

**Regular Meeting
Stafford Board of Education
Electronic Meeting- via Zoom
June 8, 2020, 6:30 p.m.**

Board Members Present: Ms. Kathy Bachiochi
Mr. Mike Delano
Mrs. Andrea Locke, Secretary
Ms. Laura Lybarger
Mr. George Melnick
Ms. Sonya Shegogue, Chairperson

Absent: Mrs. Jennifer Davis

Also Present: Mr. Steven Moccio, Superintendent of Schools
Mr. Steven Autieri, Director of Curriculum and Instruction
Mr. Frank Bonavita, Director of School Facilities
Mr. Jonathan Campbell, Assistant Principal, Stafford Middle School
Mrs. Peggy Falcetta, Principal, Staffordville School
Mr. Dean Fortin, IT / Network Coordinator
Mr. Damian Frassinelli, Director of Athletics and Recreation
Ms. Anna Gagnon, Principal, West Stafford School
Ms. Caroline Hargraves, Assistant Principal, Stafford Elementary School
Mr. Timothy Kinel, Assistant Principal, Stafford High School
Ms. Beth LaPane, Supervisor of Building Services
Ms. Trish Lustila, Interim Director of Pupil Services
Ms. Mary Claire Manning, Principal, Stafford Elementary School
Ms. Susan Mike, Principal, Stafford Middle School, arrived at 6:39 p.m.
Mr. Marco Pelliccia, Principal, Stafford High School
Ms. Diane Peters, Business Manager

The meeting agenda and copies of all Board meeting materials were posted on the district's website (www.stafford.k12.ct.us) prior to the meeting, in accordance with the requirements for electronic meetings. Audience members were able to participate by phone utilizing the phone number provided on the meeting agenda. The live recording of this meeting is available on the district website.

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 6:33 p.m.

Item II. Pledge of Allegiance

Miss Zopelis, Student Representative, led the Board in the Pledge of Allegiance.

Item III. Secretary's Report- Approval of Minutes

Regular Meeting, 05/18/2020

Mr. Melnick made a motion, seconded by Mrs. Locke, that the Board approve the Secretary's Report for the regular meeting held on 05/18/2020, as presented. Ms. Bachiochi, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item IV. Consent Agenda

- A. Cafeteria Profit and Loss through April 30, 2020
- B. 18-19 Bills, 06/02/2020, \$491.88
- C. 19-20 Bills and Grants, 05/27/2020, \$140,623.33

Mr. Delano asked questions regarding the loss the cafeteria program experienced and the electric bills for the district. Mr. Delano made a motion, seconded by Ms. Lybarger, that the Board approve the items listed in the consent agenda, as presented. Ms. Bachiochi, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item V. Correspondence

A. **Board Meeting Reminder**- Ms. Shegogue read the Board meeting reminder that was posted on the agenda.

Item VI. Board Reports

A. **Curriculum Committee**- Mr. Melnick reported on the Curriculum Committee meeting, which was held on Monday, June 1, 2020. He reported on Distance Learning, Google Classroom, Seesaw, a new Robotics Course and a new Algebra II textbook. The Robotics Course and the Algebra II textbook will be presented to the full Board on Monday, July 13, 2020, for approval.

Item VII. Superintendent's Reports

A. **Teacher of the Year 2021**

Mr. Moccio announced that Stafford's Teacher of the Year for 2021 is Ms. Kim Jones, Elementary Teacher at Staffordville School. Mr. Moccio introduced Mr. Autieri, Director of Curriculum and Instruction, who facilitates the selection process.

Mr. Autieri outlined the Teacher of the Year selection process and shared portions of Ms. Jones's nominations, which highlighted her dedication and care for students. Ms. Jones will be presented with an engraved clock on behalf of the district and the Board. Her name will also be added to the TOY plaque that was created by the high school's industrial technology department.

B. **Paraeducator of the Year 2021**

Mr. Moccio announced that Stafford's Paraeducator of the Year for 2021 is Ms. Meagan Coporale, Paraeducator at West Stafford School. He said that similar to the CSDE Teacher of the Year program, the nominee must meet specific criteria, which is outlined in the announcement letter that was sent to staff, parents, and community members. Mr. Moccio highlighted some of Ms. Coporale's accomplishments and contributions to the school community. Ms. Coporale will be presented with an engraved clock on behalf of the district and the Board.

C. Recognition of Stafford Public Schools' Retiring Staff Members

Mr. Moccio introduced and spoke about the following staff members, certified and non-certified, who will have retired by the end of the 2019-2020 school year:

- Ana Almeida, Stafford Elementary School
- Carol Hursh Bardy, RN, BSN, Staffordville School
- Kerry Cox, Stafford Elementary School
- Robert Groleau, Stafford Elementary School
- Anna Howell, Stafford Middle School
- MaryAnn Martorelli, Stafford High School
- Laura Pehoviak, Stafford Elementary School
- Donna Possardt-Joyal, West Stafford School
- Elizabeth Smith, Stafford High School
- Brenda Stenglein, Stafford Middle School
- Ginny Trafidlo, Stafford Elementary School

On behalf of the Board of Education, each certified staff member will be presented with a golden bell, and each non-certified staff member will receive a gift.

D. Presentation of the 2019 – 2020 CABA Student Leadership Awards

Mr. Moccio stated that each year, the CABA Student Leadership Award program honors Connecticut high school and middle school students who exhibit exemplary leadership skills based on the following criteria:

- Willingness to take on challenges
- Capability to make difficult decisions
- Concern for others
- Ability to work with others
- Willingness to commit to a project
- Diplomacy
- Ability to understand issues clearly
- Ability to honor a commitment

He said that the 2019-2020 recipients of this prestigious award from Stafford High School are Mackenzie Murdock and A. Wasilewski. He said that the recipients from Stafford Middle School are Cole Hasel and Kristina Lanzieri.

Mr. Marco Pelliccia, Principal of Stafford High School; Mr. Timothy Kinel, Assistant Principal of Stafford High School; Mrs. Susan Mike, Principal of Stafford Middle School; and Mr. Jonathan Campbell, Assistant Principal of Stafford Middle School; spoke about each of these students and their contributions to the school and the community. Each student will be presented with a certificate.

E. Recognition of the Student Representatives to the Board of Education

Mr. Moccio stated that Stafford High School senior, Grace Zopelis, and junior, Allie Curtin, have served as Student Representatives to the Board of Education during the 2019 – 2020 school year. He said that they have done an outstanding job updating Board members on student activities throughout the district, as

well as providing a student's perspective on Board matters. They willingly offer input during Board of Education meetings and have served as advocates for students. Both student representatives will be presented with a certificate and a gift.

III. Public Comment

Ms. Lybarger commented on the Stafford Elementary School Scavenger Hunt.

Item IX. Old Business

There was no Old Business.

Item X. New Business

A. Disposition of Bid- Maintenance Agreement for Mechanical Systems

Mr. Moccio stated that bid specifications for a maintenance agreement for the districts mechanical systems, with the exception of the geo-thermal system, were advertised in the Journal Inquirer on April 24, 2020. Proposals were due by May 22, 2020, and bids were opened on May 26, 2020. The district received five (5) bid proposals, which were reviewed for completeness by Diane Peters, Business Manager, and Frank Bonavita, Director of Facilities.

The Board was provided with a memo from Mrs. Peters and Mr. Bonavita summarizing the results of the bids which ranged from \$17,203 to \$48,337. Significant difference in costs were present for two of the five bids. Both Mrs. Peters and Mr. Bonavita recommend the acceptance of the bid for maintenance of the mechanical systems from EMCOR Services, at a cost of \$27,124 per year. The bid is a one-year commitment with pricing for optional years should the district continue with the company in the future.

Mrs. Peters and Mr. Bonavita reviewed the bid process and were available to answer any questions.

Mr. Delano made a motion, seconded by Mr. Melnick, that the Board of Education award the maintenance agreement for mechanical systems to EMCOR Services for the 2020-2021 school year. Ms. Bachiochi, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Mrs. Locke made a motion, seconded by Ms. Lybarger, to move items XI.A.- **Interview Candidate for the Position of Interim Director of Pupil Services (Executive Session Anticipated)** and XI.B.- **Review and Possible Approval of Non-Affiliated Salary Increases (Executive Session Anticipated)**, into executive session. Ms. Bachiochi, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Mrs. Locke made a motion, seconded by Ms. Lybarger, to enter executive session. Ms. Bachiochi, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. The Board entered executive session at 8:07 p.m.

Mrs. Locke made a motion, seconded by Mr. Delano, to return to regular session. Ms. Bachiochi, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. The Board returned to regular session at 9:17 p.m.

Item XI. Personnel Matters

A. Interview Candidate for the Position of Interim Director of Pupil Services (Executive Session Anticipated)

Ms. Lybarger made a motion, seconded by Mrs. Locke, that the Board appoint Ms. Trish Lustila as the Director of Pupil Services (.80 FTE) for the 2020 – 2021 school year. Ms. Bachiochi, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

B. Review and Possible Approval of Non-Affiliated Salary Increases (Executive Session Anticipated)

Mrs. Locke made a motion, seconded by Ms. Lybarger, that the Board approve the non-affiliated salary increases, as discussed. Ms. Bachiochi, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item XII. Student Matters

There were no Student Matters.

Item XIII. Adjournment

Mr. Delano made a motion, seconded by Mr. Melnick, to adjourn. Ms. Bachiochi, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. The meeting adjourned at 9:19 p.m.

Respectfully submitted,
Christine C. Marinelli, Recording Secretary

Sonya Shegogue, Chairperson

Andrea Locke, Secretary