

VIENNA TOWNSHIP BOARD MEETING

Monday, July 14, 2025

CYNTHIA J. BRYAN, CLERK

Roll Call: Present: Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson
Absent: None

Public Hearing – Truth and Taxation

Moved by Bryan, supported by Johnson to open the public hearing at 5:31 pm.

All in Favor

Bryan explained the 2024 millage rates for Township Operating were 2.04, Fire was 1.0 and Roads were 1.0 for a total 2024 millage of 4.04.

The proposed 2025 millage rates are Township Operating of 2.04, Fire 1.0 and Roads 1.0 for a total proposed 2025 millage of 4.04.

If adopted, the proposed additional millage will increase operating revenues for ad valorem property taxes 4.45% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved, the operation revenue will increase by .91% over the preceding years' operating revenues.

Bryan called for public comment three times – there was no public comment.

Bryan called for board comment three times – there was no board comment.

Moved by Bryan, supported by Johnson, to close the public hearing at 5:33pm.

All in Favor

Previous Minutes: June 09, 2025. Moved by Bryan, supported by SThomas to approve the minutes of June 09, 2025, with any changes or corrections.

All in favor

Bills: Bills in the amount of \$60,936.57 were presented. Moved by Thompson, supported by JThomas to approve the payment of bills in the amount of \$60,936.57.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson

Nays – None

Motion carried

Treasurer Report: Thompson reported the general fund total as of May 31, 2025, was \$7,279,153.93. The summer 2025 tax bills have been mailed out. If you have not received your tax bill, please contact the office. Payments can be made through September 15th because the 14th falls on Sunday.

Building Report: Rizk said we had a lot of signs and roofs on the building report. We had 6 sewer discharges.

Planning Report: Thompson announced the Planning Commission held their regular meeting on June 23, 2025. John Montague petitioned for private road access at the end of Bingham Road. It was approved. Necessary corrections to the new Zoning Ordinance were approved.

ZBA: Johnson relayed the Zoning Board of Appeals has nothing to report.

Library Report: Thompson reported the library is having trouble with Chippewa Asphalt coming back to finish the striping in the parking lot. The budget for the library is made up of Vienna Township, Thetford Township, and the City of Clio. They take the overall circulation of visits from the prior year and determine where the residents come from and divide the contribution that way. Vienna Township went up to 53% of the budget. In 2024, Vienna Township residents had 21,987 library visits.

Senior Center Report: SThomas announced the pole barn is almost finished. The annual car show was a huge success with almost 65 cars. We were able to give away over \$6,000.00 in prizes and raffles. We have three (3) applicants for the assistant director's position.

Fire Authority Report: Bryan announced the Fire Authority has had two (2) meetings since our last board meeting. We have reviewed and approved four (4) fire department policies. Our Fire Battalion Chief DJ Williams was presented with an award for 25 years of service. The Fire Authority Agreement that was approved at last month's meeting was passed by Thetford Township and is being presented to the City of Clio at the end of this month. We were presented with our 2024-2025 audit report and were given an unmodified opinion. We reviewed and approved an agility test waiver for all new applicants. We have added two (2)

new explorer cadets. The Clio Summer Kick Off Parade went very well. The festivities at Clio Park were well attended. The new fire truck is going to be delayed until the beginning of next year due to some manufacturing issues.

BDA Report: Rizk reported the BDA made the decision to suspend Food Truck Fridays. All the lighting has been replaced on Linden Road. The gas station by Applebee's is under construction. Crispy Chicken is closed and is now Luke's Coney Island. The BDA Employee Handbook is now under review.

Parks and Rec: JThomas announced there is now \$6,789.14 in the account. The next meeting is on August 18th, and we will be discussing future projects such as a sign at Buell Lake and benches in Clio Park. We will begin planning the Zombie Walk.

Sports Complex Report: JThomas said there is new board members. Jennifer Baker is staying on as President. Dan Ericson is the new Vice-President. Our new Treasurer is Jennifer Wohlfeill. Our secretary is Julie Carpenter. They will be tearing down the old playground equipment and installing new playground equipment. Thanks to Marlene Wilson and the Clio Rotary for their donation.

Supervisor Report: Rizk announced the passing of long-term Planning Commission Member Mike Zinn. The air conditioning and furnace are both out in the boardroom currently. We have a candidate for the Planning Commission; his name is Howard Whitlock. Our current purchase policy is very restrictive and has been revised and will be voted on tonight. Our doors need replaced, as does our furnace, and our air conditioning needs to be worked on. Hopefully tonight we will be welcoming a new employee at the Senior Center.

Additions/Changes: None

Correspondence: Letter – MDOT
Letter – Comcast
Notice(s) – State of Michigan, Consumers Energy
Master Plan – Thetford Township
Report – June 2025 Sheriff's Department Stats

Public Comment: Members of the public will have an opportunity to speak during the public comment portion of the meeting and such comments will be limited to three (3) minutes per person.

Tommy Thompson – The Herald

New Business:

1. Resolution 07-14-25-12, 2025 Millage Rate

Moved by Bryan, supported by Johnson to adopt resolution 07-14-25-12, to levy 2025 millage rate.

ROLL CALL:

Yeas – Bryan, Thompson, JThomas, SThomas, Muron, Johnson, Rizk

Nays – None Motion carried

2. Midyear 2025 Budget Adjustments

Moved by Bryan, supported by SThomas to approve the 2025 budget adjustments as presented.

ROLL CALL:

Yeas – Thompson, JThomas, SThomas, Muron, Johnson, Rizk, Bryan

Nays – None Motion carried

3. Midyear 2025 BDA Budget Adjustments

Moved by Bryan, supported by JThomas to approve the 2025 BDA budget adjustments as presented.

ROLL CALL:

Yeas – JThomas, SThomas, Muron, Johnson, Rizk, Bryan, Thompson

Nays – None Motion carried

4. Sanitary Sewer Main Repair - Bingham Road

Moved by Bryan, supported by SThomas to approve Genesee County Water and Waste to make 2025 sanitary sewer repairs at Bingham Road in the amount of \$19,459.00, as presented.

ROLL CALL:

Yeas – SThomas, Muron, Johnson, Rizk, Bryan, Thompson, JThomas

Nays – None Motion carried

5. 2025 Root Control

Moved by Bryan, supported by JThomas to approve contract with Genesee County Water and Waste for 2025 Sewer Main Root Control in the amount of \$1,846.48, as presented.

ROLL CALL:

Yeas – Muron, Johnson, Rizk, Bryan, Thompson, JThomas, SThomas

Nays – None Motion carried

6. Annual IT Contract - HiTech

Moved by Bryan, supported by SThomas to approve the annual contract with Hi-Tech for Managed IT Services and Microsoft Licenses in the amount of \$13,872.00.

ROLL CALL:

Yeas – Johnson, Rizk, Bryan, Thompson, JThomas, SThomas, Muron

Nays – None

Motion carried

7. Memorandum of Understanding

Moved by Bryan, supported by SThomas to approve Memorandum of Understanding between the Charter Township of Vienna and The Vienna Township Business Development Authority as presented.

ROLL CALL:

Yeas – Rizk, Bryan, Thompson, JThomas, SThomas, Muron, Johnson

Nays – None

Motion carried

8. Procurement Policy

Moved by Bryan, supported by Thompson to approve updated procurement policy as presented.

ROLL CALL:

Yeas – Bryan, Thompson, JThomas, SThomas, Muron, Johnson, Rizk

Nays – None

Motion carried

9. Fixed Asset Capitalization Policy

Moved by Bryan, supported by SThomas to approve Fixed Asset Capitalization Policy as presented.

ROLL CALL:

Yeas – Thompson, JThomas, SThomas, Muron, Johnson, Rizk, Bryan

Nays – None

Motion carried

10. Set Public Hearing - Zoning Ordinance Text Amendments

Moved by Bryan, supported by JThomas to set Public Hearing for Zoning Ordinance Text Amendments on August 11, 2025, at 5:30 PM.

All in Favor

11. Senior Center - Deputy Director

Moved by Bryan, supported by Johnson to hire Gary St.Charles for the position of Deputy Director at the Senior Center.

ROLL CALL:

Yeas – JThomas, SThomas, Muron, Johnson, Rizk, Bryan, Thompson

Nays – None

Motion carried

12. Board Room Furnace

Moved by Bryan, supported by Thompson to approve the purchase of a furnace for the boardroom, in an amount not to exceed \$23,500.00.

ROLL CALL:

Yeas – SThomas, Muron, Johnson, Rizk, Bryan, Thompson, JThomas

Nays – None

Motion carried

Public Comment:

Members of the public will have an opportunity to speak during the public comment portion of the meeting and such comments will be limited to three (3) minutes per person.

None

Board Comment:

Johnson – Howard Whitlock is a good man. Thank you to Cindy and the Clio Art Center.

Muron – Nothing at this time.

Thompson – Love and prayers to family of Mike Zinn.

Bryan – Welcome Gary.

SThomas – Nothing at this time.

JThomas – Thank you everyone for coming. Hope you all have a good night.

Rizk – Thank you to the trustees of this board.

Moved to adjourn at 6:02 PM

Joseph A. Rizk
Supervisor

Cynthia J. Bryan
Clerk

CERTIFICATION:
STATE OF MICHIGAN
COUNTY OF GENESEE

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the regular meeting of the Township Board of the Charter Township of Vienna, Genesee County, Michigan, held on the 14th day of July, 2025.

Cynthia J. Bryan
Clerk