

E-4510A

McCall-Donnelly Jt. School District #421

Gifts, Grants, Donation and Bequests Approval Form

Requests for gifts, grants and bequests shall be submitted to the District Office for Board approval prior to applying for any awards. They must satisfy the criteria below and meet the requirements of Board Policy 4510A.

Gifts, grants, donation or bequests with a value in excess of \$2,000 shall be subject to approval by the board.

Gifts, grants, donation or bequests with a value greater than \$500 but less than or equal to \$2,000 shall be subject to approval by the superintendent or designee.

Gifts, grants, donations or bequests with a value of \$500 or less shall be approved by the supervising administrator or director.

Gifts, Grants, Donation and Bequest Criteria

To be acceptable, a gift, grant or bequest must satisfy the following criteria:

1. The Board would be willing to continue the program when the donated funds are exhausted.
2. There will be no undesirable or hidden costs.
3. The award will be appropriate and safe for students.
4. The gift, grant and/or bequest will not conflict with any provision of the Board policy or public law.
5. The gift, grant and/or bequest will have a purpose consistent with those of the District.

MATT HELLIHAK
Applicant Name

11-21-25
Date Requested

MCCALL-DONNELLY HIGH SCHOOL
School Name

ICRS MICRO GRANT
Title of Grant, Gift, Donation or Bequest

IDAHO CAREER READY STUDENTS PROGRAM
Source of Grant

BS [Signature] Date: 12-2-25
Superintendent or Administrator Signature

Please attach a copy of the grant application or a description of the grant, gift or bequest.

Date Received

Board Chair Signature

Date



Idaho Department
of Education

November 6, 2025

Tim Thomas, Superintendent
McCall-Donnelly School District #421
299 S. 3rd St.
McCall, ID 83638

Subject: Idaho Career Ready Students Micro-Grant Proposal, McCall-Donnelly High School, CDL Program – Semi-Trailer

Dear Tim,

On behalf of the Idaho Career Ready Students Program Council, it is a pleasure to inform you that the proposal from the **McCall-Donnelly School District #421** has been approved for an **Idaho Career Ready Students Program Micro-Grant** in the amount of up to **\$50,000**.

This program grant is for the purchase of a semitruck and trailer to support the Commercial Drivers License (CDL) program offered at McCall-Donnelly High School, as described in the attached micro-grant proposal.

Curriculum, travel, capital costs for building programming and construction, shipping and handling, sales tax, and other administrative fees, contractor and/or staff labor for the installation of the new equipment, and/or the demolition or removal of old equipment are not eligible for reimbursement through your ICRS grant.

Freight charges for large pieces of equipment are eligible for reimbursement within the maximum grant award.

The following are terms to which the **McCall-Donnelly School District #421** must agree to receive a grant from the Idaho Career Ready Students Program Fund:

- **McCall-Donnelly School District #421** shall ensure that all funding received shall be used as indicated in the proposal submitted as part of the grant application. Changes must be approved prior to purchase. Changes include, but are not limited to, quantity, equipment type, upgrades, add-ons, new equipment, and cost increases.

Debbie Critchfield, Superintendent of Public Instruction
(208) 332-6800 | 650 W. State St., Boise, ID 83702 | sde.idaho.gov

- **McCall-Donnelly School District #421** shall submit an invoice or request for payment to ICRS@sde.idaho.gov over the course of the project's construction. Invoices must include the project name, date, LEA, Description, Total Reimbursement Amount, Remittance Advice, and receipts or proof of purchase.
- Unused funds shall be returned to the Idaho Department of Education upon completion of your project.
- This grant requires a progress report to be submitted over the duration of the project, and a final report upon completion.
- The Idaho Career Ready Students Program Council and the Idaho Department of Education may feature the project in its publications, displays, website, and social media. As you develop and facilitate your project, we would love to have you document the process with photos and share them with us at ICRS@sde.idaho.gov.

If you have any questions regarding the Idaho Career Ready Students Program, please contact Allison Duman at aduman@sde.idaho.gov.

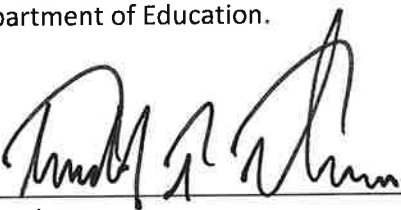
If you agree with the above terms and conditions, please sign below, and return to ICRS@sde.idaho.gov by the close of business on **November 20, 2025**.

Sincerely,

Debbie Critchfield

Accept the Idaho Career Ready Students Grant

By signing and dating this letter below, I, **Tim Thomas, Superintendent, McCall-Donnelly School District #421**, acknowledge and understand the above terms and conditions and accept funding through the Idaho Career Ready Students Program as administered by the Idaho Department of Education.


Signature

11/20/25
Date

Debbie Critchfield, Superintendent of Public Instruction
(208) 332-6800 | 650 W. State St., Boise, ID 83702 | sde.idaho.gov