Ector County ISD
068901

BOARD LEGAL STATUS   BAA
POWERS AND DUTIES   (LOCAL)

Purpose	The purpose of this policy is to provide oversight of the major business systems of the District for integrity and performance.
Overview	The Board is the governing body responsible for ensuring that the District provides a high-quality education for all students. The goal of the community is to develop world ready, life-long learners.
Major Business Systems	The District's major business systems include but are not limited to:

1. Finance (including payroll/accounts payable and purchasing/warehouse);

2. Human Resources (including benefits, workers' compensation and safety/security);

3. Operations (including construction management/facility maintenance, custodial/grounds, transportation and food service); and

4. Technology.

Management Oversight	Management oversight is a vital Board responsibility and duty to assure the public that District resources are being used efficiently and effectively. While holding the Superintendent accountable for the performance of these systems, the Board shall not interfere with the Superintendent's management of the District. The Board shall establish a coherent framework for fulfilling the District's mission by linking District goals to clearly articulated performance standards for all major systems.
Fulfilling Management Oversight Responsibilities	The Board shall schedule management oversight workshops to review overall system integrity for each identified system annually for finance and at least every other year for human resources, District operations, and technology. [See BAA(EXHIBIT)]

Schedules for the workshops shall be kept in the Board activities calendar section of the Board's operating procedures, which shall be available for viewing on the District's Web site at www.ector-countyisd.org.

In addition to the oversight workshops, the Board shall fulfill its management oversight responsibilities by reviewing, at least annually, the following:

1. Finance:

   • Review processes used to ensure integrity of all major components of the District's financial systems;

   • Receive and review the annual external audit of the District's finances;

- Require the Superintendent to follow up on the recommendations of the external auditors on a time-appropriate basis, not to exceed six months unless otherwise approved by the Board;

- Receive and review all internal audit reports; and

- Require the Superintendent to make necessary procedural changes based on internal audit reports.

2. Human Resources:

- Review effectiveness of professional development;

- Require the Superintendent to uphold integrity and transparency of selection processes;

- Require the Superintendent to ensure competency and diversity of District staff ~~with respect to gender, race, and professional backgrounds~~; and

- Receive monthly reports on staffing.

3. Operations:

- Safety and Security:

    - Review updates of safety audits; and

    - Review level of service and trend data.

- Construction management and facilities maintenance: Review five-year plan and completed projects.

- School-support services – transportation, custodial, and child nutrition:

    - Review contracts annually;

    - Review value added and level of service; and

    - Review route information and pick-up/drop-off times.

4. Technology:

- Require the Superintendent to maintain equity of technology in all schools;

- Review "up" time for all systems;

- Review data related to technology use and age of all types of equipment; and

- Review key benchmarks in operational areas (computers per IT FTE, customers [students, staff, and teachers] per IT FTE).

Use of Results of Oversight Reviews

The Board shall incorporate the results of its oversight reviews into the Superintendent's annual performance evaluation.

In addition, the Board may utilize the results to:

- Make or request policy recommendations;

- Request internal and/or external audits of business systems; and/or

- Request follow-up reports and/or updates to the results presented during the business systems review.