



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **October 8, 2019**

TITLE: **Award of Contract for Site Based Marine Educational Trips Based on a Response to Request for Proposal (RFP) 09-19-2019**

BACKGROUND:

Request for Proposal (RFP) 09-19-2019 was e-mailed to seven vendors and published on the District's website. One vendor submitted a responsive proposal. This is the second time that this service has been formally solicited with only one proposal received by the same vendor. The evaluation team scored the proposal based on the criteria in the solicitation and the result was 95 points out of 100 for Guided Discoveries, Inc.

The District reached out to vendors on the District's bidders' list and found that due to the vendors' current workload, these vendors could not commit to providing proposals to the District as this time.

RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board determine that Guided Discoveries, Inc. is a qualified vendor for this service and award a contract and that the District provided adequate opportunity for other vendors to submit proposals.

INITIATED BY:

Scott Little

Scott Little, Chief Financial Officer

Date: September 30, 2019

Todd A. Jaeger
Todd A. Jaeger, J.D., Superintendent