create a chapter with bylaws, elect officers, and pay dues for the chapter and twelve members. The three levels of the Career and Technical Education Teacher Leadership document illustrate the duties that would be above and beyond the normal teaching day. Levels are determined by the amount of duties outside the normal school day that an advisor and CTSO perform during a year. At the beginning of the school year, teachers will submit a proposal to the Career and Technical Education Director indicating which level they are applying for that school year. During the year the teacher would provide documentation of duties performed. A fair compensation for the levels would be \$750 for Level I, \$1,250 for Level II, and \$1,750 for Level III. Payment for duties will be made when the Career and Technical Education Director determines all requirements of the CTSO have been met by the participating teacher.

RECOMMENDATION:

It is the recommendation of the administration that a stipend be applied to CTE teachers who submit a proposal and meet the requirements of the CTSO. Compensation would be based on the following levels: \$750 for Level I, \$1,250 for Level II, and \$1,750 for Level III. If approved, the stipend will take effect with the 2013-2014 school year.

INITIATED BY:

Todd A. Jaeger, Associate to the Superintendent

Date: April 27, 2013

Patrick Nelson, Superintendent

Career and Technical Education Teacher Leadership

Career Technical Student Organization (CTSO) Goals

To expose and immerse students in Career and Technical contexts that enhance their leadership skills, provide meaningful learning experiences, and encompass a variety of skill sets.

To establish relationships with a variety of stakeholders including those at District, Community, State, and National levels.

Advisor Guiding Questions

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| <ul style="list-style-type: none"> ❖ Do you demonstrate leadership outside the scope of responsibility of your teaching duties? ❖ Do the activities impact a number of individuals in your school, district, or state; community members; parents; or others? | <ul style="list-style-type: none"> ❖ Are there planned activities throughout the school year? ❖ Are the activities tied to standards and curricular goals? ❖ Do you facilitate the plans, preparation and execution of the activities? |
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LEVEL I	LEVEL II	LEVEL III
Mandatory Activities The CTSO: <ul style="list-style-type: none"> Is affiliated with the state recognized CTSO Participates in regional conferences and competitions Conducts at least 4 meetings outside of class Creates and/or modifies chapter by-laws/constitution Completes chapter registration paperwork, pay dues and registers at least 12 student members Establishes procedures to elect student officers and hold elections Develops a yearly program of work for the chapter The Advisor: <ul style="list-style-type: none"> Attends training/meeting(s) with the CTSO state advisor Promotes participation in all competitive events at the regional level Potential Activities (In addition to the above mandatory activities advisors must choose at least 3 of the potential activities) The Advisor: <ul style="list-style-type: none"> Supports a student based enterprise run by the CTSO Facilitates at least one service learning project or community service opportunity Facilitates at least one fundraising event Develops and provides workshops for students Coordinates a CTSO or comparable event at the district or regional level Prepares students for state or national competition Supports student promotion, marketing, advocacy of CTSO or comparable organization Facilitates student developed public relations activities Ensures officers attend training Creates other student leadership activities Provides evidence that members are applying for scholarships and other awards Develops Parent Open Houses and Award events Facilitates members of CTSO group earning a minimum of 5 medals at regional level Involves local community and/ or businesses in CTSO or comparable activities 	Mandatory Activities The CTSO: <ul style="list-style-type: none"> Is affiliated with the state recognized CTSO Participates in regional and state conferences and competitions Conducts monthly meetings outside of class Creates and/or modifies chapter by-laws/constitution Completes chapter registration paperwork, pay dues and registers at least 12 student members Establishes procedures to elect student officers and hold elections Develops a yearly program of work for the chapter The Advisor: <ul style="list-style-type: none"> Attends training/meeting(s) with the CTSO state advisor Promotes participation in all competitive events at the regional and state levels Facilitates and supports the occurrence of the following: <ul style="list-style-type: none"> ➤ A student based enterprise run by the CTSO ➤ At least two service learning projects or community service opportunities ➤ At least two fundraising events ➤ Prepares students for state or national competition ➤ Student promotion, marketing, advocacy of CTSO or comparable organization Potential Activities (In addition to the above mandatory activities advisors must choose at least 3 of the potential activities) The Advisor: <ul style="list-style-type: none"> Develops and provides workshops for students and/or teachers from other chapters Coordinates a CTSO or comparable event at the regional or state level Facilitates student developed public relations activities or products Ensures officers attend training Facilitates student elected to state or national CTSO office Creates other student leadership activities Provides evidence that members are applying for scholarships and other awards Develops Parent Open Houses and Award events Nominates members and other stakeholders for awards Facilitates members of CTSO group earning a minimum of 5 medals at regional or state level Involves local community and/ or businesses in CTSO or comparable activities 	Mandatory Activities The CTSO: <ul style="list-style-type: none"> Is affiliated with the state recognized CTSO Participates in regional and state conferences and competitions Conducts monthly meetings outside of class Creates and/or modifies chapter by-laws/constitution Completes chapter registration paperwork, pay dues and registers at least 12 student members Establishes procedures to elect student officers and hold elections Develops a yearly program of work for the chapter The Advisor: <ul style="list-style-type: none"> Attends training/meeting(s) with the CTSO state advisor Promotes participation in all competitive events at the regional, state and national levels Facilitates and supports the occurrence of the following: <ul style="list-style-type: none"> ➤ Year-long student based enterprises run by the CTSO ➤ At least three service learning projects or community service opportunities ➤ At least three fundraising events ➤ Prepares students for state or national competition ➤ Student promotion, marketing, advocacy of CTSO or comparable organization ➤ Student developed public relations activities or products ➤ Officer Training Workshop(s) ➤ Members of CTSO group earning a minimum of 5 medals at regional, state, or national level Potential Activities (In addition to the above mandatory activities advisors must choose 3 of the potential activities) The Advisor: <ul style="list-style-type: none"> Holds leadership role in his/her state or national CTSO Mentors other CTSO advisors Develops and provides workshops for students and/or teachers from other chapters Coordinates a CTSO or comparable event at the regional, state, or national level Facilitates student elected to state or national CTSO office Creates other student leadership activities Provides evidence that members are applying for scholarships and receiving scholarships and other awards Develops Parent Open Houses and Award events Nominates members and other stakeholders for awards Involves local community and/ or businesses in CTSO or comparable activities