



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, December 12, 2016, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Mary Stith, Bill Wilson, President Mark Grosso. Late: None. Absent: Vice President Kelly Nowak.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Kristy Poteete-Kriegermeier, Communications Coordinator; Dr. Andy Barrett, Assistant Superintendent Teaching & Learning; Donna Oberg, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Taylor Egan, Robin Butler, Kelly Wales.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES (Bylaw 0168.1)

- 3.1 Regular Session, November 28, 2016

Motion by Lamb, second by Juby, to approve the above-listed minutes, item 3.1 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Wilson, Grosso. Nays, none (0). Absent, one (1), Nowak. Abstained, none (0).

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARING

- 4.1 All-Day Kindergarten Update

The Assistant Superintendent of Teaching and Learning presented to the Board an update on the all-day kindergarten program. Teachers have shared that the additional time they have gives students an opportunity to learn. They have seen an increase in reading levels in first grade students, as well as significant changes in writing, math, science, social studies and technology integration. Students in first and second grade have shown growth in social/emotional and developmental learning. MAP assessment data indicates that there has been a positive impact from all-day kindergarten.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent shared that the district is in the midst of winter activities with concerts and programs at all levels. This year is the first year that high school students will complete semester testing prior to winter break. Friday is the last day with students and teachers. School will resume on January 3, 2017. Thank you to the district staff who have been working hard to ensure that things run smoothly during the cold and snowy weather.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 2016 Tax Levy Extension

The Assistant Superintendent of Business Services recommended to the Board the tax levy increase of 0.7% CPI. This is an estimated possible increase of \$1,814,901 that does not include Bond and Interest. The actual tax rate and levy amount will not be finalized by the County until March 2017.

Motion by Wilson, second by Lamb, to approve the above-listed levy extension, item 6.1 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Wilson, Grosso. Nays, none (0). Absent, one (1), Nowak. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

The Superintendent shared that this is a working document to help keep everyone informed of what is planned to be discussed at each upcoming Board meeting.

7.2 Policy Updates: First Reading

7.2.1 Policy 6145.01, Debt Management, **NEW**

This policy has been brought forward as a new policy.

Board comments, questions, concerns: In the second paragraph, fourth line, we should consider changing "shall" to "desires".

7.3 Resolution for Boundary Changes

The Superintendent shared with the Board that the proposed resolution would modify boundaries to accommodate new development in the Cooper Woods subdivision, that would include the area along South Street. There are currently no elementary students in this area, but this modification would include this area in the Western Avenue School boundaries. This is a proactive measure that will help to balance enrollment in the elementary schools and let perspective buyers with children know which school they would attend. This will come back to the Board for approval at a later meeting.

Board comments, questions, concerns: What are the elementary student projections for this development? (There are none.)

8. INFORMATION

8.1 FOIA Request

8.2 Suspension Report

8.3 Out-of-State Trip Request

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Long-Term Substitutes Certified Staff

Donash, Judy (Laura Bieniak), GMSS, Language Arts, 1.0 FTE, effective 12/14/16-1/30/17

Family and Medical Leave Certified Staff

Rabe, Deborah, GMSS, Special Education, 1.0 FTE, effective 11/21/16-12/12/16

FTE Adjustment Certified Staff

Estabrook, Ryan, GHS, Math, 1.0 FTE to 1.20 FTE

New Hires Support Staff

Bartolone, Onofrio, GMSS, 2nd Shift Custodian, 12 month, effective 12/1/16

Worthel, Shirley, Garage, Special Education Bus Monitor, 9 month, effective 12/5/16

Resignations Support Staff

Panizzi, Mary, GMSN, Special Education Assistant, 9 month, effective 12/16/16

Family and Medical Leave Support Staff

Loera, Jose, GHS, 2nd Shift Custodian, 12 month, effective 11/29/16-12/14/16

Schwer, Lisa, GHS, Administrative Assistant, 12 month, effective 1/11/17-1/23/17

Retirement Support Staff

Dean, Richard, Garage, Bus Driver, 9 month, effective 1/31/17

9.2 Bid Summary/Award, \$2,176,394, Johnson Controls, 2016-2022 HVAC Maintenance Service

9.3 Bid Summary/Award, Enterprise Fleet Management, 60-month lease for two (2) 2017 Ford F-350 XL 4X4 SD and a 2017 Chevy Express 2500 Work Van, \$1,645.04 per month

9.4 Lease for Activity & Special Education Busses

Motion by Juby, second by McCormick to approve the above-listed items 9.1-9.4 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Nowak.

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The Discipline Committee met and submitted language that makes policies and handbooks current with Senate Bill 100. The Geneva Academic Foundation has changed the date of their gala to September 23, 2017. The Geneva Theatre Boosters discussed the next musical "Hello Dolly". At the Stipend Committee Meeting, it was heartwarming to see all of the extracurricular activities that we offer and the teachers that step up to head these. Board members attended the Computer Science class with Rob Showalter, a Project Lead the Way class, and got to visit with Jay Markuson. Today was the Virtual Enterprise Ribbon Cutting which was extremely interesting. The students were awesome, and there were several attendees at this event. The high school boys and girl's basketball games have been outstanding. This Friday, we play Batavia at home.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING IN A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT [5 ILCS 120/2(c)(11)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)

At 7:54 p.m., motion by Juby second by Wilson, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Wilson, Grosso. Nays, none (0). Absent, one (1), Nowak. Motion carried unanimously.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

14.1 Possible action on Memorandum of Understanding

Motion by Wilson, second by McCormick to approve the above-listed items 14.1 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Nowak.

15. ADJOURNMENT

At 8:41 p.m., motion by Wilson, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING
SECRETARY