

Library Jobber

CSP 151015

November 10, 2015

SUMMARY:

This item requests approval of CSP 151015 – Library Jobber.

BOARD GOAL:

VI. Growth, Change and Fiscal Responsibility...demonstrate effective and efficient management of district resources.

PREVIOUS BOARD ACTION:

None

BACKGROUND INFORMATION:

For a number of years the district purchased library materials using Purchasing Cooperatives.

Proposals were submitted by twenty-five (25) companies and one company, Baker & Taylor, submitted a “No Bid” response. Seven (7) proposals were rejected.

The products, services and references were evaluated by the committee consisting of Donna Kearley, Central Library staff and Librarians representing grades K-12, Kathy Arrington and Cheryl Farmer.

Comparisons were made in 3 categories: Jobber, Niche-Nonfiction and Niche-Reference & Collections. Scoring for the two categories are:

Jobbers (Supply in all formats)

Primary - 80 pts & over

Secondary - 70 to 79 pts

Niche-Non-Fiction (Publisher)

Primary - 85 pts and over

Secondary - 65 to 84pts

SIGNIFICANT ISSUES:

The vendors selected for recommendation as Primary and Secondary are the best value for the district.

PRIMARY- JOBBER & NICHE-NON FICTION (GREEN)

Jobbers

Bound to Stay Bound

Follett School Solutions

Mackin Educational

Perma-Bound

Niche-Nonfiction

Bearport Publishing

Coughlin dba Capstone

Cavendish Square Pub.

Enslow Publishing

Gareth Stevens

Rosen Publishing

SECONDARY-JOBBER & NICHE-NON FICTION (YELLOW)

Jobbers

Davidson Titles

Rainbow Books

Niche-Nonfiction

Jump!

Lerner Publications

Scholastic

NICHE-REFERENCE & COLLECTIONS (BLUE)

Reference

Cengage Learning

World Book

Collection

Junior Library Guild

REJECTED – (WHITE)

Jobbers

Gumdrop Books

Ingram Library Services

Niche-Nonfiction

Niche-Reference & Collections

Lectorum Publications

Overdrive

Salem Press

Sommer Associates

Weston Woods Studio

FISCAL IMPLICATIONS:

The cost will be borne by Library Services or Campus Library budgets. This proposal will also be used to make purchases for upcoming bond projects. Purchases will be made on an as-needed basis as budgets will allow.

BENEFIT OF ACTION:

District is in compliance with bid laws and local procedures.

PROCEDURAL AND REPORTING IMPLICATIONS:

None

PUBLIC COMMENT RECEIVED:

None

ALTERNATIVES:

To continue to use Purchasing Cooperatives.

OTHER COMMENTS:

None

SUPERINTENDENT’S RECOMMENDATION:

It is recommended that the proposals designated as Primary and Secondary be accepted for a term of two (2) years ending October 31, 2017 with an option to extend for two (2) terms of two (2) years with governing body approval.

STAFF PERSONS RESPONSIBLE:

- Debbie Monschke, Assistant Superintendent of Administrative Services
- Donna Kearley, Coordinator for Library Services
- Kathy Arrington, Purchasing Agent
- Cheryl Farmer, Assistant Purchasing Agent

ATTACHMENT:

Proposal Tabulation and Ranking.

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Comments: _____

Signature of Divisional Assistant Superintendent: _____

Comments: _____

Signature of Superintendent: _____

Comments: _____