

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 17, 2023



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 8/14/23

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Food Service Director 2023-2024

Description: Corrina Guardipee is recommending the following hire for 260-day Professional/Technical position:

✚ Dalaina Grant, Director of Food Service
Pending successful completion of pre-hire process.

Financial Impact: \$62,000.00

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled: _____

Browning Public Schools Hiring Selection Report

Position Director of Child Nutrition/Food Service		Applicant Recommended Dalaina Grant	
Department/Location Food Service		Supervisor Corrina Guardipee-Hall	
Type of Position Professional/Technical	Starting Date 8/18/2023	Term 260 days; prorated late start	

Recruiting. Date Posted: 7/17/23	Re-advertised:	Closing Date: Open Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed

Interview Committee	Title	Name	Title
Corrina Guardipee-Hall	Superintendent		
Rae TallWhiteman- Armstrong	Trustee		
Matthew Johnson	Director of SSS		

Recommendation: Dalaina has previous food-service experience with Blackfeet Care Center where she functioned as a Dietary Manager. She has previous management experience, as well as an AA Degree in Liberal Arts. She has also taken courses in Social Work and Pre-Nursing.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	8/2/23	YES	OK
State & Federal Criminal background check	8/2/23	NO	Pending
Tribal Background check	8/2/23	NO	Pending

Salary: \$62,000.00	Placement: Prof/Tech	Contract Days: 260 Days
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Prepared by: Bev Sinclair Date 8/15/23 Approved by: _____ Date: _____