

EXECUTIVE DIRECTOR
RECRUITMENT AND SELECTION

BJB
(LOCAL)

VACANCY	<p>The Board shall notify the Commissioner when a vacancy exists.</p> <p>The Board shall draft a job vacancy notice that includes a list of competencies, position qualifications, and the time line for application.</p> <p>When approved, the job vacancy notice shall be distributed to:</p> <ol style="list-style-type: none">1. The Commissioner.2. The Executive Directors of other ESCs.3. Each school district and charter schools within the region.4. Individuals and entities deemed appropriate by the Board in order to ensure wide circulation.5. Any other location deemed appropriate by the Board. <p>The notice shall be posted for at least 30 days and applications shall be accepted during that time.</p>
SCREENING COMMITTEE	<p>A screening committee shall be designated by the Board to assist with the selection process. The screening committee may include a representative of the Commissioner.</p> <p>The Commissioner or designee may meet with the Board to approve the list of competencies, position qualifications, and the list of screening committee members.</p>
SELECTION PROCESS	<p>The screening committee shall review all applications and select up to five finalists to present to the Board. The Board shall provide the list of finalists to the Commissioner for approval.</p> <p>Upon receipt of approval from the Commissioner, the Board shall initiate the final selection process. The Board, meeting as a Committee of the Whole, shall interview each of the finalists, make a selection, and notify the Commissioner of the decision.</p>