



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING MINUTES  
THURSDAY, NOVEMBER 19, 2020 AT **3:30 PM**

BOARD OF EDUCATION  
Scott L. Anderson, *President*  
Kevin Daly, *Vice President*  
John P. Vranas, *Secretary*  
Jeffrey S. Evens  
Myra A. Foutris  
Elaina Geraghty  
Rupal Shah Mandal

ADMINISTRATION  
Dr. Kimberly A. Nasshan, *Superintendent of Schools*  
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*  
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, was held in the Lincoln Hall Auditorium  
6855 North Crawford  
Lincolnwood, IL 60712,  
on Thursday, November 19, 2020.*

1. CALL TO ORDER/ROLL CALL

Chairman Vranas called the Facilities Committee meeting to order at 3:32 p.m.

2. FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chairman  
Elaina Geraghty (BOE)  
Rupal Shah Mandal (BOE)

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Joe Ehrenberg, Community Member

ADMINISTRATORS/STAFF

Dr. Kimberly A. Nasshan, Superintendent of Schools (Arrived at 3:38 pm)  
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds  
Christopher Edman, Director of Technology

OTHERS PRESENT:

Athi Toufexis, StudioGC

3. AUDIENCE TO VISITORS

None

4. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **OCTOBER 22, 2020**

A motion was made, seconded and passed to approve the October 22, 2020 Facilities Committee meeting minutes.

5. DISTRICT ARCHITECT OF RECORD - STUDIOGC

a. Project Updates:

- I. Updated Todd Hall and Rutledge Hall Door Project Schedule  
Athi Toufexis recapped the scope of the door replacement project. The Committee viewed renderings of the complete look of the classroom entrances, the Committee preferred the look with the curved soffit. The Committee chose to repaint the exterior door frames and omit the molding of the interior classroom alcoves once the entrance renovations are complete.
- II. Classroom Lock Options  
Athi Toufexis presented the options for the classroom locks. The Committee recommended a keyed lock on both sides of the door with a visual indicator that shows whether the door is locked or unlocked from the outside.
- III. Lincoln Hall and Todd Hall Roofing Punch List  
The contractor will be making a final walkthrough on Monday, November 23rd and the project will be complete.
- IV. Todd Hall Plaza Lighting  
The exterior work is complete. The contractor will be returning the week of Thanksgiving to complete the interior work.
- b. Rutledge Hall Stairwell Floor Coverings  
A motion was made, seconded, and passed to concur with the Administration's recommendation to the Board of Education to approve the installation of Rutledge Hall Stairwell Floor Coverings in an amount not to exceed \$70,000.
6. OLD BUSINESS  
None
7. NEW BUSINESS  
None
8. District Facilities Update  
Courtney Whited outlined a request from Wolves Baseball, a community-based organization for indoor use. The organization must comply with all COVID-19 protocols.

The Administration has developed a Seasonal Landscaping RFP.

Starting January 2021, the Committee will meet the third Tuesday of the month at 6:00 p.m.

9. ADJOURNMENT

A motion was made, seconded and passed to adjourn the Facilities Committee meeting at 4:05 p.m.

The next Facilities Committee meeting will be held Tuesday, January 19, 2021 at 6:00 p.m. The public is welcome.

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John P. Vranas, Chairman

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Elaina Geraghty, Member