

The minutes presented within this document are a summary of the discussion that took place at the Board of Education meeting. To view the meeting in its entirety and hear full reports please go to: [November 2, 2022 Meeting Recording](#)

BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday, November 2, 2022 – 7:00 p.m.
Regular Meeting Minutes

The Bristol Board of Education meeting was held on Wednesday, November 2, 2022, at 7:00 p.m. at the Bristol Board of Education auditorium and via the Zoom Meeting Platform.

PRESENT: Commissioners: Russell Anderson, Eric Carlson, Jennifer Dube, Kristen Giantonio, Shelby Pons, Todd Sturgeon, Dante Tagariello and Karen Vibert; **ALSO PRESENT:** Dr. Catherine Carbone, Superintendent, Dr. Michael Dietter, Deputy Superintendent and Jolene Lusitani, Council Liaison

EXCUSED: Commissioner Christopher Wilson

I. CALL TO ORDER/ PLEDGE OF ALLEGIANCE/MEETING NORMS

Chair Dube called the meeting to order at 7:00 p.m. and asked the audience to stand for The Pledge of Allegiance. Chair Dube asked the audience to join her in a moment of silence for Bristol Police Officer, Lieutenant Dustin DeMonte a School Resource Officer at Greene-Hills and West Bristol Schools, and Sergeant Alex Hamzy a Bristol Police Officer and Bristol Eastern High School Alumni.

II. STAFF AND STUDENT RECOGNITION

Carly Fortin, Director of the Office of Teaching and Learning presented the following staff recognitions.

Jaime Rechenberg, Ed.D. - ReadyCT STEM Award for Excellence in Manufacturing - CT Manufacturing Summit - Jaime Rechenberg, Ed.D., Secondary STEM Supervisor was awarded the ReadyCT STEM Award for Excellence in Manufacturing at the CT Manufacturing Summit. Dr. Rechenberg stood to share information about the manufacturing programs in Bristol.

Carolyn Kielma - Connecticut Teacher of the Year

Mrs. Carolyn Kielma, Bristol's Teacher of the year was named Connecticut Teacher of the Year! Mrs. Kielma is now in the running for National Teacher of the Year. Mrs. Kielma shared with the Board what it has been like since being named CT Teacher of the year and what professional development she will receive with the title.

Congratulations to Dr. Rechenberg and Mrs. Kielma for these outstanding recognitions.

III. APPROVAL OF MINUTES

October 5, 2022 - Regular BoE Meeting

On a motion by Eric Carlson and a second, by Dante Tagariello, the Board of Education unanimously approved the October 5, 2022, Regular Meeting minutes as written.

October 27, 2022 - Redistricting Workshop

On a motion by Eric Carlson and a second, by Shelby Pons, the Board of Education approved the October 27, 2022 - Redistricting Workshop meeting minutes as written. Commissioner Sturgeon abstained.

IV. COMMITTEE REPORTS

There were no committee reports given this evening.

V. STUDENT REPRESENTATIVE REPORTS

Bristol Central

Senior Representative, Fatima Aamir shared happenings from Bristol Central. Highlights from her report included Bristol Central beating Bristol Eastern in Volleyball for the first time since 1994. Boys and Girls soccer teams held

V. STUDENT REPRESENTATIVE REPORTS – cont'd

their senior night last night. The Girls' soccer team defeated Bristol Eastern and took the title as CCC Champs. Teams volunteered at the Mum-a-thon and the BC track team delivering food to Brian's Angels Homeless Shelter. The InterAct Club volunteered at Indian Rock and is hosting a powder puff football game. Student Council decorated the halls for spirit week leading up to homecoming. This month the underclassmen took the PSAT and seniors participated in workshops to help with their college application process. To honor the fallen police officers, the interact club sold bracelets at lunch and after school games. All of the money was donated to the families of the officers.

Bristol Eastern

Senior Representative Max Stavens shared happenings from Bristol Eastern. Highlights from his report included Both Girls volleyball and Boys' soccer are tournament bound. Congratulations to the Boys' soccer team for their win over BC last night. Congratulations to Mrs. Kielma for winning the CT Teacher of the Year, she will be recognized at the Bushnell on November 16th. Over the past month, Student Council has hosted a successful homecoming and a blood drive. Homecoming was so popular; an underclassman dance is now scheduled for November 19th. Also, in October, we had a successful PSAT/SAT day. Looking ahead, November is a packed month, the fall sports banquet will be held on November 14th, and November 15th will be CT Free College Application Day, courtesy of the BEHS Guidance Department. At the end of the month, we will start the annual 26 Days of Kindness in honor of the lives lost during the Sandy Hook tragedy. It is almost time for the Battle of the Bell and we are hard at work preparing for the prep rally and the big game. In December, the Bristol Eastern Theater Arts will be showing 12 Angry Jurors on December 2 and 3 and the Student Council will be hosting its annual dodgeball tournament. Also, several options are being considered for the commemoration of the fallen officers, Alex Hamzy and Dustin DeMonte; recent money raised at athletic events has gone to the Bristol Police Hero's Fund.

VI. CHAIR REPORT

Chair Dube reported that she participated in the CT Teacher of the Year Interview process and was excited to see Carolyn Kielma, Bristol's Teacher of the Year has now been named Connecticut Teacher of the Year. Bristol has never had a CT Teacher of the Year. We will anxiously wait to see if Mrs. Kielma brings the National title to Bristol!

VII. SUPERINTENDENT REPORT

Dr. Carbone presented the monthly Superintendent Report. The FY 24 budget development process has begun. School leaders and department heads will meet with the Central Office team to make requests for the FY 24 school year. The administrative team will present to the Board of Education recommendations based on these requests during our budget workshops tentatively scheduled for January 17, and 24, 2023. We are starting the recruitment season for BAIMS for the 2023-24 school year. Mrs. McCabe and her staff will visit all elementary and K-8 schools to speak with the grade 5 students about the courses and activities offered at BAIMS - and a parent night for all grade 5 parents has been scheduled for November 9th at BAIMS. Students and parents in grades 6 and 7 will receive a survey to gather student interest in remaining at BAIMS for the 2023-24 school year. Students that elect to go back to their neighborhood middle school will leave an open seat for other students to select enrollment at BAIMS for the upcoming year. Available seats at BAIMS will be chosen by lottery - Parents at Chippens Hill, Northeast, Greene-Hills, and West Bristol will receive notification through their email as to the number of seats that become available and details related to the lottery process. Dr. Carbone shared information that was discussed at the Special BoE workshop last week. Consultant, Patrick Gallagher reviewed the updated school boundary maps for the Reimagining BPS 2023 plan and Phase 1 of the redistricting process. School enrollment numbers as well as demographic projections based on the October 1, 2022 enrollment shaped the updated school boundary maps, these updated maps reflect the feedback we have received from families as we try to decrease the number of transitions students will have as a result of redistricting and aim to keep school boundaries around schools as static as possible to keep walkers within their school zone, these areas included Mountain View, Ivy Drive and Stafford. As feedback is received through Thoughtexchange, themes that emerge will be shared with families and the BoE. As of today, themes include: avoiding students moving two times; location and distance to school, keeping class size small, allowing grandfathering at middle grades, looking at redistricting, and changing the HS boundaries. To ensure we gather feedback from as many families as possible, a second BoE workshop is scheduled for Thursday, November 17 Bristol Central High School at 6:30 pm.

VIII. CONSENT AGENDA

Chair Dube called for a motion to approve the Consent Agenda, which included Items VIIIA.1. through VIII.B.2.

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously approve the Consent Agenda as written.

VIII.A. PERSONNEL

VIII.A.1. Teacher Resignations

Bannon, Kathleen - BEHS - TESOL Teacher effective November 11, 2022

Schacht, Andrea - BEHS - World Language/Spanish Teacher effective October 31, 2022

Selmanaj, Edlira - BCHS - Interim Italian Teacher effective October 14, 2022

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously accept the Teacher Resignations as written.

VIII.A.2. New Teacher Hires

Archambault, Erica - BCHS - Chemistry Teacher effective January 23, 2023

DeRoy, Nadia - BEHS - French Teacher effective TBD

Ellison, Lisa - WB - Social Worker effective November 14, 2022

Freedman, Margaret - EPH/EDGE - Elementary Art Teacher effective October 26, 2022

Harrington, Alicia - STAF - Kindergarten Teacher effective TBD

Lopez, Susan - SSS - .6 Physical Education Teacher effective November 7, 2022

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously approve the New Teacher Hires as written.

VIII.A.3. A-1 Hire - Effective August 23, 2022

DeMarco, Joseph - BAIMS - Grade 6 Team Leader

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously approve the A-1 Hire as written.

VIII.A.4. A-2 Resignations

Carroll, Lisa - NEMS - Technology Coordinator effective June 16, 2022

Jose, Matthew - GH - Morning Announcement Producer/Director effective September 23, 2022

MacDonald, Theresa - BEHS - Head Drama Advisor effective June 16, 2022

Paquette-Claman, Creighton - BEHS - Student Counsel Advisor effective June 16, 2022

Wininger, Erin - BEHS - Yearbook Advisor effective June 16, 2022

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously accept the A-2 Resignations as written.

VIII.A.5. A-2 Hire - Effective August 23, 2022

Callahan, Katherine - BCHS - Newspaper Advisor

DeVito, Margaret - BEHS - Head Drama Advisor

Dilernia, Elizabeth - BEHS - Student Counsel Advisor

Humerick, Jacob - BAIMS - High School Instrumental

VIII.A.5. A-2 Hire - Effective August 23, 2022 – cont'd

Maestre, Sarah - BEHS - Yearbook Advisor
Russo, Dean - BAIMS/NEMS - Instructional Technology Coordinator

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously approve the A-2 Hires as written.

VIII.A.6. A-3 Resignations - Effective June 16, 2022

Blancq, Shelly - CHMS - Science Curriculum Coordinator
Cantin, Michelle - BAIMS - Math Curriculum Coordinator
Dauphinee, John - CHMS - Math Curriculum Coordinator
DeVito, Margaret - BAIMS - Gifted Coach
Carroll, Lisa - NEMS - Webmaster and Instructional Resource Manager
Consonni, Claire - BECC - Technology Leader and Webmaster

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously accept the A-3 Resignations as written.

VIII.A.7. A-3 Hire - Effective August 23, 2022

Baranski, Zara - CHMS - Science Curriculum Coordinator
Blancq, Shelly - BAIMS - Science Curriculum Coordinator
Boudreau, Kenneth - WB - Gifted Coach
DeVito, Margaret - BAIMS - Social Studies Curriculum Coordinator
Dudek, Caitlyn - BAIMS - ELA Curriculum Coordinator
Germain, Eileen - CHMS - Math Curriculum Coordinator
Palermo,Carolynn - BAIMS - Math Curriculum Coordinator
Roche, Sheryl - NEMS - Gifted Coach
Russo, Dean - NEMS - Webmaster and Instructional Resource Manager
Witkewitz, Rachael - BECC - Webmaster and Technology Leader

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously approve the A-3 Hires as written.

VIII.A.8. Certified Personnel Who Have Attained Tenure

<u>Bristol Arts Innovative Magnet School</u>	<u>Effective Date</u>
Dudek, Caitlyn - Grade 8 Language Arts	6/30/2022
McLean, Racia - Grade 8 Science Teacher	6/30/2022
Palmero, Carolynn - Grade 8 Math Teacher	6/30/2022
<u>Bristol Central High School</u>	
Lindstrom, Sarah - World Language/Spanish Teacher	6/30/2022
<u>Bristol Eastern High School</u>	
Elliot, Lauri - Chemistry Teacher	5/31/2022
Nugent, Alyssa - Social Studies Teacher	6/30/2022
<u>Chippens Hill Middle School</u>	
Baker, Lorenzo - Wellness Teacher	6/30/2022
Martino, Danielle - Grade 8 Social Studies	6/30/2022
Sisson, Suzanne - Grade 7 Math Teacher	6/30/2022

Ellen P. Hubbell School

Gagnon, Lindsay - Grade 3 Teacher

Effective Date

6/30/2022

Greene-Hills School

Barichko, Christine - World Language/Spanish Teacher

11/30/2021

Blumenthal, Joshua - Art Teacher

6/30/2022

DeLarosa, Steven - Physical Education Teacher

6/30/2022

Fisher, Jessica - TESOL Teacher

6/30/2022

Ivy Drive School

Eucalitto, Zachary - Grade 5 Teacher

6/30/2022

South Side School

Oakes, Julie - Grade 5 Teacher

6/30/2022

Traner, Ashleeann - K-5 Library Media Specialist

6/30/2022

Stafford School

Hanson, Alba - Literacy Coach

6/30/2022

West Bristol K-8 School

Lowell, Anthony - 6-8 Physical Education Teacher

6/30/2022

Mazzei, Sarah - Grade 5 Teacher

11/30/2021

Special Education

Broderick, Colin - Special Education Teacher - BEHS

6/30/2022

Davies, Jammy - Special Education Teacher - BEHS

6/30/2022

Gordon, Scott - Speech and Language Pathologist - SSS

6/30/2022

Carlisle, Laura - Special Education Teacher - STAF

2/28/2022

Hall, Erin - Guidance Counselor - WBS

6/30/2022

Administrators

Bulls, Tanya - Dean of Students - STAF and SSS

1/31/2022

Madruza, Matthew - Assistant Principal - WB

6/30/2022

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously approve the Certified Personnel Who Have Attained Tenure as written.

VIII.B. GRANTS

VIII.B.1. Perkins Grant Allocation 2022-23

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously approve the Perkins Grant Allocation 2022-23 as written.

VIII.B.2. McPhee Foundation Grant for Ivy Drive

On a motion by Dante Tagariello and a second by Kristen Giantonio Tagariello, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) voted to unanimously approve the McPhee Foundation Grant for Ivy Drive Tenure as written.

Ivy Drive Principal, Emily Gomes spoke about the McPhee Foundation Grant and how it is being used at Ivy Drive School.

IX. PUBLIC COMMENT

No members of the public wished to address the Board.

X. DELIBERATED ITEMS/DISTRICT LEADERSHIP TEAM REPORTS

X.A. Approve the Education Specifications for the SSS HVAC Replacement Project

Tim Callahan presented Approval of Education Specifications for the SSS HVAC Replacement Project. This project is eligible for state reimbursement. As part of the process, the state requires the education specifications to be approved by the Board of Education.

On a motion by Eric Carlson and a second by Shelby Pons, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) resolves that the Board of Education unanimously approves the Education Specifications for the South Side School HVAC Replacement Project located at 21 Tuttle Road and send to City Council for approval.

X.B. Authorization of at least the schematic design for the SSS HVAC Replacement Project

Tim Callahan presented the Authorization of at least the schematic design for the SSS HVAC Replacement Project. This project is eligible for state reimbursement. As part of the process, the state requires the Board of Education to approve the preparation of schematic drawings and outline specifications.

On a motion by Eric Carlson and a second by Shelby Pons, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) unanimously authorize at least the preparation of schematic drawings and outline specifications for the South Side School HVAC Replacement Project located at 21 Tuttle Road and send to City Council for approval.

X.C. Board of Education requests the City Council to Authorize the Board of Education to Apply for the SSS HVAC Replacement Project Grant

Tim Callahan presented the Board of Education's request to the City Council to Authorize the Board of Education to Apply for the SSS HVAC Replacement Project Grant. This project is eligible for state reimbursement. As part of the process, the state requires the Bristol Board of Education to request approval from the Bristol City Council to apply for the grant for South Side School HVAC Replacement Project located at 21 Tuttle Road, Bristol, CT.

On a motion by Eric Carlson and a second, by Todd Sturgeon, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) unanimously requests the Bristol City Council authorize the Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the South Side School HVAC Replacement Project located at 21 Tuttle Road, Bristol, CT.

X.D. October 1 Enrollment Count for the 2022-2023 School Year

Dr. Sam Galloway presented the October 1 Enrollment Count for the 2022-2023 School Year. Highlights from his report included that overall there was a 54-student increase across the district. Dr. Galloway walked the commissioners through the enrollment report that was shared prior to the meeting. A question followed regarding the number of homeschooled students. Dr. Galloway will provide that information to commissioners tomorrow.

X.E. Special Services Report

Dr. Kim Culkin presented the monthly Special Services Report. As of the October 1 report, of our 8,089 students, 1,661 are identified as students requiring Special Education programming. This enrollment reflects 20.53% of the total BPS student population. During the month of September 2022, 12% of newly registered students were identified as students with special education programming needs at the time of registration. No students newly enrolled in BPS during the month of September 2022 were receiving their programs and services at out-of-district special education school programs at the time of enrollment. During the month of September 2022, 10 calls were made to 911 for emergency assistance, there were 37 risk assessments have been conducted by BPS staff. As of October 1, 2022, 124 of our 1,661 identified students require out-of-district placements at private special education school programs and 68 students require special education programming services at other public out-of-district schools including magnet schools.

XI. NEW BUSINESS

There was no New Business to come before the Board.

XII. BUILDING REPORTS

MBIAMS Committee Update

Dr. Dietter presented the MBIAMS Committee Update. BAIMS has been occupied for approximately 2 months now. We have fully acclimated to systems and technology. Long lead items are starting to show up, including:

- Digital marquee on South Street
- Curtains and acoustical elements fitted in theater
- Upper Mezzanine seat field adjustments are ½ way completed
- Box seat fitment is underway

The first community rentals are starting in the gymnasium with BPRYCS Zumba and Yoga kicking off next week, check the Parks flier if you are interested.

High School Culinary Project Update

Tim Callahan presented the High School Culinary Project Update. The High School Culinary Arts Programs will be part of our June 30, 2022 priority grant application. They will be submitted as a “Program Targeted Alteration” Total project cost 1.5 million dollars for each school. The city’s bond commitment is \$970,000 or approximately 33% of the total cost.

ESSER/ARP Building Committee Update

Tim Callahan presented the ESSER/ARP Building Committee Update. The monthly meeting will be held tomorrow at 6:30 p.m. We have hired the engineer and have signed the contract. They will get this project started tomorrow and get it done so we are within the window to get this grant.

XIII. INFORMATION/LIAISON REPORTS

Commissioner Dube shared the first liaison report from BAIMS. She highlighted numerous activities from the building.

XIV. VOTE TO CONVENE INTO EXECUTIVE SESSION

Chair Dube called for a motion to Convene Into Executive Session for the purpose of discussing the Superintendent’s Contract.

On a motion by Dante Tagariello and a second Karen Vibert, the Board of Education (Commissioners Anderson, Carlson, Giantonio, Pons, Sturgeon, Tagariello, Vibert, and Dube) unanimously voted to Convene Into Executive Session for the purpose of discussing the Superintendent’s Contract. (7:48 p.m.)

EXECUTIVE SESSION

PRESENT: Commissioners: Russell Anderson, Eric Carlson, Jennifer Dube, Kristen Giantonio, Shelby Pons, Todd Sturgeon, Dante Tagariello, Karen Vibert, and Christopher Wilson (virtual); **ALSO PRESENT:** Dr. Catherine Carbone, Superintendent

Dr. Carbone opened with a presentation regarding her contract extension. Commissioners discussed the Superintendent Contract Extension.

XV. VOTE TO RECONVENE INTO PUBLIC SESSION *to vote on items discussed in Executive Session. (8:57 p.m.)*

SUPERINTENDENT CONTRACT EXTENSION

On a motion by Karen Vibert and a second Eric Carlson, the Board of Education voted to Extend the Superintendent’s Contract for one (1) year.

Following a roll call vote, Chair Dube declared the motion **PASSED** with six (6) Commissioners (Carlson, Pons, Tagariello, Vibert, Wilson, and Dube) in favor of the motion and three (3) Commissioners (Anderson, Giantonio, and Sturgeon) **OPPOSED**.

XVI. ADJOURNMENT

There being no other business to come before the Board, the meeting should adjourn. (8:59 p.m.)

Respectfully Submitted,



Susan Everett, Recording Secretary
Bristol Board of Education

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