

School Board Meeting:

December 11, 2017

Subject:

Course Proposals 2018-19

Presenters:

**Pam Miller, Director
Teaching and Learning
Mark Mischke, BHS Principal**

SUGGESTED SCHOOL BOARD ACTION:

No recommended action at this time. Action will be taken at the January 8, 2018 school board meeting.

DESCRIPTION:

New course proposals and course modifications have been solicited and developed for the 2018-2019 school year. The district's course proposal process begins in October and ends with school board approval in January. Once approval for course changes is given, the course information is included in the registration and scheduling process for the secondary schools.

Overview of the Course Proposal Process

The course proposal process includes a series of steps to ensure that all perspectives of possible implications of the addition or modification of each proposed course have been considered. The following information is communicated to teachers as they consider submitting a proposal.

- The Director of Teaching & Learning may reject or recommend redesign of a course proposal at any time in the process.
- Incomplete proposals will not be processed.
- Course proposal recommendations are required from the following groups or individuals prior to being brought to the School Board for approval:
 - Department Chairperson
 - Site Principal
 - Site Teaching and Learning Council
 - District Teaching and Learning Council

- Community Teaching and Learning Council
- Courses that do not receive sufficient student requests will not be offered next year, but may remain in the registration book as an option for the following school year.
- Course approval does not guarantee implementation. Implementation is dependent on resources and scheduling considerations. Feasibility of implementation is determined by the site principal.

The course proposals included here are in the process of review under the following timeline:

BHS Department Chairs on November 28, 2017

District Teaching & Learning Council on November 30, 2017

Community Teaching & Learning Council on December 1, 2017

School Board Meeting – Course Proposal Review on December 11, 2017

School Board Meeting – Course Proposal Approval on January 8, 2018

All course proposals recommended to move forward will be presented to the School Board for approval. Each individual or group was asked to use the following criteria in formulating a recommendation for each course.

Criteria to Consider

- *Evidence of student need or parent/community demand*
- *Graduation requirement impact*
- *District goals match*
- *Program rationale match*
- *Program standards alignment*
- *Post-secondary impact*
- *Cost and/or resource availability*
- *Impact on other buildings*
- *Overlap with other courses*
- *Match of content and course length*
- *Efficiency in utilization of space and personnel*

BHS Course Proposals

Each of the proposals received were reviewed by Mark Mischke, BHS Principal, and Pam Miller, Director of Teaching & Learning.

Of the course proposals received, 27 are being presented for your consideration; 8 new courses are proposed as course additions at BHS; 9 courses are proposed for deletion at BHS and BCMS; and 10 courses are proposed as course modifications of existing courses at BHS. The course names are listed on the following page and detailed course proposal information for each proposal is included as an additional attachment.

At the January 8th board meeting, I will recommend approval for each course proposal presented, and for all approved course proposals to be added to Buffalo High School courses as additional opportunities for students.

Each course approved for implementation in 2018-2019 will be allotted curriculum development hours if needed. These hours are under the direction of the Department of Teaching and Learning and will be completed during the summer months.